

Council on Academic Affairs

Minutes

October 19, 2023

The October 19, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Edgar Room.

Members Present: Ms. Juanita Cross, Dr. Julie Dietz, Dr. Stefan Eckert, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Jeannie Ludlow, Mr. Carlos Rodriguez

Members Absent: Dr. Sace Elder, Dr. David Melton, Dr. Amy Rosenstein

Staff Present: Dr. Suzie Park, Ms. Cindy Hutchison

Guests Present: Dr. Angela Vietto (ENG)

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. **Approval of the October 5, 2023 CAA Meeting Minutes.**

Ludlow moved and Eckert seconded the motion to approve the minutes as written.

II. **Communications:**

a. **College Curriculum and General Education Committee Minutes:**

1. September 6, 2023 minutes of the College of Liberal Arts & Sciences Curriculum Committee meeting.

2. October 12, 2023 minutes of the College of Health & Human Services Curriculum Committee meeting.

b. **Executive Actions:**

None

c. **Waiver reports:**

None

d. **Grade Appeals:**

None

e. **Committee Reports:**

1. Gen Ed Committee: Ludlow reported the committee met this past week and Nora Heist was elected as chair. Minutes from the meeting will be posted on the CAA website once the committee approves them.
2. Governance Committee: Gronnvoll reported the committee did not meet but added that she had been in contact with Todd Bruns about archiving CAA documents in The Keep.
3. Naming Committee: Gronnvoll reported the committee met this past week.

III. Items to be Added to the Agenda: Ludlow moved and Dietz seconded to add 2 proposals to the agenda.

1. 23-094 KSR 1963: Pickleball (new course)
2. 23-090 WLS 4592: Survey of Early Spanish-American Literature Honors (new course)

IV. Items to be Acted Upon:

1. 23-092 ENG 3902: Second Language Acquisition and the Teaching of English (new course): Eckert moved and Cross seconded to open the agenda item for discussion. Dr. Angela Vietto presented the proposal. The proposal was approved unanimously with revisions.
2. 23-093 BA in English (revised program): Hung moved and Ludlow seconded to open the agenda item for discussion. Dr. Angela Vietto presented the proposal. The proposal was approved unanimously as written.

V. Discussion Items:

1. CAA rep for Textbook Rental Advisory Committee: Hung volunteered to serve as CAA representative on the committee.

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Hung moved and Dietz seconded the motion to adjourn the meeting. The meeting adjourned at 2:31 pm.

Minutes prepared by Ms. Cindy Hutchison