

**MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
January 24, 2003**

Voting Members Present:

Anne Zahlan, Joe Heumann, Steve Daniels, Christine McCormick, Wafeek Wahby, Rose Gong, Pat Fewell, John Allison, David Bell, Amy Leonard, Rodney Ranes, George Lesica, William Robinson, Mary Anne Hanner, Robert Augustine, James Johnson, Richard Wandling, Glenn Hild, Jayne Ozier, Jody Stone, Mark Hudson, Sandy Bingham-Porter, Dan Carpenter, Adam Due, William Weber, Linda Coffey, Larry Cannon, Eric Davidson, Dan Klingenberg, Lynette Drake, Rick Sailors, Cynthia Nichols

Absent:

David Carpenter, Hank Davis, Mahmood Butt, Carol Strode, Godson Obia

Non-Voting Members Present:

Blair Lord, Jill Nilsen, Shirley Stewart, Julia Abell, Judy Gorrell, Doug Bock

1. Call to Order

Bob Augustine called the meeting to order.

2. Approval of Minutes of December 13, 2002

Motion (Hudson/Leonard): Approve the minutes of December 13, 2002 as corrected:
1) Report of the Vice President for Student Affairs Subcommittee, **No Report**; and
2) Other Business (3rd paragraph) Motion (Carpenter/Allison) that the CUPB recommend to the Interim President and Board of Trustees that they reduce 12-month administrative contracts to 11-month contracts. **Motion (Leonard/Allison) to postpone action on the motion.** Yes: Zahlan, David Carpenter, Heumann, Daniels, McCormick, Gong, Allison, Leonard, Ranes, Lesica, Augustine, Johnson, Dan Carpenter, Sailors, Obia. No: Hanner, Wandling, Hild, Butt, Hudson, Due, Coffey, Cannon, Davidson, Klingenberg, Drake, Nichols. Abstention: Weber. The motion is postponed until the January meeting.

Motion carried by acclamation with two abstentions: Zahlan, Allison.

3. Motion (Carpenter/Allison): CUPB recommend to the Interim President and Board of Trustees that they reduce 12-month administrative contracts to 11-month contracts.

Chair Augustine read a request from David Carpenter to postpone action on the motion postponed for the January meeting. The motion was for CUPB to recommend to the Interim President and the Board of Trustees that they reduce 12-month administrative contracts to 11-month contracts.

Motion (Zahlan/Allison) to postpone action on the stated motion until the February meeting. **Yes:** Zahlan, Heumann, Daniels, McCormick, Wahby, Gong, Fewell, Allison,

Bell, Wandling, Hudson, Bingham-Porter, Coffey, Sailors. **No:** Leonard, Ranes, Lesica, Robinson, Hanner, Augustine, Johnson, Hild, Ozier, Stone, Due, Weber, Cannon, Davidson, Klingenberg, Drake, Nichols. Abstentions: Dan Carpenter. Motion failed.

Several council members spoke to the motion regarding administrative contracts. A vote was taken on the motion: that the CUPB recommend to the Interim President and Board of Trustees that they reduce 12-month administrative contracts to 11-month contracts.

Yes: Heumann, Allison. **No:** Daniels, McCormick, Gong, Fewell, Leonard, Ranes, Lesica, Robinson, Hanner, Augustine, Johnson, Wandling, Hild, Ozier, Stone, Hudson, Bingham-Porter, Dan Carpenter, Due, Weber, Coffey, Cannon, Davidson, Klingenberg, Drake, Sailors, Nichols. Abstentions: Zahlen, Wahby, Bell. Motion failed.

4. Athletics Costs Report: Interim President Hencken

The Council asked Interim President Hencken for a report of Athletic Expenditures from Appropriated Funds. Since Interim President Hencken was unable to attend the CUPB meeting, Bill Weber made a presentation of Athletics Expenditures from Appropriated Funds for FY97–FY03.

5. FY 02 Appropriated University Expenditures Report: William Weber

Bill Weber distributed information and made a presentation on FY02 Expenditures of Appropriated Funding by Vice Presidential Area. The presentation included charts of FY02 University Expenditures from Appropriated Funds, both including and excluding Fixed Costs, FY02 University Personal Services Expenditures from Appropriated Funds, both including and excluding Fixed Costs, FY02 University Operating Expenditures from Appropriated Funds, both including and excluding Fixed Costs. This presentation was made at the request of the Council.

6. Office of Academic Affairs Staffing 1992 to 2003 Report: William Weber

A third presentation was made by Bill Weber on the Staffing and Staffing Costs in the Office of Academic Affairs, FY92-FY03. This presentation was given at the request of the Council.

Bob Augustine and the entire Council thanked Bill Weber for the three presentations and the information he provided

7. Report of the Legislative Action Team

Jim Johnson's name was omitted from the list of Council members volunteering to serve on the Legislative Action Team.

Jim Johnson reported that the Legislative Action Team met twice since it was formed to develop strategy. The Team is putting together a writing campaign focusing on Eastern's uniqueness and strengths. The Team is contacting parents, alumni, and advisory boards to solicit support/assistance in contacting state legislators to continue their support to then institution. The Legislative Action Team is preparing for the legislative showcase meeting on February 19.

(A written report from Dr. Mahmood Butt is included.)

8. Report of the Vice President for Business Affairs Subcommittee

No report.

9. Report of the Vice President for External Relations Subcommittee

Rick Sailors reported that the direct reports in External Relation did not meet as a group. Dr. Nilsen met individually with each director. With the current fiscal situation, no FY05 planning initiatives will advance from External Relations.

10. Report of the Vice President for Student Affairs Subcommittee

Lynette Drake reported that the Student Affairs Subcommittee met. The directors in Student Affairs meet regularly and the Subcommittee is made up of directors so there is redundancy in their discussions of CUPB. Student Affairs has other primary funding sources, and the Subcommittee discussed how planning initiative would be addressed by other kinds of funding. No new appropriated dollars have been given to Student Affairs since 1998. Another topic of discussion is the fact that there is no mechanism for revising or revisiting goals that were written two years ago.

11. Report of the Vice President for Academic Affairs Subcommittee

Richard Wandling reported that the Academic Affairs Subcommittee met and the major focus of the meeting was the report that Bill Weber made on the Staffing and Staffing Costs of the Office of Academic Affairs, FY92 – FY03.

12. Transfer Subcommittee

No report.

13. Other Business

There was considerable discussion following the report on appropriated money given to Athletics. Some council members want more specific information about this issue. Specifically, what will the University's position be on the use of appropriated dollars for Athletics, if we are asked by IBHE or the legislature.

Bob Augustine asked if the Council would like for him to take the concerns to the Executive Committee. The membership agreed.

14. Adjourn

Motion (Allison/Dan Carpenter): to adjourn the meeting. Motion carried.

Judy Gorrell

Executive Secretary