

Council on Academic Affairs
Minutes
November 21, 2019

The November 21, 2019 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Danyi, Dr. Gronnvoll, Dr. Hung, Ms. Khamisani, Dr. Padmaraju, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: Dr. Rosenstein

Staff Present: Assistant Vice President for Academic Affairs, Mr. Jason Hood, Ms. Hutchison

Guests Present: Vice President for Academic Affairs, Dr. Jay Gatrell, Ms. Logan Raschke (DEN), Dr. Gurkan Akalin (LCBT), Dr. Holly Farley (NUR), Dean Ozlem Ersin (CHHS)

The meeting was called to order by Chair Gronnvoll at 2:00 p.m.

I. Approval of the November 14, 2019 CAA Meeting Minutes.

Ruholl moved and Padmaraju seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum Committee Minutes:

None

b. Executive Actions:

1. November 11, 2019 memorandum from Dean Cheney, LCBT, requesting executive action to add online delivery mode to EIU 4160G: Personal Financial Investments.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

Hung gave update from Gen Ed Committee

III. Items to be Added to the Agenda:

Khamisani moved and Danyi seconded to add the following items to the agenda.

1. 19-118, Business Administration Minor (revised program)
2. 19-119, BUS 3050: Survey of Management Information Systems (new course)

IV. Items to be Acted Upon:

- 1. 19-118, Business Administration Minor (revised program)** Khamisani moved and Ruholl seconded to open the discussion of the proposal. Dr. Gurkan Akalin presented and answered questions of the council. The proposal was **approved** unanimously as written.
- 2. 19-119, BUS 3050: Survey of Management Information Systems (new course)** Padmaraju moved and Ruholl seconded to open discussion of the proposal. Dr. Gurkan Akalin presented and answered questions of the council. The proposal was **approved** unanimously with the following revisions: Part 1 #3 include rationale for enrollment restrictions

Khamisani departed meeting at 2:30 pm

V. Discussion Items:

1. Assessment proposal draft: Gatrell answered questions of the committee, will make edits to the draft and share with the group again
2. Online policy: Gatrell answered questions of the committee; committee accepted revision made to the proposed online policy and it will be put forth at next meeting to be acted upon

VI. Other:

None

VII. Ongoing:

None

VIII. Meeting Adjournment:

Ruholl moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 3:05 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs