

Graduate Student Advisory Council

September 29, 2009 9:00 AM

Rathskellar Loft

Meeting Minutes

- I. Call to Order (Mr. Bill Elliot) – 9:00am
- II. Introductions
 - Bill Elliot and Dr. Tina Veale (Faculty Sponsors) began introductions
 - Bill discussed GSAC, open positions, current research and issues being discussed and pursued
 - Madeline Landes, President (former Vice-president of Administrative Activities) Major: Education Admin. Madeline introduced herself, discussed GSAC involvement on campus and the community, and discussed officer position responsibilities.

Board Officer Positions:

o **President:** To preside over Executive Board and regular meetings; to appoint ad hoc committees with the approval of the GSAC; to report to the Graduate School Representatives; to meet on a regular basis with the Dean of the Graduate School in order to coordinate activities and facilitate dialogue; to perform other duties as required by the bylaws or the Executive Board.

o **Vice-President of Programming:** Seek speakers for the relevant matters that impact graduate education, establish committees for the Graduate Student Exposition and other special events. Takes charge of Grad Expo.

o **Vice-President of Administrative Activities:** To preside in the President's absence; to aid the President, to oversee committees; to maintain and enforce the Constitution of the GSAC. To act as the liaison between the GSAC and student government; to perform other duties as may be required by the bylaws or Executive Board. Take care of minutes, posting and distribution.

o **Vice-President of Public Relations:** To promote awareness on campus of GSAC activities and events; to act as spokesperson for the GSAC to The Daily Eastern News, student government and other campus organizations, to maintain the online resources of the GSAC; to perform other duties as may be required by the bylaws of the Executive Board.

- III. Election of 2010-2011 Executive Board Officers.
 - President: Madeline Landes
 - Vice President of Administrative Activities: Ashley Hasara
 - Vice President of Programming: Dustin Smith
 - Vice President of Public Relations: Catherine Bocke
 - Graduate Student Dean: Ashley Gumbel
- IV. IV. Election/Announcement of Auxiliary/Other Officers:
 - Textbook Rental Service Advisory Committee Representative: Stephanie Woodley
 - EIU Parking Services: Kim Ensign
 - EIU Tobacco Task Force: Kalee Bengtson
 - Council on University Planning & Budget: Jane (Zhenghong) Hou
- V. Discussion of other Issues
 - Student Insurance
 - Textbook Rental Fees
 - Parking
 - Bus Service to Buzzard
 - EIU Homecoming: GSAC at Tent City October 23, 2010
 - GSAC Constitution: time to be revamped
 - Graduate Student Marshals for Fall 2010 Commencement
- VI. Adjourn (Ms. Madeline Landes) – 10:00am.