

Council on Academic Affairs

Minutes

February 22, 2018

The November 22, 2018 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

Members Present: Dr. Abou-Zaid, Mr. Aydt, Ms. Cash, Dr. Gronnvoll, Dr. Janssen Danyi, Dr. Kronenfeld, Dr. Ruholl, and Dr. Wilkinson.

Members Absent: Dr. Rhoads, Dr. Throneburg

Staff Present: None

Staff Absent: Provost Gatrell

Guests Present: Dr. Julie Dietz (HPR), Dr. Stephen King (CMN), Dr. Grant Lakeland (MCS), Dr. Marshal Lassak (MCS), Dr. Chris Mitchell (CAH), Dr. Brian Poulter (JOU), Dr. Sally Renaud (JOU), Ms. Brooke Schwartz (DEN), Dr. Scott Walus (CMN), Dr. Peter Wiles (MAT).

I. Approval of the February 15, 2018 CAA Meeting Minutes.

Dr. Gronnvoll moved and Dr. Abou-Zaid seconded the motion to approve the minutes. The minutes of the February 15, 2018 meeting were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the February 13, 2018 Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.
2. Minutes of the February 12, 2018 college of Education and Professional Studies Curriculum Committee meeting.

b. Executive Actions:

1. February 12, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change instruction/lab credit hours for AET 1363 and AET 3343.
2. February 12, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to add online delivery to ~~EGT~~ AET 3414.
3. February 12, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to delete AET 1002, 1012, 2064, 2324, 3043, 3073, 3970, 3970A, 3970B, 3970D, 3970E, 3970F, 4602, 4763, 4833, 4853, 4970E, 4970F, 4970H, 4970I, 4970J, 4970K, and 4970L from the catalog.
4. February 13, 2018 memorandum from Interim Dean Bower, CEPS, requesting executive action to change prerequisites for HST 3500, 3750, 3765, 4250, and 4770.
5. February 15, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to remove FIN 3770 from Management major electives.
6. February 15, 2018 memorandum from interim Dean Minnis, LCBAS, requesting executive action to change course restrictions for BUS 4360.
7. February 15, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to delete MIS 3355 and MIS 3725 from the catalog.
8. February 15, 2018 memorandum from Interim Dean Minnis, LCBAS, requesting executive action to change the course description for MGT 4800.
9. February 13, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to add online delivery to PHI 3720 and PHI 3780.
10. February 13, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to rename CMN 3030, CMN 3540, and CMN 4500 I, II, III, & IV.
11. February 14, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to change the enrollment restriction for CMN 2375.
12. February 14, 2018 memorandum from Interim Associate Dean Mitchell, CAH, requesting executive action to add a footnote to the catalog for the Photojournalism minor.

c. Committee Reports:

None at this time

III. Items to Added to the Agenda:

Dr. Kroenfeld moved and Dr. Janssen Danyi seconded the motion to add to the agenda.

1. 18-029, KSS 4274: Pre-Internship and Career Development in Kinesiology & Sports Studies (New Course)
2. 18-040, B.S. in Exercise Science (Revised Major)
3. 18-041, B.S. in Sport Management (Revised Major)
4. 18-042, B.S. in Exercise Science with Pre-Physical Therapy Option (New Option)
5. 18-043, B.S. in Exercise Science with Pre-Occupational Therapy Option (New Option)
6. 18-044, B.S. in Recreation Administration: Therapeutic Recreation Option (Revised Option)
7. 18-045, HST 4175: Health professions Seminar (Revised Course)
8. 18-046, B.S. in Health Promotion: Community Health Option (Revised Option)
9. 18-047, B.S. in Health Promotion: Emergency Management & Disaster Preparedness Option (Revised Option)
10. 18-048, Catalog change to accept AA or AS degrees from out-of-state universities
11. 18-049, Catalog change GPA and Intercollegiate Activities

IV. Items Acted Upon:

1. 18-027, MAT 1160G: Mathematics, A Human Endeavor (Revised Course).

Dr. Lakeland presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #15.a. Add "all," #15.b. Add "None;" Part I. 2. Add "G" to MAT 1160; 3. Complete enrollment restrictions; Part II. 8. Add percentages to table.

2. 18-028, MAT 1170G: Problem Solving (Revised Course).

Dr. Lakeland presented the proposal and answered questions of the council.

Mr. Aydtt moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #15.a. Add "all," #15.b. Add "None;" Part II. 5. Add week 16 to schedule.

3. 18-029, MAT 3811: Rational Numbers and Proportional Reasoning for Middle Level Teachers (Revised Course).

Dr. Wiles presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #15.b. Add "All Others," #19, fourth option, insert "MAT 4810i, #20. Insert "N/A;" Part II. 8. Add percentages to table.

4. 18-030, MAT 3812: Concepts of Algebra for Middle Level Teachers (Revised Course).

Dr. Wiles presented the proposal and answered questions of the council.

Dr. Ahmed moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #15.b. Add "All Others," #19, fourth option, insert "MAT ~~4810i~~ 4920, #20. Insert "N/A;" Part I. 3. Add "G" to MAT 2420; Part II. 8. Add percentages and university learning goals to table.

5. 18-031, MAT 3813: Concepts of Calculus for Middle Level Teachers (Revised Course).

Dr. Wiles presented the proposal and answered questions of the council.

Dr. Janssen Danyi moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #15.b. Add "All Others," #19, fourth option, insert "MAT 4810; j, #20. Insert "N/A;" Part I. 3. Add "G" to MAT 2420; Part II. 8. Add percentages to table.

6. 18-032, JOU 1401: Journalism Forum (New Course).

Dr. Renaud presented the proposal and answered questions of the council.

Dr. Janssen Danyi moved and Mr. Aydt seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet: #13: N/A, #15.a.: Change "Broadcast News" to "Broadcast Journalism," #15.b.: Add "All Others," #20: N/A; Part I. 1. Correct formatting, and change "Broadcast News" to "Broadcast Journalism."

7. 18-033, JOU 4401: Journalism Capstone (New Course).

Dr. Renaud presented the proposal and answered questions of the council.

Dr. Janssen Danyi moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #13: Strike "Students must have," #15 correct formatting, #15.a.: add "~~All,~~" "restricted to senior Journalism majors with 90+ hours in the Journalism, Sports Media Relations, and Broadcast Journalism options; #15.b.: add "~~None~~" "all others;" Part I. 1.: Change "Broadcast News" to "Broadcast Journalism."

8. 18-034, CMN 2500: Production I (New Course).

Dr. Walus presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Abou-Zaid seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #20: N/A.

9. 18-035, CMN 2550: Audio & Voice Work I (Revised Course).

Dr. Walus presented the proposal and answered questions of the council.

Dr. Gronnvoll moved and Dr. Wilkinson seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #20: N/A.

10. 18-036, CMN 3050: Production II (Revised Course).

Dr. Walus presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #20: N/A.

11. 18-037, CMN 3520: Audio & Voice Work II (Revised Course).

Dr. Walus presented the proposal and answered questions of the council.

Dr. Abou-Zaid moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously with the following revisions: Banner Coversheet #20: N/A.

12. 18-038, Radio & Audio Production Minor (New Minor).

Dr. Walus presented the proposal and answered questions of the council.

Dr. Kronenfeld moved and Dr. Gronnvoll seconded the motion to approve the proposal. The motion passed unanimously ~~as written~~ with the following revision: add college curriculum committee approval date.

V. Discussion:

Dr. Ruholl updated the council on the ongoing discussion of the ad hoc shared governance group.

VI. Pending.

None

VII. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

Meeting Adjournment:

1. Dr. Gronnvoll motioned and Dr. Abou-Zaid seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 2:50 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, March 1, 2018.

–Minutes prepared by Dr. Marita Gronnvoll, Recording Secretary Spring 2018.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

******* ANNOUNCEMENT OF NEXT MEETING *******

March 1, 2018

Room 4440, Booth Library @ 2:00 p.m.