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## Agenda for the September 21, 2017 CAA Meeting

**Items Approved:** 17-124, Communication Studies Minor (Revised Minor)  
17-125, Africana Studies Minor (Revised Minor)  
17-126, PLS 4763, Environmental Politics & Policy (Revised Course; Online Delivery Mode)

**Items Pending:** 17-127, ENG 1009G, Stories Matter 1, 2, 3, 4, 5 (Revised Course)  
17-128, ENG 2011G, World/Multicultural Literatures (Revised Course)

**Ongoing:** Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

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### Council on Academic Affairs Minutes September 21, 2017

The September 21, 2017 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Room 4440 at Booth Library.

**Members Present:** Dr. Abou-Zaid\*, Mr. Aydt, Ms. Cash, Dr. Gronnvoll, Dr. Kronenfeld, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg\*, and Dr. Wilkinson.

**Members Absent:** Dr. Bruehler and Ms. Cash.

**Staff Present:** Provost Gatrell, Ms. Fopay.

**Guests Present:** Dr. Matt Gill, Communication Studies; Dr. James Ochwa-Echel, Africana Studies; Dr. Stephen King, Communication Studies; Ms. Amy Lynch, Registrar's Office; Associate Dean Chris Mitchell, College of Arts & Humanities; Dr. Melinda Mueller, Political Science; Ms. Brooke Schwartz, *Daily Eastern News*; and Dr. Melody Wollan, School of Business.

\*NOTE: Dr. Abou-Zaid is new to the council. He temporarily fills Dr. Dawn Paulson's at-large position on the council while she is on medical leave. He will serve on the council for the academic year. Also, Dr. Rebecca Throneburg returns to the council as an at-large representative for a three-year term.

#### I. Approval of the August 31, 2017 CAA Meeting Minutes.

Dr. Kronenfeld moved and Dr. Rhoads seconded the motion to approve the minutes. The minutes of August 31, 2017, were approved as written.

#### II. Communications:

##### a. College Curriculum Committee Minutes:

1. Minutes of the April 19, 2017 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes of the September 8, 2017 College of Sciences Curriculum Committee meeting.
3. Minutes of the September 11, 2017 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.

##### b. Executive Actions:

1. September 8, 2017 memorandum from Associate Dean Mitchell, CAH, requesting executive action to remove the course prerequisite from CMN 3950.
2. September 8, 2017 memorandum from Associate Dean Mitchell, CAH, requesting executive action to change the course title and prerequisite for ENG 3401, 3402, and 4801.
3. September 11, 2017 memorandum from Dean Klarup, COS, requesting executive action to modify the enrollment restrictions for SOC 3630.
4. September 11, 2017 memorandum from Dean Klarup, COS, requesting executive action to remove the course restrictions from CRM 3780 and SOC 3780.
5. September 11, 2017 memorandum from Dean Klarup, COS, requesting executive action to remove the course restrictions from CRM 4790 and SOC 4790.

6. September 11, 2017 memorandum from Dean Klarup, COS, requesting executive action to add the online designation to several Sociology and Criminology & Criminal Justice courses.  
*Dr. Ruholl reported she had contacted Dean Klarup to ask questions about course activities/assignments for some of the courses listed on the executive action request. In addition, she had inquired whether the course content and learning objectives for these courses would remain the same between the face-to-face and online versions of the courses. She shared his response in which he explained there is no intent to change the course content and learning objectives of these courses.*

*The council members discussed and provided clarification of the handling of executive actions of this nature in the future. The council will continue to consider executive actions of this nature based on the current requirements established in CAA bylaws (See Article VII, A.4.e.1.h.).*

7. September 11, 2017 memorandum from Dean Klarup, COS, requesting executive action to delete several Anthropology and Sociology courses from the catalog.

**c. Waiver Reports:**

1. Academic Waiver Reports for August 2017 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

**d. Other:**

1. September 5, 2017 memorandum from Ms. Janet Fopay, Academic Affairs, regarding updates to the chart of curriculum approvals.

**III. Items Added to the Agenda**

1. 17-127, ENG 1009G, Stories Matter 1, 2, 3, 4, 5 (Revised Course)
2. 17-128, ENG 2011G, World/Multicultural Literatures (Revised Course)

Dr. Rhoads moved and Dr. Gronnvoll seconded the motion to add these items to the agenda.

**IV. Items Acted Upon:**

**1. 17-124, Communication Studies Minor (Revised Minor).**

Dr. Gill presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Fall 2018.

**2. 17-125, Africana Studies Minor (Revised Minor).**

Dr. Ochwa-Echel presented the proposal. There were no questions.

Dr. Gronnvoll moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2018.

**3. 17-126, PLS 4763, Environmental Politics & Policy (Revised Course; Online Delivery Mode).**

Dr. Mueller presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Mr. Aydt moved and Dr. Throneburg seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2018.

**Note: This course will delete PLS 3763.**

**PLS 4763. Environmental Politics and Policy. (3-0-3) F, S-even-numbered years. Environ Pol.**

The study of environmental, energy, and sustainability issues from the perspective of public policy and political science research, including policy models, alternative tools, case studies, and the role of political institutions, actors, organizations, and citizens. A limit of 3 hours may be applied to a major or minor. Students who previously completed PLS 3763 may not enroll in PLS 4763.

**V. Discussion Item:**

1. An idea for creating a policy to allow courses to be placed on hiatus.

*The council discussed an idea from Dean Shelton, CAH, about the possibility of placing some courses on hiatus. Dr. Gronnvoll spoke on her behalf. Also, Provost Gatrell, Ms. Lynch, Associate Dean Mitchell, and Dr. Wollan participated in the discussion. Dr. Gronnvoll will share the input provided during the discussion with Dean Shelton so she can decide whether or not to move forward with an official proposal.*

**VI. Other:**

1. OSC 4810A

*A course proposal was submitted to CAA for a new course, OSC 4810A. However, before placing the item on the CAA agenda the CAA Executive Committee requested input from the council about how to handle it since it was an unusual case. The course content is identical to the existing OSC 4810 course except it will have different restrictions. The OSC 4810A course will be restricted only to students in the MBA online program; whereas the OSC 4810 can be taken by both undergraduate and graduate students. The council discussed it. In addition, Dr. Wollan provided an explanation of the proposal and answered council members' questions. The council requested minor revisions to the proposal. It will be revised and submitted to the council for action at a future meeting.*

**VII. Committee Reports:**

1. **ACA Selection Committee.**

Dr. Ruholl reported that Dr. Mikki Sherwood will fill Dr. Paulson's position on the ACA Selection Committee this fall.

**VIII. Pending:**

1. None.

**IX. Upcoming IBHE Program Review Presentations:**

Meeting Date	Program	Link to the IBHE Program Review Report
October 19	B.S. in Chemistry	<a href="https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Chemistry.pdf">https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Chemistry.pdf</a>
November 2	B.S. in Geography	<a href="https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Geography.pdf">https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Geography.pdf</a>
November 2	B.S. in Geology	<a href="https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Geology.pdf">https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/Geology.pdf</a>
November 9	B.S. in Engineering Cooperative	<a href="https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/EngineeringCoop.pdf">https://castle.eiu.edu/eiucaa/2017-18CAA/ProgramReviews/EngineeringCoop.pdf</a>

**X. Ongoing:**

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

**XI. Meeting Adjournment:**

1. Dr. Rhoads and Dr. Gronnvoll seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:20 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, September 28, 2017.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary.

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
**September 28, 2017**  
**Room 4440, Booth Library @ 2:00 p.m.**

**Agenda:**

1. 12-127, ENG 1009G, Stories Matter 1, 2, 3, 4, 5 (Revised Course)
2. 12-128, ENG 2011G, World/Multicultural Literatures (Revised Course)

**Approved Executive Actions:****BAS****Effective Spring 2018**

1. Update catalog language to reflect the policy that the Organizational Development program cannot be completed as a post-baccalaureate program or as a dual degree.
  - a. Changes to the requirements for two bachelor's degrees.

**Requirements for Two Bachelor's Degrees**

A student will be awarded all degrees for which he/she has completed requirements, except that the B.A. in General Studies **and B.S. in Organizational Development degrees** may not be awarded simultaneously with another degree or awarded to a student who already holds a bachelor's degree.

- b. Revisions to the B.S. in Organizational Development.

**Organizational Development (B.S.)**

**Total Semester Hours Required for Degree: 120 semester hours**

The Organizational Development Program offers a Bachelor of Science degree with a major in Organizational Development that prepares students for positions as supervisors, project leaders, change agents, and trainers in a variety of organizational settings. **The B.S. in Organizational Development degree may not be awarded simultaneously with another degree or awarded to a student who already holds a bachelor's degree.**

**Application Criteria**

To apply for admission to the Organizational Development program (OPD), a student must:

1. Have earned a minimum of 30 credit hours from an accredited institution;
2. Have earned a cumulative GPA of at least 2.50 or higher;

Students that do not meet these admission requirements, but meet EIU's general transfer admission requirements will have their application reviewed by the OPD coordinator. Following this review, students may be required to participate in a pre-entry interview or submit a new application for consideration at a later time.

**General Education Requirements**

Foundational Courses (Writing-6, Speaking-3, Math-3)	12 hours
Quantitative Reasoning in Natural Sciences	7 hours
Citizenship in Social and Behavioral Sciences	9 hours
Communication in Humanities and Fine Arts	9 hours
Senior Seminar or Study Abroad Capstone	3 hours
Total	40 hours

**Major**

**Semester Hours Required for OPD Major: 18 semester hours**

**Major Requirements**

- OPD 4810 - Principles of Career Development. Credits: 3
- OPD 4830 - Organizational Perspectives: Past, Present and Future. Credits: 3
- OPD 4835 - Supervision in Organizations. Credits: 3
- OPD 4840 - Training Program Development. Credits: 3
- OPD 4500 - Organizational Interactions. Credits: 3
- OPD 4825 - Ethical Behavior in Organizations. Credits: 3

**Footnotes:**

\*Of the 120 semester hours required to complete the degree, at least 25 semester hours of courses from EIU must be included.

\*\*OPD majors must maintain a cumulative GPA of 2.5 within the OPD Major. Calculation of the major GPA is based on all courses taken through Eastern Illinois University with the prefix OPD or approved as major courses for the BS in Organizational and Professional Development.

**Pending Executive Actions:**

**CAH**

**Effective Spring 2018**

1. Remove the course prerequisite from CMN 3950.

**CMN 3950 - Conferences and Event Planning.**

(1-4-3) On Demand. This course is designed to introduce students to the basic concepts and principles of conferences and event planning management. It is an applied course designed to introduce students to the planning process, sponsorships, promotion, and creative strategies that are part of events. ~~Prerequisites & Notes: CMN 2650.~~ Credits: 3

2. Change the course title and prerequisite for ENG 3401.

**ENG 3401 - Methods of Teaching Composition in the Middle and Secondary School.**

(3-0-3) F, S. Approaches to the teaching of composition in junior and senior high school. Includes 5 hours of on-site pre-clinical experience. WI **Prerequisites & Notes: ENG 1002G. Prerequisites or Co-requisites:** ENG 2901 and SED 2000. Credits: 3

3. Amend the course title and prerequisite for ENG 3402.

**ENG 3402 - Methods of Teaching Literature in the Middle and Secondary School.**

(3-0-3) F, S. Approaches to the teaching of literature in junior and senior high school. Includes 5 hours of on-site pre-clinical experience. WI **Prerequisites & Notes:** **ENG 1002G**, **ENG 2901** and **SED 2000**. **Prerequisites or co-requisites:** **SED 2000**, **EDP 2330** and **SED 3330**; for Middle Level Education majors, **MLE 3110**. Credits: 3

4. Revise the course prerequisite for ENG 4801.

**ENG 4801 - Integrating the English Language Arts.**

(3-0-3) F, S. Strategies for integrating the English language arts, including literature, composition, speech, drama, and works in other media such as film. Attention to pedagogical theory and its practical applications. Includes 5 hours of on-site pre-clinical experience. WI **Prerequisites & Notes:** **ENG 1002G** and **SED 2000**. **ENG 2901**, **SED 3330** and **EDP 2330**; for Middle Level Education majors, **MLE 3110**. Credits: 3

## COS

### Effective Spring 2018

1. Modify the enrollment restrictions for SOC 3630.

**SOC 3630 - Statistical Analysis of Social Data.**

(3-2-4) F, S. Survey of statistical techniques used to summarize and describe the quantitative characteristics of social research. The course includes both descriptive and inferential statistics, using statistical software to analyze data. Course restricted to Sociology majors **and Criminology and Criminal Justice majors**. **Prerequisites & Notes:** SOC 3620. Credits: 4

2. Remove the course restrictions from CRM 3780.

**CRM 3780 - Policing Society: A Sociological Analysis.**

(3-0-3) On Demand. A study of police roles, subculture, and organizational structure as well as a critical look at how police behavior enacts the democratic dilemma of balancing social order with individual freedoms. Cross-listed with SOC 3780. **Prerequisites & Notes:** SOC 1838G, 2761 or permission of the instructor. **Technology delivered sections of this course are restricted to students in EIU programs that are exclusively online or off-campus.** Credits: 3

3. Delete the course restrictions from SOC 3780.

**SOC 3780 - Policing Society: A Sociological Analysis.**

(3-0-3) On Demand. A study of police roles, subculture, and organizational structure as well as a critical look at how police behavior enacts the democratic dilemma of balancing social order with individual freedoms. Cross-listed with CRM 3780. **Prerequisites & Notes:** SOC 1838G and SOC 2761. **Technology delivered sections of this course are restricted to students in EIU programs that are exclusively online or off-campus.** Credits: 3

4. Remove the course restrictions from CRM 4790.

**CRM 4790 - The Correctional Process: A Sociological Analysis.**

(3-0-3) On Demand. Provides an understanding of the entire field of correctional systems in terms of its official objectives, its actual effects and effectiveness, including special focus on experimental programs. Cross-listed with SOC 4790. **Prerequisites & Notes:** SOC 1838G and SOC 2761. **Technology delivered sections of the course are restricted to students in EIU programs that are exclusively online or off-campus.** Credits: 3

5. Eliminate the course restrictions from SOC 4790.

**SOC 4790 - The Correctional Process: A Sociological Analysis.**

(3-0-3) On Demand. Provides an understanding of the entire field of correctional systems in terms of its official objectives, its actual effects and effectiveness, including special focus on experimental programs. Cross-listed with CRM 4790. **Prerequisites & Notes:** SOC 1838G and SOC 2761. ~~Technology delivered sections of the course are restricted to students in EIU programs that are exclusively online or off-campus.~~ Credits: 3

6. Add the online designation to the following courses:

- CRM/SOC 2761 – Introduction to Criminology
- CRM/SOC 3770 – Sociological Analysis of Crime and the Criminal Justice System
- SOC 3903 – Gender Roles and Social Change
- SOC 3960A, B, D-F, H-M, O-Q, T-Z – Special Topics in Sociology
- SOC 4240 – Sociology of Disasters

7. Remove the following Anthropology courses from the Undergraduate Catalog:

- ANT 3602 – Peoples and Cultures of South America
- ANT 3611 – Peoples and Cultures of Africa

8. Delete the following Sociology courses from the Undergraduate Catalog:

- SOC 3750 – Social Change
- SOC 4010 – Sociology of Science and Knowledge
- SOC 4700 – Collective Behavior

9. Remove the following Sociology course from both the Undergraduate and Graduate Catalogs:

- SOC 4800 – Sociological Aspects of Gerontology

## Attachment A

### **Communication Studies Minor**

This minor provides students with a way to enhance their educational experience by participating in a program of study that provides a well-rounded approach to understanding the role of communication in society and how to engage in effective ~~communicate~~ **communicative** strategies in multiple social contexts.

**Total Semester Hours: 24 21**

#### **Department Core Required Coursework:**

**Total Semester Hours: 12**

- ~~CMN 2010 - Introduction to Communication Theories. Credits: 3~~
- ~~CMN 2040 - Argumentation and Critical Thinking. Credits: 3~~
- ~~CMN 3000 - Communication Research Methods. Credits: 3~~
- ~~CMN 3030 - Applied Communication. Credits: 3~~
- **CMN 2520 – Introduction to Mass Communication. Credits: 3**
- **CMN 2630 – Introduction to Interpersonal Communication. Credits: 3**
- **CMN 2650 – Introduction to Organizational Communication. Credits: 3**

#### **Electives**

**Total Semester Hours: 12 9**

~~CMN Electives<sup>1</sup> (selected in consultation with an advisor, 9 hours must be upper division)~~

~~<sup>1</sup>CMN1310G, CMN1390G or any transferable equivalent cannot be used as an elective in the Minor.~~

**Nine hours of CMN courses that are numbered 3000 and above. (See Footnote 1)**

#### **Footnote**

**<sup>1</sup> Public Relations and Health Communication majors cannot count coursework they are taking to complete their majors (either required or elective courses) as elective coursework in the Communication Studies minor. Coursework required in the minor may overlap.**



## Attachment B

### **Africana Studies Minor**

Total Semester Hours: 18

#### **Summary of Minor requirements:**

- 3 Courses from the core - 9 hours
- 3 Courses from only one area of concentration - 9 hours

#### **Core: Total Semester Hours - 9**

- AFR 1000G - Introduction to Africana Studies. Credits: 3  
~~OR AFR 2000G~~
- **AFR 2000G – African American Social Movements. Credits: 3**
- **AFR 2200G – Pan Africanism. Credits: 3**
- ~~AFR 2500 – Introduction to Research Methods in Africana Studies. Credits: 3~~
- ~~AFR 4300 – Capstone Seminar. Credits: 3~~  
(See Note \*)

#### **\*Note:**

Prior to registering for AFR 4300, students must have completed 75 hours, AFR 2500 or equivalent, and Africana Studies core courses (Majors: AFR 1000G, 2000G, 2200G, 2500, 3500, and HIS 3750; Minors: AFR 1000G or 2000G, and AFR 2500) or have permission from the Director of Africana Studies.

#### **Electives: Total Semester Hours - 9**

9 Semester hours from a single area of concentration.

#### **Concentration in History and Culture:**

- ANT 3611 - Peoples and Cultures of Africa. Credits: 3
- GEO 3050 - Geography and Culture of Africa. Credits: 3
- HIS 1522G - World History: Slavery and Freedom. Credits: 3
- ~~HIS 3250 – African History from 1400. Credits: 3~~
- **HIS 3750 - African American History: A Survey. Credits: 3**
- JOU 3970 - Race, Gender, and the Media. Credits: 3
- SOC 2840 - Racial and Cultural Minorities. Credits: 3

#### **Concentration in Fine Arts (art, music, theater and dance):**

- AFR 3000 - Special Topics in Africana Studies. Credits: 3
- AFR 3300 - African Cinema. Credits: 3
- ART 2300 - African-American Art. Credits: 3
- ART 3610G - African Art. Credits: 3
- MUS 3562G - Non-Western Music. Credits: 3
- THA 3755G - African-American Theatre: Historical and Contemporary. Credits: 3

#### **Concentration in Literature:**

- ENG 2705 - African-American Literature. Credits: 3
- ENG 2850 - Postcolonial Literatures in English. Credits: 3
- ENG 3705 - American Multicultural Literatures. Credits: 3
- ENG 4750 - Studies in African-American Literature. Credits: 3
- ENG 4850 - Studies in Postcolonial and Third World Literatures. Credits: 3

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**Concentration in Politics and International Development:**

- AFR 3600 - HIV/AIDS and Development in Africa. Credits: 3
- AFR 3700 - Race and Neighborhood Development. Credits: 3
- AFR 3970 - Study Abroad. Credits: 1 to 15  
(Only 3 hours will count towards the Africana Studies Minor)
- PLS 2253G - Introduction to International Relations. Credits: 3
- PLS 3223 - International Organizations. Credits: 3
- PLS 3373 - International Political Economy. Credits: 3

**Concentration in Gender:**

- AFR 2400 - Black Women in the Diaspora. Credits: 3
- AFR 2600 - African American Men. Credits: 3
- AFR 3150 - Women and Development in Africa. Credits: 3
- AFR 4275 - Internship in Africana Studies. Credits: 1 to 15  
(Only 3 hours will count towards the Africana Studies Minor)
- AFR 4400 - Independent Study. Credits: 1 to 3  
(Only 3 hours will count towards the Africana Studies Minor)