Please check one:  ☒ New course  ☐ Revised course

PART I: CATALOG DESCRIPTION

1. Course prefix and number, such as ART 1000: ART 4749
2. Title (may not exceed 30 characters, including spaces): Senior Portfolio
3. Long title, if any (may not exceed 100 characters, including spaces): Senior Portfolio
4. Class hours per week, lab hours per week, and credit [e.g., (3-0-3)]: Arr-Arr-0
5. Term(s) to be offered: ☒ Fall  ☒ Spring  ☐ Summer  ☐ On demand
6. Initial term of offering: ☒ Fall  ☐ Spring  ☐ Summer  Year: 2010
7. Course description (not to exceed four lines):
   Students in BFA in Art Studio or Graphic Design option demonstrate competency in the major through submission of a senior portfolio. Portfolio requirements and submission time line are available from the department office.

8. Registration restrictions:
   a. Identify any equivalent courses (e.g., cross-listed course, non-honors version of an honors course).
      None
   b. Prerequisite(s), including required test scores, courses, grades in courses, and technical skills. Indicate whether any prerequisite course(s) MAY be taken concurrently with the proposed/revised course.
      Senior Standing in BFA Studio or Graphic Design option.
   c. Who can waive the prerequisite(s)?
      ☐ No one  ☒ Chair  ☐ Instructor  ☐ Advisor  ☐ Other (Please specify)
   d. Co-requisites (course(s) which MUST be taken concurrently with this one): Enrollment in 4000 level Studio Art or Graphic Design course
   e. Repeat status:  ☒ Course may not be repeated.
      ☐ Course may be repeated to a maximum of ___ hours or ___ times.
   f. Degree, college, major(s), level, or class to which registration in the course is restricted, if any:
      BFA in Art with option in Studio Art and BFA in Art with option in Graphic Design
   g. Degree, college, major(s), level, or class to be excluded from the course, if any:

9. Special course attributes [cultural diversity, general education (indicate component), honors, remedial, writing centered or writing intensive] None
10. **Grading methods** (check all that apply): ☐ Standard letter ☑ C/NC ☐ Audit ☐ ABC/NC (“Standard letter”—i.e., ABCDF—is assumed to be the default grading method unless the course description indicates otherwise.)

11. **Instructional delivery method:** ☐ lecture ☐ lab ☐ lecture/lab combined ☐ independent study/research ☐ internship ☐ performance ☐ practicum or clinical ☐ study abroad ☑ other

**PART II: ASSURANCE OF STUDENT LEARNING**

1. **List the student learning objectives of this course:**

   The purpose of this course is to provide a mechanism to record the completion of a senior portfolio required of BFA in Art majors with Studio or Graphic Design option.

2. **Identify the assignments/activities the instructor will use to determine how well students attained the learning objectives:**

   BFA in Art with option in Graphic Design:
   - Presentation portfolio of graphic design works
   - Digital portfolio of artworks
   - Resume

   BFA in Art with option in Studio:
   - Exhibition of artworks created during the program
   - Digital portfolio of artworks
   - Resume

3. **Explain how the instructor will determine students’ grades for the course:**

   Method of Assessment: Completion of a senior portfolio.

4. **For technology-delivered and other nontraditional-delivered courses/sections, address the following:**

   NA

5. **For courses numbered 4750-4999, specify additional or more stringent requirements for students enrolling for graduate credit. These include:**

   NA

6. **If applicable, indicate whether this course is writing-active, writing-intensive, or writing-centered, and describe how the course satisfies the criteria for the type of writing course identified. (See Appendix *.)**

   NA
PART III: OUTLINE OF THE COURSE

Provide a week-by-week outline of the course’s content. Specify units of time (e.g., for a 3-0-3 course, 45 fifty-minute class periods over 15 weeks) for each major topic in the outline. Provide clear and sufficient details about content and procedures so that possible questions of overlap with other courses can be addressed. For technology-delivered or other nontraditional-delivered courses/sections, explain how the course content “units” are sufficiently equivalent to the traditional on-campus semester hour units of time described above.

Students are required to submit a portfolio by the 12th week of the semester they intend to graduate.

PART IV: PURPOSE AND NEED

1. Explain the department’s rationale for developing and proposing the course.

   The department requires the completion of a senior portfolio as a graduation requirement, and it is required for NASAD accreditation. The portfolio is used for assessment purposes. There is currently no mechanism in place to ensure compliance with the department requirement or a means to certify completion. Other departments, including Music, have addressed this issue by creating an audited course.

2. Justify the level of the course and any course prerequisites, co-requisites, or registration restrictions.

   This course is appropriately numbered at the 4000 level. It is open to seniors while excluding graduate students (below 4750). The requirement for the portfolio is senior standing. The course must be taken concurrently with a 4000-level studio art or graphic design course.

3. If the course is similar to an existing course or courses, justify its development and offering.

   There are no similar courses.

4. Impact on Program(s):

   Auditing the course is required of all seniors in BFA in Art with option in Studio Art or option in Graphic Design

PART V: IMPLEMENTATION

1. Faculty member(s) to whom the course may be assigned:

   If this is a graduate course and the department does not currently offer a graduate program, it must document that it employs faculty qualified to teach graduate courses.

   Any faculty teaching a 4000-level studio art or graphic design course.

2. Additional costs to students:

   Additional costs to student will be variable depending on how extensively student wants to prepare artworks for exhibition or presentation portfolio. Cost for digital portfolio (CD or DVD) will be minimal. No course fees will be requested.
3. Text and supplementary materials to be used (Include publication dates):
   No texts and readings

PART VI: COMMUNITY COLLEGE TRANSFER

If the proposed course is a 1000- or 2000-level course, state either, "A community college course may be judged equivalent to this course" OR "A community college course will not be judged equivalent to this course." A community college course will not be judged equivalent to a 3000- or 4000-level course but may be accepted as a substitute; however, upper-division credit will not be awarded.

A community college course will not be judged as equivalent to this course.

PART VII: APPROVALS

Date approved by the department or school:  10/3/08

Date approved by the college curriculum committee:  12/10/08

Date approved by the Honors Council (if this is an honors course):

Date approved by CAA:  4/9/09

*In writing-active courses, frequent, brief writing activities and assignments are required. Such activities -- some of which are to be graded -- might include five-minute in-class writing assignments, journal keeping, lab reports, essay examinations, short papers, longer papers, or a variety of other writing-to-learn activities of the instructor's invention. Writing assignments and activities in writing-active courses are designed primarily to assist students in mastering course content, secondarily to strengthen students' writing skills. In writing-intensive courses, several writing assignments and writing activities are required. These assignments and activities, which are to be spread over the course of the semester, serve the dual purpose of strengthening writing skills and deepening understanding of course content. At least one writing assignment is to be revised by the student after it has been read and commented on by the instructor. In writing-intensive courses, students’ writing should constitute no less than 35% of the final course grade. In writing-centered courses (English 1001G, English 1002G, and their honors equivalents), students learn the principles and the process of writing in all of its stages, from inception to completion. The quality of students' writing is the principal determinant of the course grade. The minimum writing requirement is 20 pages (5,000 words).