Council on University Planning and Budget

Nov 4, 2022

2:00 p.m. – Witters Conference Room, Booth Library

Minutes

Voting Members Present: Lucy Ade, Gurkan Akalin, David Bell, Todd Bruns, Jon Coleman, D. J. Fox, Kristina Keck, Lucy Li, Shannon Maldonado, Amber May, Mike Murray, Gopal Periyannan, Justin Richards, Jade Stone, John Storsved,

 Rebecca Thornburg, Brad Tolppanen, Gary Uteg, Tim Zimmer

Absent: Tony Craven, Mona Davenport, Daylea Ethridge, Jeannie Ludlow

Non-Voting Members Present: David Glassman, Anne Flaherty, Jay Gatrell, Judy Gorrell, Paul McCann, Ken Wetstein

1. **Call to order and introductions** –
2. **Approval of Minutes for November 4, 2022** – Motion (Coleman, Murray): to approve the minutes as written. The motion passed by acclamation.
3. **Planning and budget report** - Mr. McCann gave a detailed report on the different Ledger Accounts and where each receive, it’s funding. He shared the breakdown of how appropriated funds were spent between personnel, utilities, and operating.
4. **CUPB Executive Committee Report** – Committee met via email to set the agenda.
5. **New Business**
	1. Administrative/Subcommittee Reports
		1. President Administrative Report – The University is undergoing a campus wide strategic planning which will affect future financial resources. The Higher Learning Council will begin their accreditation review in 2024, which happens every 10 years. Springfield is currently in veto session. They are working on a campus mental health act, which will require higher education to fund resources for student’s mental health.

* + 1. Vice President for Academic Affairs – Dr. Gatrell shared the University strategic planning is ongoing. The committee is currently conducting surveys with constituents to present to the BOT in spring. The goals for the planning are to create a 21st century, enhance community and culture and to be entrepreneurial. A climate survey among faculty, staff and students is being conducted to support the HLC affirmation. A new degree proposal is in the works for a Bachelor of Applied Arts and Sciences.

* + 1. Vice President for Business Affairs – Mr. McCann shared a line item report through the end of the September.

* + 1. Vice President for Student Affairs – Dr. Flaherty shared an organizational chart of the Student Affairs division and that they are finishing up their strategic planning as a unit and will finalize with five priorities and goals. Dr. Flaherty gave an update they are shifting to a Dean of Students model. The unit in continuing to support students in and out of the classroom. The cost to fund mental health program for FY24 is estimated to be slightly higher than $400,000.

* + 1. Vice President for University Advancement – Dr. Wetstein shared an update on the donor count year to date is trailing last year’s performance by 18% but is certainly within range encompassing the last three years’ averages. Gift receipts are up 61% for FY23, at $1.9 million vs $1.2 million; however, one of $1 million is included in that number. Personnel will undertake several key searches including two development directors and two civil service positions. Alumni services is working on aggressive slate of events for winter and spring. University Advancement is on par with past spending and should be able to function within its budgetary allotment or appropriated and income funds.
1. **Adjournment** – The meeting was adjourned at 3:05 p.m.