

**Council on Academic Affairs**

**Minutes**

December 11, 2025

The December 11, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Dr. Marshall Lassak, Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sham'ah Md.-Yunus and Ms. Emilee Boyd

**Members Absent:** None

**Staff Present:** Ms. Patty Watson, Suzie Park

**Guests Present:** Christobal Dominguez, Dr. David Melton, Brad Bennington, Cori More, Jacy Ghast and Mark Kattenbraker

*The meeting was called to order by Chair Gronnvoll at 2:00 pm.*

**I. Approval of the December 4, 2025 CAA Meeting Minutes.**

Elder moved and Becker seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

None

**b. Executive Actions:**

None

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**III. Items to be added to the agenda:**

1. 25-098 CAA bylaw revision

**IV. Items to be Acted Upon:**

1. 25-091 Engineering Technology Bachelor of Science Degree (revised program) Eckert moved and Ludlow seconded the proposal. David Melton presented the proposal. The proposal was unanimously approved as written.

2. 25-092 Industrial Design and Product Development (new minor) Eckert moved and Ludlow seconded the proposal. David Melton presented the proposal. The proposal was unanimously approved as written.
3. 25-093 Manufacturing Systems and Automation (new minor) Eckert moved and Janssen-Robinson seconded the proposal. David Melton presented the proposal. The proposal was unanimously approved as written.
4. 25-094 Industrial Distribution and Logistics (new minor) Becker moved and Janssen-Robinson seconded the proposal. David Melton presented the proposal. The proposal was unanimously approved as amended.
5. 25-095 Exercise Science (revised minor) Eckert moved and Janssen-Robinson seconded the proposal. Mark Kattenbraker presented the proposal. The proposal was unanimously approved as written.
6. 25-096 NUR 3608: Nursing Informatics in Healthcare (revised course) Eckert moved and Ludlow seconded the proposal. Jacy Ghast presented the proposal. The proposal was unanimously approved as written.
7. 25-097 B.S. in Special Education (revised degree) Becker moved and Boyd seconded the proposal. Cori More presented the proposal. The proposal was unanimously approved as written.

**V. Discussion Items:**

1. Revised CAA bylaws and Hyflex. This item was given to the General Education committee to look over and all committee members should look at it before the next meeting.
2. Billy Hung sent Gronnvoll the Union view of hyflex and would be willing to present it to CAA. Hyflex was already voted on and approved so at this time he can speak as a faculty member about it or submit a new proposal regarding Hyflex that will need to go through the curriculum process.
3. A proposal for Biological Sciences was approved last week with pre-requisites with higher course numbers than the proposal. Gronnvoll looked into this at the request of the Provost but did not find any policy that says this cannot happen.

**VI. Other:**

1. Election of CAA Vice Chair. Elder self-nominated and was approved by acclamation.
2. Thank you to Jeannie Ludlow for her years of service to the University and this committee.

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Ludlow moved and Cross seconded the motion to adjourn the meeting. The meeting adjourned at 2:48 pm.

*Minutes prepared by Ms. Patty Watson*