

Council on Academic Affairs
Minutes
February 6, 2020

The February 6, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Hung, Dr. Janssen Danyi, Ms. Khamisani, Dr. Padmaraju, Dr. Rosenstein, Dr. Ruholl, Dr. Wilkinson,

Members Absent: Dr. Gronnvoll, Dr. Throneburg

Staff Present: Ms. Hutchison

Guests Present: Mr. JJ Bullock (DEN), Dr. Lola Burnham (JOU), Dr. Katie Lewandowski (GEO), General Counsel Laura McLaughlin

The meeting was called to order by Vice-Chair Janssen Danyi at 2:00 p.m.

I. Approval of the January 23, 2020 CAA Meeting Minutes.

Ruholl moved and Khamisani seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum Committee Minutes:

None

b. Executive Actions:

1. January 23, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to #1: change courses that had a prerequisite of GEO 1430: Historical Geology, to now list GEO 2200: The History of the Earth as the required class; #2: To delete BIO 1001G as a prerequisite for GEO 4490: Invertebrate Paleontology.
2. January 23, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to remove prerequisites for the following classes: PLS 4793, PLS 4823, PLS 4853, PLS 4893.
3. January 23, 2020, memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to change course number for HIS 4377: Professional Development Capstone, to HIS 4397 to align with the Honors College numbering scheme.
4. January 23, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add additional letter designations for the course HIS 4774: Selected Topics in History." A and B already exist; additional letters will be D-F, H-M, O-Q, T-Y.

c. Waiver reports:

1. Fall 2019 College of Health & Human Services Undergraduate Waiver Report

d. **Grade Appeals:**

None

e. **Committee Reports:**

1. Gen Ed Subcommittee update – Dr. Hung reported the committee have met twice this semester and will meet again in two weeks
2. Naming Committee – tabled until next meeting; no one present to report

III. **Items to be Added to the Agenda:**

1. 20-004, CMN 3075: Television Studio Production (revised course)
2. 20-005, CMN 3930: Message Strategies & Influence (new course)
3. 20-006, CMN 4755: Television Genres: Production & Development (revised course)
4. 20-007, Advertising Minor (revised minor)
5. 20-008, HIS 3000: Introduction to Public History (new course)
6. 20-009, HIS 4285: Public History Internship (new course)
7. 20-010, HIS 4935: Public History Practicum (new course)
8. 20-011, Public History Minor (new minor)

IV. **Items to be Acted Upon:**

20-001, Neuroscience Minor (revised minor) - Tabled

20-002, Geology BS (revised program) Ruholl moved and Wilkinson seconded to open the discussion of the proposal. Dr. Lewandowski presented the proposal. The proposal was **approved** unanimously as written.

20-003, HON 4444: Honors Independent Study (new course) - Tabled

V. **Discussion Items:**

1. Guest University General Counsel Laura McLaughlin, CAA and Open Meetings Act – presented rationale on changing language in CAA Bylaws
2. Update electronic course proposal – tabled until next meeting; no one present to report

VI. **Other:**

VII. **Ongoing:**

19-120 Revised CAA Bylaws – Open Meetings

VIII. **Meeting Adjournment:**

Wilkinson moved and Ruholl seconded the motion to adjourn the meeting. The meeting adjourned at 2:43 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs