

Council on University Planning and Budget
January 14, 2022
2:00 p.m. on Teams
Minutes

Voting members present: Gurkan Akalin, Mark Bluhm, Todd Bruns, Katie Caulkins, Jon Coleman, Mona Davenport, Devin DeBoth, Daylea Ethridge, Laretta Henderson, Kristina Keck, Bobbi Kingery, Amber May, Mike Murray, , James Ochwa-Echel, Gopal Periyannan, Rebecca Throneburg, Vernon Woodley, Tim Zimmer

Absent: Ben Drake, Isaac Slaven, Jody Stone

Non-voting members Present: David Glassman, Anne Flaherty, Jay Gatrell, Judy Gorrell, Paul McCann, Sean Reeder, Ken Wetstein

1. **Call to order and introductions** – Amber May called the meeting to order at 2:00 p.m.
2. **Approval of minutes for December 3, 2021** - Motion (Coleman/Murray): to approve the minutes as written. Yes: Akalin, Bluhm, Bruns, Caulkins, Coleman, Davenport, DeBoth, Ethridge, Henderson, Keck, Kingery, May, Murray, Ochwa-Echel, Periyannan, Throneburg, Woodley, Zimmer; No: None; motion carried.
3. **Planning and Budget Report**
Tim Zimmer presented the Facilities budget structure and discussed the account ledgers. He also shared an update on capital projects on campus.
4. **CUPB Executive Committee Report** - Amber May reported the committee met to set the agenda.
5. **New Business**
 - a. Administrative/Subcommittee Report
 - i. **President Administration Report**– Dr. Glassman reported that we are half way through the fiscal year and the President’s Office is staying in budget. He will be seeking approval of the FY22 budget at the Board of Trustees meeting. The President shared the University the naming committee has convened and brought forth a list of names and history as a recommendation for the renaming of Douglas Hall. Those names and remarks will be shared with the Board of Trustees for further review. The President shared an update on the process of

making a request for a budget increase with the state. The Governor's budget will come out in February, then the General Assembly will meet to create each budget.

- ii. Vice President for Academic Affairs -- Dr. Gatrell shared that Academic Affairs is within target with their budget, and is currently working with deans to meet their budget goals. There are candidates coming to campus for a current dean search. Dr. Gatrell shared 10th day numbers will be released soon, but it is known that international students are significantly up. For Covid safety, there have been two additional graduate assistants hired as contact tracers.
- iii. Vice President for Business Affairs -- Mr. McCann gave an update on the most recent appropriated line item status report. The University is closely watching expenditures.
- iv. Vice President for Student Affairs – Dr. Flaherty shared the budget in Student Affairs is on track to stay in line. The Student Affairs committee will be meeting to discuss their budget needs. She gave an update on the number of Covid cases at this point in time. Mental health is still a big priority for her and the University. She shared there are a few positions that have searches underway which include, an associate director of counseling and textbook rental and University Union directors.
- v. Vice President University Advancement – Dr. Wetstein shared the Advancement budget is in line, with the help of some unfilled vacancies. He updated that through quarter two the university was totaling \$5 million in gifted dollars which includes two seven figure gifts. Travel is currently planned for Arizona for an alumni event and donor visits and possibly a trip to Florida later in the semester. He also shared upcoming giving campaigns will include Giving Day in April and the Faculty/Staff campaign.

6. **Adjournment** – The meeting was adjourned at 3:25 p.m.

University Advancement