

Council on Academic Affairs
Minutes
February 16, 2023

The February 16, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Alexis Jones, Dr. Jeannie Ludlow, Dr. David Melton, Dr. Abdul Moh'd, Ms. Nidhi Patel (arrived @ 2:17), Dr. Laurel Teller

Members Absent: Ms. Juanita Cross

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Guests Present: Ms. Madelyn Kidd (DEN), Dr. Mahmoud Al-Odeh (SOT), Dr. Linda Ghent (ECN), Dr. Jim Bruehler (ECN), Dr. Mona Davenport (Student Success), Dr. Shellie Gregorich (MUS), Dr. Jeff Stowell (PSY), Dr. Chris Mitchell (CLAS), Dr. Steve Daniels (PHY)

The meeting was called to order by Chair Gronnvoll at 2:01 pm.

I. Approval of the February 9, 2023 CAA Meeting Minutes.

Ludlow moved and Jones seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. February 9, 2023 minutes of the College of Health & Human Services Curriculum Committee meeting.

b. Executive Actions:

1. November 18, 2022 memorandum from Dean Henderson, College of Education, requesting executive action to add online delivery to a number of SPE courses.
2. February 9, 2023 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to add ACC 3950 to the Accountancy minor electives.
3. February 9, 2023 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to change the course prerequisites for MIS 3505, MIS 3530, and OSC 3800 to better comply with current curricular offerings.
4. February 9, 2023 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to remove prerequisites for EGT 4803, CIT 4843, CMG 4023, EGT 2424, EGT 3663, EGT 2773, EGT 4503, EGT 4843, EGT 3803, EGT 3414.
5. February 10, 2023 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to modify prerequisites for CIT 2853 to allow Business majors to take the course to support the Cybersecurity Management minor.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

Ludlow reported the Gen Ed committee met on February 15, 2023 and are in the process of preparing assessment goals.

III. Items to be Added to the Agenda: Melton moved and Elder seconded to add 12 proposals to the agenda.

1. 23-037 Student records (catalog addition)
2. 23-038 KSR 3135: Orthopedic Pathologies for Healthcare Professionals (new course)
3. 23-039 BS in Exercise Science with Pre-Athletic Training Option (new option)
4. 23-040 CIT 3863: Cloud Services (revised course)
5. 23-041 CIT 3883: Virtualization Technologies (revised course)
6. 23-042 EGT Program Proposal (revised program)
7. 23-043 EGT Engineering Technology Capstone (revised course)
8. 23-044 ACC 4400: Federal Income Taxation I (revised course)
9. 23-045 Accounting BSB (revised program)
10. 23-046 NTR 4164: Professional Grant Writing (new course)
11. 23-047 NTR 4751: Nutrition Therapy (revised course)
12. 23-048 Nutrition & Dietetics Major (revised program)

IV. Items to be Acted Upon: Melton moved and Moh'd seconded to move 23-008 and 22-129 to the agenda for vote. Ludlow moved and Moh'd seconded to move 22-129 to the top of the list.

1. 22-129 Construction Management (revised program): Moh'd moved and Elder seconded to open the agenda item for discussion. Dr. Mahmoud Al-Odeh presented the proposal. The proposal was approved with 7 yes and 1 no. (Yes: Elder, Gronnvoll, Hung, Jones, Ludlow, Moh'd, Teller No: Melton)
2. 23-021 Fresh Start Policy (catalog revision): Jones moved and Moh'd seconded to open the agenda item for discussion. Dr. Mona Davenport presented the proposal. The proposal was approved unanimously as written.
3. 23-022 Eliminate GST 1000 from Reinstatement Section (catalog revision): Moh'd moved and Elder seconded to open the agenda item for discussion. Dr. Mona Davenport presented the proposal. The proposal was approved unanimously as written.
4. 23-023 Gen Ed Language Revision (catalog revision): Melton moved and Moh'd seconded to table the agenda item and move it to the pending file.
5. 23-024 MUS 4000: Capstone Dispositions and Skills Review (new course): Ludlow moved and Melton seconded to open the agenda item for discussion. Dr. Shellie Gregorich presented the proposal. The proposal was unanimously approved with revisions. (Part I: #3 Co-requisites)

6. 23-025 MUS 4400: Seminar in Methods of Teaching Instrumental Music (new course): Melton moved and Moh'd seconded to open the agenda item for discussion. Dr. Shellie Gregorich presented the proposal. The proposal was unanimously approved with revisions. (Banner Sheet: #8 add departmental capstone as senior seminar, #15 B remove ?, #19 add 3400; Part I: #2 correct rationale senior seminar language; #3 Co-requisites and move paragraph up to Writing active, intensive, centered; Part II: #2 correct senior seminar language; correct weeks)

7. 23-026 MUS 4401: Seminar in Methods of Teaching Vocal/General Music (new course): Moh'd moved and Teller seconded to open the agenda item for discussion. Dr. Shellie Gregorich presented the proposal. The proposal was unanimously approved as written.

8. 23-027 CSM 1000: Introduction to Computer Science (new course): Moh'd moved and Melton seconded to open the agenda item for discussion. Dr. Abdul Moh'd presented the proposal. The proposal was unanimously approved as written.

Elder moved and Ludlow seconded to move agenda items 23-028 through 23-032 the end of the list to be voted on.

9. 23-033 Computer Science B.S. (revised program): Melton moved and Teller seconded to open the agenda item for discussion. Dr. Abdul Moh'd presented the proposal. The proposal was unanimously approved as written.

10. 23-034 Mathematics B.A. (revised program): Moh'd moved and Melton seconded to open the agenda item for discussion. Dr. Abdul Moh'd presented the proposal. The proposal was unanimously approved as written.

11. 23-035 Electrical Engineering (revised program): Hung moved and Moh'd seconded to open the agenda item for discussion. Dr. Steve Daniels presented the proposal. The proposal was unanimously approved as written.

12. 23-036 ECN 4689: Economics Research Capstone (revised course): Ludlow moved and Moh'd seconded to open the agenda item for discussion. Dr. Linda Ghent presented the proposal. The proposal was unanimously approved with revisions. (Banner Cover Sheet: #3 Enrollment Restrictions, 15 A & B; Term FA2023; Part I: Required major, #3 justification, #5 OCDI language, move Gen Ed to capstone; Part II: missing week 16)

13. 23-008 HTM 4380: Hospitality Leadership (revised course): Teller moved and Hung seconded to open the agenda item for discussion. Dr. Lisa Brooks presented the proposal. The proposal was unanimously approved as written.

14. 23-028 HIS 1101: Introduction to Historical Studies (revised course): Moh'd moved and Teller seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

15. 23-029 SOS 3400: Middle Level and Secondary Social Studies Teaching Methods (revised course): Ludlow moved and Moh'd seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

16. 23-030 History B.A. degree (revised program): Hung moved and Melton seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

17. 23-031 HIS-IS major (revised program): Melton moved and Hung seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

18. 23-032 History minor (revised program): Melton moved and Moh'd seconded to open the agenda item for discussion. Dr. Sace Elder presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

None

VI. Other:

Gronnvoll mentioned CAA will need to establish the Faculty Laurate selection committee. It will be discussed at the next meeting.

VII. Pending:

None

VIII. Meeting Adjournment:

Elder moved and Hung seconded the motion to adjourn the meeting. The meeting adjourned at 3:11 pm.

Minutes prepared by Ms. Cindy Hutchison