

Council on University Planning and Budget  
February 4, 2022  
2:00 p.m. on Teams  
Minutes

Voting members present: Mark Bluhm, Todd Bruns, Katie Caulkins, Jon Coleman, Devin DeBoth, Ben Drake, Laretta Henderson, Kristina Keck, Bobbi Kingery, Amber May, Mike Murray, Gopal Periyannan, Vernon Woodley, Tim Zimmer

Absent: Gurkan Akalin, Mona Davenport, Daylea Ethridge, James Ochwa-Echel, Isaac Slaven, Jody Stone, Rebecca Throneburg

Non-voting members Present: David Glassman, Anne Flaherty, Jay Gatrell, Judy Gorrell, Paul McCann, Sean Reeder, Ken Wetstein

1. **Call to order and introductions** – Amber May called the meeting to order at 2:00 p.m.
2. **Approval of minutes for January 14, 2022**- Motion (Bluhm/Coleman): to approve the minutes as written. Yes: Bluhm, Bruns, Caulkins, Coleman, DeBoth, Drake, Henderson, Keck, Kingery, May, Murray, Periyannan, Woodley, Zimmer; No: None; motion carried.
3. **Planning and Budget Report**  
Dean Newell of Booth Library gave a financial status update. Booth Library’s allocated budget is \$189,000. Mr. Newell shared a materials breakdown of the budget, which was spent on book and journals, subscriptions, dues and salaries. He shared additional revenue is obtained from fines and fees, and a bi-annual book sale. Revenue is significantly down this year due to the decision to waive fines and fees to help students during the pandemic. To offset costs, Booth Library is actively seeking and receiving grants and donations locally and from the state to help supplement the budget. Mr. Newell shared some of the challenges they face are staying status quo with materials, maintaining space and keeping up with maintenance, and staying up to date with the new technology and enhancements.
4. **CUPB Executive Committee Report** - Amber May reported the committee met via email to set the agenda.
5. **New Business**
  - a. Administrative/Subcommittee Report
    - i. **President Administration Report**– Dr. Glassman reported the governor announced a budget proposal of a 5% increase in operational funding for the next fiscal year, which is similar to what IBHE had requested. The \$122 million request would increase Map Funding and AIM High funds. The University is cautiously optimistic for a budget increase. Testifying to the General Assembly in support of the budget increase will begin in February. Dr. Glassman shared non-negotiated salaries will receive a 1.25% increase

retroactive to July 1. An enrollment update included that first time, full time applications, admits, deposits, and graduate students are up; however, transfer students are down.

- ii. Vice President for Academic Affairs – Dr. Gatrell gave thanks to all of the facilities workers who helped prepare and manage campus during the snowstorm. The committee met and discussed the budget. Academic Affairs feels good on meeting their budget for year end. They are continuing to work on projects around campus. There are three finalists being interviewed for the College of Health and Human Services Dean position.
- iii. Vice President for Business Affairs – There was no line item reports due to the short time between meetings. Mr. Reeder shared that money is being appropriated for capital projects, discussion on the design of the new Life Science building are being continued, and the Life Science building renovations will likely be completed before projected. Mr. Reeder shared the FY22 budget has been set. In addition, the University bonds rating has improved due to the stability of the university and sustaining enrollment.
- iv. Vice President for Student Affairs – Dr. Flaherty thanked all of the of Student Affairs staff for all their continued, great work. Dr. Flaherty reported that the student affairs committee are proposing fees for future years. There are currently two searches going and candidates on campus for Associate Director of Counseling and Director of Textbook Rental. A search of Union Director will start soon. Dr. Flaherty also shared a newly created Mental Health and Wellbeing group and their early action mental health plan and its goals.
- v. Vice President University Advancement – Dr. Wetstein shared a ledger one update to the committee. Currently Advancement Operations and Alumni Affairs are slightly over in budget, with 80% of the budget loaded, and under budget for Development and Annual Fund. A trip to Arizona is happening in February and will include an alumni event and prospective donor visits. Annual Fund is continuing to work on direct mail campaigns. Through quarter two, the University has received \$5.3 million in gifts, thanks to a large gift for School of Nursing and a large estate gift, however are down 8% in donors. The Foundation had their final audit in June and has \$123 million in assets, which is a \$23 million increase from last year. The EIU Alumni Association currently has \$2.9 million in assets. Commencement is set for May 7, and there will be three ceremonies held on that Saturday.

6. Adjournment – The meeting was adjourned.