1. **Catalog Description:**
   a. ACC 4750.
   b. Governmental and Not-for-Profit Accounting
   c. (3-0-3)
   d. F,S.
   e. Short Title: Gov. Acc
   f. Course Description: Special nature of accounting for governmental and not-for-profit entities. Topics include fund accounting characteristics, budgets, cost accounting systems, and financial statement analysis.
   g. Prerequisites: ACC 3200 with the grade of C or better; a minimum cumulative EIU GPA of 2.50 or higher, and admission to the Accounting Program, or permission of the Chair, School of Business.
   h. Initial Term of Course Offering: Fall 2004

2. **Student Learning Objectives and Evaluation**
   a. The learning objectives of this course are:
      - To study the characteristics which distinguish governmental and not-for-profit accounting from other types of accounting.
      - To analyze budgetary accounting for governmental entities, including accounting for appropriations, encumbrances, and expenditures.
      - To account for Governmental funds, Proprietary funds, and Trust and Agency Funds as prescribed by the Governmental Accountings Standards Board.
      - To prepare and analyze governmental financial statements under the reporting guidelines of GASB Statement 34.
      - To understand the concepts of the reporting entity, component units, and blended units.
      - To analyze the fund structure and financial reporting mechanism for colleges and universities, hospitals, and not-for-profit organizations.
      - To evaluate the ethical implications of accounting issues in governmental and nonprofit accounting.
      - To analyze and evaluate current issues in governmental and nonprofit accounting.
      - To conduct research related to governmental and not-for-profit accounting using electronic and print media.

   b. The students’ achievement of the learning objectives will be assessed and grades will be earned based on the following activities:

<table>
<thead>
<tr>
<th></th>
<th>Quizzes (8%)</th>
<th>3 Tests 100 Pts. each (46%)</th>
<th>Research Project (8%)</th>
<th>Group Project (8%)</th>
<th>Comprehensive Final Exam 200 Pts. (30%)</th>
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</thead>
<tbody>
<tr>
<td>Characteristics of G/NFP Acc vs. Other Acc.</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>Understand Budgetary Acc.</td>
<td>X</td>
<td>X</td>
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</tbody>
</table>
Account for the 3 Fund Categories | X | X | | | X
---|---|---|---|---|---
Prepare and Analyze Govt. FinancialStmts. | X | X | X | X | X
Understand Reporting Entity Concepts | X | X | | X | X
Analyze the Funds & Reporting for Colleges, Hospitals and Other NFPs | X | X | | | X
Evaluate Ethical Issues | | | | X | X
Understand, Evaluate, and Analyze Current Issues in G/NFP Accounting | X | | X | X | X
Conduct Research Related to G/NFP Acc. | | | X | X |

c. N/A – this course is not technology delivered.
d. If taken for graduate credit, the student will complete an additional research project that will be counted as part of the course grade. Graduate research projects will involve:
  - Examining in detail, the accounting systems of a governmental or not-for-profit organization, and determining and analyzing problems that may exist in the system OR
  - Working with Governmental/NFP auditors to determine and analyze problem areas encountered by the auditors in understanding, evaluating, and analyzing, current issues in G/NFP accounting OR
  - Investigating ethical issues related to fraud and/or internal controls of governmental and Not-for-Profit organizations.
Assessment of graduate students will be based on the following activities:

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<thead>
<tr>
<th></th>
<th>Quizzes (6%)</th>
<th>3 Tests 100 Pts. each (43%)</th>
<th>Research Project (6%)</th>
<th>Group Project (6%)</th>
<th>Graduate Research Project (10%)</th>
<th>Comprehensive Final Exam (200 Pts.) (29%)</th>
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<tbody>
<tr>
<td>Characteristics of G/NFP Acc vs. Other Acc</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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<tr>
<td>Understand Budgetary Acc</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Account for the 3 Fund Categories</td>
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<tr>
<td>Prepare and Analyze Govt. Financial Stmts</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Understand Reporting Entity Concepts</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Analyze the Funds &amp; Reporting for Colleges, Hospitals and Other NFPs</td>
<td>X</td>
<td>X</td>
<td></td>
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<td>X</td>
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<tr>
<td>Evaluate Ethical Issues</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Understand, Evaluate, and Analyze Current Issues in G/NFP Accounting</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Conduct Research Related to G/NFP Acc.</td>
<td></td>
<td>X</td>
<td>X</td>
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- This is a writing active-course which requires students to write short reports and case analyses.

**3.a. Outline of the Course**

<table>
<thead>
<tr>
<th>Class Meetings in Weeks</th>
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<tbody>
<tr>
<td>I. Introduction to Accounting for Not-for-Profit Organizations</td>
</tr>
<tr>
<td>A. Environment of Not-for-Profit Accounting and Reporting</td>
</tr>
<tr>
<td>B. Generally Accepted Accounting Principles</td>
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<tr>
<td>II. Use of Funds in Governmental Accounting</td>
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<tr>
<td>A. Framework of Fund Accounting</td>
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<tr>
<td>B. Governmental-Type Funds</td>
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<tr>
<td>C. Proprietary-Type Funds</td>
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<td>D. Fiduciary-Type Funds</td>
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<tr>
<td>III. The Budgetary Process</td>
</tr>
<tr>
<td>A. Budget Laws</td>
</tr>
<tr>
<td>B. Types of Budgets</td>
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<tr>
<td>C. Approaches to Budgeting</td>
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</tbody>
</table>
IV. General and Special Revenue Funds 2.5
   A. Basic Fund Accounting Systems
   B. Encumbrance Accounting
   C. Special Problems
   D. Interfund Transactions

V. Debt Service Funds, Capital Projects Funds, Fixed Assets, and Long-Term Debt 2.0
   A. Debt Service Accounting System
   B. Accounting for Capital Projects
   C. Accounting and Reporting of Fixed Assets
   D. Accounting and Reporting of Long-Term Debt

VI. Proprietary-Type Funds 1.0
   A. Internal Service Funds
   B. Enterprise Funds

VII. Fiduciary Funds 1.5
   A. Pension Trust Funds
   B. Investment Trust Funds
   C. Private-Purpose Trust Funds
   D. Agency Funds
   E. Permanent Funds

VIII. Comprehensive Annual Financial Reports (CAFR) 1.0
   A. Major components of the CAFR
   B. Current issues

IX. Accounting for Colleges and Universities 2.0
   A. Funds used
   B. Accounting procedures
   C. Financial statements

X. Accounting for Not-for-Profit Hospitals and Other Not-for-Profit Organizations 2.0
   A. Funds used
   B. Accounting Procedures
   C. Financial Statements
   D. Current Issues

XI. Examinations 1.0
   b. N/A
4. Rationale
   a. Purpose and Need: The course is being revised to include a significant research component and to reflect major changes in governmental accounting as prescribed by Government Accounting Standards Board Statement 34.
   b. Justification of the level of the course and prerequisites: Accounting students who enter the field of public accounting will be responsible for auditing many types of governmental and not-for-profit organizations and should have a thorough understanding of the accounting systems employed by such organizations. This course is being offered as an elective for senior level accounting students completing the four-year accounting degree and for those seeking an MBA with Accounting Concentration. A solid understanding and application of the principles and procedures underlying financial accounting, managerial accounting, and accounting systems form the basis of this course. This language will appear on the course syllabus:
   c. “A student may take ACC 4750 for undergraduate credit or reserve for graduate credit, but not for both. In order to take ACC 4750 for graduate credit, the student must meet the following requirements: (1) cumulative GPA of 2.75 or higher; (2) written permission from both the instructor of ACC 4750 and the graduate dean; and (3) file the application for taking ACC 4750 for graduate credit by the deadline published in the EIU Class Schedule. More information and the application form may be found at the web site http://www.eiu.edu/~graduate/studyoptions.htm”
   d. This is a course revision proposal. There is no similarity to other classes.
   e. Impact on Program: The course is an elective in both the undergraduate Accountancy major and in the MBA program and does not impact other courses or programs.

5. Implementation
   a. Faculty Member to Whom the Course May Be Assigned: T. Mills
   b. Additional Cost to Students: None

6. Community College Transfer: No credit is granted for the transfer of this course from community colleges.

7. Date approved by the department or school December 1, 2003

8. Date approved by BUS graduate committee December 5, 2003

9. Date approved by the college curriculum committee January 29, 2004

10. Date approved by the CAA: February 19, 2004  CGS: April 6, 2004