

MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
September 9, 2011

Voting Members Present: Roger Beck, Ellen Corrigan, Sarah Daugherty, Mona Davenport, Adam Dodge, Kimberly Ensign, Mahyar Izadi, Jenna Kuehl, Gloria Leitschuh, Andrew Methven, Cynthia Nichols, John Poshepny, Darlene Riedemann, Kathlene Shank, Jenny Sipes, Anita Thomas, Richard Wandling

Absent: Ahmid Abou-Zaid, Angie Campbell, Cord Hackett, Diane Jackman, Gary Reed, Steve Rich

Non-Voting Members Present: Amy Edwards, Judy Gorrell, Blair Lord, Dan Nadler, William Weber

1. Call to Order & Introductions

Karla Watson called the meeting to order at 3:00 p.m.

2. Approval of Minutes for April 22, 2011 and May 13, 2011

Motion (Riedemann/Kuehl) to approve the minutes as written. Motion carried.

3. Old Business -- None

4. New Business

a. Election of Chair of Council

Chair – Roger Beck (Dodge/Davenport). The motion was unanimous.

b. Election of Executive Committee

Business Affairs – Adam Dodge will serve as the Business Affairs representative.

Student Affairs – Jenny Sipes will serve as the Student Affairs representative.

University Advancement – Steve Rich will serve as the University Advancement representative.

Dean/Chair – Kathlene Shank will serve as the Dean/Chair representative.

Student – Jenna Kuehl (Ensign/Poshepny). Jenna Kuehl will serve as the student representative.

At Large – Richard Wandling (Shank/Davenport). The motion was unanimous. Richard Wandling will serve as the at-large representative.

c. Election of Budget Transfer Committee – The following people volunteered to serve on the Budget Transfer Committee: Sarah Daugherty, Jenna Kuehl, Gloria Leitschuh, Mona Davenport, Kimberly Ensign

d. Election/nomination for subcommittees for the presidential/vice presidential advisory subcommittees – The following people volunteered to serve on the subcommittees:

1) President's Area – Roger Beck, Sarah Daugherty, Cynthia Nichols

2) Academic Affairs – Ellen Corrigan, Gloria Leitschuh, Andrew Methven, John Poshepny

3) Business Affairs – Adam Dodge, Gary Reed, Richard Wandling

4) University Advancement – Mona Davenport, Steve Rich, Darlene Riedemann

5) Student Affairs – Angie Campbell, Sarah Daugherty, Kimberly Ensign, Jenny Sipes

6) Ad Hoc Cost Containment – Gloria Leitschuh, Adam Dodge, Mona Davenport

e. 2011-2012 Meeting Calendar – (Shank/Davenport) Amend the recommended 2011-2012 meeting calendar by moving the October meeting on October 21 to begin at 8 a.m. in the Oakland Room. The 2011-2012 meeting calendar was approved by acclamation. The meeting dates for 2011-2012 are: October 21, 2011 (Oakland Room) at 8 a.m., November 11, 2011 (Rathskeller Loft) at 3 p.m., December

9, 2011 (1895 Room) at 3 p.m., January 13, 2012 (1895 Room) at 3 p.m., February 10, 2012 (Rathskeller Loft) at 3 p.m., March 9, 2012 (1895 Room) at 3 p.m., April 20, 2012 (1895 Room) at 3 p.m., May 11, 2012 (1895 Room) at 9 a.m., June 8, 2012 (1895 Room) at 9 a.m., July 13, 2012 (1895 Room) at 9 a.m., August 10, 2012 (1895 Room) at 9 a.m., and September 14, 2012 (1895 Room) at 3 p.m.

5. **Other Business**

- a. **Facilities Update** – Steve Shrake provided an update on the following projects: The boiler from the steam plant is scheduled to be moved to the Renewable Energy Center; track and turf will be replaced after the state track meet next year; the Honors College will be moving into Pem Hall in the former Textbook area, the tuckpointing at Booth Library is complete with two minor exceptions; preparation is underway for lead abatement work at the west end of Old Main and will be completed between semesters; Garfield between Klehm Hall and the life science building has been seeded; the outdoor café at the Union coffee shop is scheduled for grand opening at the end of September, and the Grand Opening of the Renewable Energy Center is scheduled on October 7.
- b. **Brief report from Provost Lord on enrollment** – Provost Lord reported the ten day figures indicate a decrease in enrollment of 452 students. The Fall 2011 enrollment is 11,178 as compared to the Fall 2010 enrollment of 11,630. A consulting firm is being hired to assist in the increase of enrollment and to assist in the development of a more cohesive and coordinated approach to enrollment management.
- c. **Outdoor/Digital Displays** – Vice President Nadler reported on outdoor/digital displays to be placed on campus to promote upcoming events/activities and as a communication tool for emergencies. EIU would have use of the entire board for one third of the time and the top portion of the board all of the time. EIU is working with a vendor to provide this service. The vendor would purchase the displays, pay for the installation, repair, and maintain the displays at no cost to the university. The university will have final approval of the content for advertisements, i.e., no alcohol, tobacco, etc. After the costs have been recovered, the university would receive 20 percent of the profit from the advertisements.
- d. **Brief report from Vice President Weber on the strategic plan, and the FY 2012 budget** – Vice President Weber reported that the strategic plan is nearing the final stages. The Vision Conference is scheduled on September 27 and the Goals Conference is scheduled on November 1. Participants in the Goals Conference will outline specific goals and specific actions to achieve the goals. The final strategic plan will be presented to the Board of Trustees in January 2012 for approval.

VP Weber reported that EIU's appropriated budget for FY 2012 is \$46.8 million and the state has paid \$3 to 4 million thus far. The state still owes EIU more than \$20 million from FY 2011, and the money should be received by the end of December 2011.

6. **Adjournment** – (Riedeman/Poshepny) The meeting was adjourned at 4:40 p.m.

Judy Gorrell
Executive Secretary