

**Council on Academic Affairs
Minutes**

January 18, 2024

The January 18, 2024 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Ms. Juanita Cross, Dr. Aimee Janssen-Robinson, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Jeannie Ludlow, Dr. David Melton, Dr. Amy Rosenstein

Members Absent: Mr. Carlos Rodriguez

Staff Present: Dr. Ryan Hendrickson, Ms. Cindy Hutchison

Guests Present: Dr. Jeff Stowell, Dr. Mahmoud Al-Odeh, Dr. Toqeer Israr, Mr. Jody Stone, Ms. Kelly Miller, Dr. Julie Dietz, Chief Gamboa, Ms. Brittney Tierney

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the January 11, 2024 CAA Meeting Minutes.

Ludlow moved and Melton seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. January 8, 2024 memorandum from Dean Cheney, Lumpkin College of Business & Technology, requesting executive action to increase the credit hours for TEC 4275 to up to 15 hours, and TEC 3920 to up to 6 hours.

2. January 8, 2024 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to change the prerequisites for CIT 2853, CIT 4823, CIT 4843, and CIT 2283.

*Third executive action on agenda was stricken for correction.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. Ludlow stated Gen Ed will meet on January 22nd.

III. Items to be Added to the Agenda:

None

Items to be Acted Upon:

1. 23-110 BAAS Cyber Security (new program): Elder moved and Ludlow seconded to open the agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was unanimously approved as written.
2. 24-001 BAAS Health Practice (new program) – RME documents in “communications”: Eckert moved and Melton seconded to open the agenda item for discussion. Dr. Julie Dietz presented the proposal. The proposal was unanimously approved as written.

IV. Discussion Items:

1. Provost Hendrickson answered questions related to the memo sent on behalf of President's Council concerning student applicants with pending or convicted felonies. Memo is not a catalog change and was sent to CAA as an informational item.

V. Other:

None

VI. Pending:

None

VII. Meeting Adjournment:

Ludlow moved and Hung seconded the motion to adjourn the meeting. The meeting adjourned at 2:41 pm.

Minutes prepared by Ms. Cindy Hutchison