

**Council on Academic Affairs**  
**Minutes**  
*February 27, 2020*

The February 27, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

**Members Present:** Mr. Aydt, Dr. Gronnvoll, Dr. Hung, Dr. Janssen Danyi, Dr. Padmaraju, Dr. Ruholl, Dr. Wilkinson

**Members Absent:** Ms. Khamisani, Dr. Rosenstein, Dr. Throneburg

**Staff Present:** Ms. Hutchison, Mr. Jason Hood

**Guests Present:** Mr. JJ Bullock (DEN), Dr. Julie Dietz (PUBH), Dr. Melanie Burns (NTR)

*The meeting was called to order by Chair Gronnvoll at 2:01 p.m.*

**I. Approval of the February 20, 2020 CAA Meeting Minutes.**

Padmaraju moved and Wilkinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum Committee Minutes:**

1. February 18, 2020 minutes of the Lumpkin College of Business and Technology Curriculum Committee meeting.
2. February 10, 2020 minutes of the College of Health & Human Services Curriculum Committee meeting.

**b. Executive Actions:**

1. February 7, 2020 memorandum from Dean Cheney, LCBT, requesting executive action to change the prerequisites for CIT 4663 and CIT 4843.
2. February 5, 2020 memorandum from Dean Cheney, LCBT, requesting executive action to delete the following courses: DGT 4865 (AET 4865), DGT 4953 (AET 4953), and DGT 4863 (AET 4863).
3. February 21, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to all ART 2012G: Asian Art to be offered in an online format.
4. February 21, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to allow SOS 3400: Social Science Teaching Methods to be offered in an online format.
5. February 21, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to allow BIO/PHS 3400: Methods of Teaching Physical Sciences to be offered in an online format.

**c. Waiver reports:**

None

d. **Grade Appeals:**

None

e. **Committee Reports:**

None

**III. Items to be Added to the Agenda:**

1. 19-120 Revised CAA Bylaws – Open Meetings
2. 20-025 MUS 1312: Class Instruction in World and Classroom Percussion (new course)
3. 20-026 MUS 2205: Functional Skills in Piano III (revised course)
4. 20-027 MUS 2206: Function Skills in Piano IV (revised course)
5. 20-028 MUS 2444: Contemporary Topics in Secondary General Music (new course)
6. 20-029 Music Minor (revised minor)
7. 20-030 Music Performance: Composition, Instrumental, Jazz Studies, and Vocal (revised concentrations)
8. 20-031 Computer and Information Technology Major (revised program)
9. 20-032 University Honors Program (revised program)

**IV. Items to be Acted Upon:**

**20-022, Public Health: Community Health Option B.S. (revised major)** Janssen Danyi moved and Hung seconded to open the discussion of the proposal. Dr. Dietz presented the proposal. The proposal was **approved** unanimously as written.

**20-023, NTR 3756: Community Nutrition Interventions (revised course)** Hung moved and Padmaraju seconded to open the discussion of the proposal. Dr. Burns presented the proposal. The proposal was **approved** unanimously with revisions to the cover sheet #15; Part I elective and Part II learning objectives.

**20-024, NTR Program (revised program)** Ruholl moved and Hung seconded to open the discussion of the proposal. Dr. Burns presented the proposal. The proposal was **approved** unanimously as written.

**V. Discussion Items:**

1. Revision of faculty laureate nomination requirements – discussed revisions made to criteria in order to increase nominations; was decided to add the revised proposal to next weeks agenda.

**VI. Other:**

1. Discussed CAA ByLaws and the areas where changes may need to be made in order to be in compliance with the Open Meetings Act. Janssen Danyi has been in discussion with Booth Library to archive proposals and communications to The Keep.

**VII. Ongoing:**

None

**VIII. Meeting Adjournment:**

Ruholl moved and Aydtt seconded the motion to adjourn the meeting. The meeting adjourned at 2:39 pm.

*Minutes prepared by Cindy Hutchison, Academic Affairs*