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## **Agenda for the October 7, 2010 CAA Meeting**

**Item approved:** 10-80, ENG 1000, Fundamentals of College Composition (Revised Course)

**Items Pending:** 10-81, International Baccalaureate (IB) Credit (Revised Policy)  
10-82, Honors Council Appointments

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### **Council on Academic Affairs**

#### **Minutes**

*October 7, 2010*

The October 7, 2010 meeting of the Council on Academic Affairs was held at 2:10 p.m. in Room 3108, Blair Hall.

**Members Present:** Ms. Green, Dr. Hoerschelmann, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Ms. Ruholl, Dr. Sterling, Dr. Throneburg, and Dr. White.

**Members Absent:** Ms. Henry, Ms. Prillaman, and Dr. Shelton.

**Staff Present:** Provost Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guest Present:** Dean Irwin, College of Arts & Humanities; Dr. Markelis, English; Dr. Ringuette, English; Dr. Taylor, English; an Ms. Zeigler, Academic Advising Center.

#### **I. Approval of the September 23, 2010 CAA Meeting Minutes.**

At the 9/23/10 CAA meeting Ms. Green had a question concerning waiver CAH-11-008 on the August 2010 College of Arts & Humanities (CAH) waiver report and whether the waiver had anything to do with EIU 2919. At the meeting today, Ms. Green explained that she contacted Ms. Betsy Miller, CAH, to get clarification of the waiver and found out that it didn't have anything to do with EIU 2919.

A correction to the minutes was noted. Dr. Sterling moved and Ms. Ruholl seconded the motion to approve the minutes with the correction. The motion passed by acclamation.

The minutes of September 23, 2010 were approved as corrected:

Dr. Kathlene **Shank Bower** was re-appointed to the Committee on Reinstatement for a three-year term (AY 2010-13).

Dr. Throneburg arrived at 2:12 p.m.

#### **II. Communications:**

##### **a. College Curriculum Committee Minutes:**

1. Minutes of the September 22, 2010 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes of the September 27, 2010 College of Education & Professional Studies Curriculum Committee meeting.

##### **b. Executive Action Requests:**

1. September 23, 2010 memorandum from Associate Dean Snyder, LCBAS, requesting executive action to change the initial offering date for ENT 3500 from Spring 2012 to Spring 2011.
2. September 27, 2010 email from Associate Dean Poulter, CAH, requesting executive action to revise the course descriptions of ART 1000 and 1110, change the prerequisites for ART 1111, amend the course titles of ART 3911 and 3921, and revise the course titles and course descriptions for ART 4911 and 4921.

##### **c. Waiver Reports:**

1. Academic Waiver Reports for September 2010 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, and College of Education & Professional Studies.

#### **III. Items Added to the Agenda:**

1. 10-81, International Baccalaureate (IB) Credit (Revised Policy)
2. 10-82, Honors Council Appointments

Dr. Sterling moved and Ms. Green seconded the motion to add these items to the agenda.

**IV. Item Acted Upon:****1. 10-80, ENG 1000, Fundamentals of College Composition (Revised Course)**

Dr. Ringuette, Dr. Taylor, and Dr. Markelis presented the proposal and answered questions of the council. Also, Dr. Ringuette explained the semester hours for the course won't count toward graduation, but the grade will count toward the GPA. As a result, the council requested a statement be added to the course description explaining this. In addition, the council requested revisions to Part II, 6 of the course proposal to clarify how the course satisfies the criteria of a writing-centered course.

Dr. Hoerschelmann moved and Dr. Lucas seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Fall 2011.

**ENG 1000. Fundamentals of College Composition. (3-0-3) F, S. Graded (ABC/NC) (Does not count toward graduation, but course grade does count in GPA.) Fundamentals of College Comp.** A course in the improvement of the fundamentals of entry-level college writing skills. Practice and instruction in the development of an individualized process of analytical reading, prewriting, drafting, revising, editing, and proofreading. Required of students who do not meet the prerequisites for ENG 1001G. Prerequisite: ACT English score of 14 or below or no ACT score on record. WC

**V. Executive Officer's Report****1. Discussion of Integrative Learning**

*At the September 23, 2010 CAA meeting Provost Lord spoke about integrative learning. Today he summarized what he had presented at that meeting and invited the council to:*

- provide feedback regarding the draft document he created titled "Integrative Learning at EIU: Our Discussion Thus Far" before he shared it with other groups on campus*
- possibly consider, and in turn, invite comments from college curriculum committees on whether to integrate integrative learning into the course proposal form and program revisions*
- possibly consider whether or not to institute a university-wide learning objective regarding integrative learning*

*Council members shared comments and suggestions in regards to the items listed above. The council may possibly revisit the matter at a future meeting to work up and/or comment on possible proposals.*

**VI. Committee Reports:**

There were no committee reports.

Dr. White asked the council if anyone was willing to serve as CAA's liaison to Faculty Senate. Dr. Grant Sterling, who served as a liaison the past couple of years, indicated he would be willing to continue to serve as the liaison if no one else volunteered. There were no other volunteers, so Dr. Sterling will serve as the liaison for another academic year.

**VII. Pending:**

None.

The October 14, 2010 meeting was cancelled. The next meeting date is tentatively scheduled for Thursday, October 21, 2010.

The meeting adjourned at 2:45 p.m.

*—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

October 21, 2010 (Tentative)  
Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 10-81, International Baccalaureate (IB) Credit (Revised Policy)
2. 10-82, Honors Council Appointments

**Approved Executive Actions:**

**COS**

**Effective Spring 2011**

1. Revise the hours and course description of BIO 4275 to allow students to take the course for fewer than 12 hours at a time, up to a maximum of 12 hours total.

**BIO 4275 - Internship.**

(Arr.-Arr.-3-12) (Credit/No Credit) Employment experience in one or more phases of the Biological Sciences for one semester with an agency or firm approved by the environmental biology coordinator. A formal written report of the internship experience is required. **The course may be repeated for a total of not more than 12 hours.** **Prerequisites and Notes:** Only open to students in Environmental Biology option. At least 90 semester hours of work in Biological Sciences program; completion of at least one advanced ecology course; minimum cumulative GPA or major GPA of 2.25; approval of the environmental biology coordinator. Credits: **3 to 12**

2. Change the prerequisites for SOC 4900.

**SOC 4900 - Current Issues in Sociology.**

(3-0-3) F, S. Analysis of selected current social problems. Restricted to majors in Sociology and Social Science. **Prerequisites and Notes:** SOC 3050, 3620, and 3630; **sociology core GPA of 2.00**; senior standing **or except with** permission of the instructor. Credits: 3

**Pending Executive Actions:**

**LCBAS**

**Effective Spring 2011**

1. Change the start date of ENT 3500 from Spring 2012 to Spring 2011.

**ENT 3500 - Marketing and Innovation for Entrepreneurial Ventures.**

(3-0-3) S. A systematic exploration of market opportunities from an entrepreneurial perspective, including idea generation, development, and market launch. Content includes: domestic and foreign product development, legal considerations, market segmentation and analysis, and the evaluation of competition. Long-term marketing strategy is communicated through the marketing section of a venture plan. **Prerequisites and Notes:** ENT 3300 and enrollment in the Entrepreneurship Minor; or permission of the Chair, School of Business. Credits: 3

**CAH**

**Effective Fall 2011**

1. Revise the course description of ART 1000.

**ART 1000 - Drawing I.**

(0-6-3) F, S. Instruction in basic drawing concepts **and**, techniques **in and** black and white media. **Prerequisites and Notes:** Art majors, minors, Special Education majors with art area or permission of instructor. Credits: 3

2. Change the course description of ART 1110.

**ART 1110 - Two-Dimensional Foundations.**

(0-6-3) F, S. A foundation studio course exploring the basic elements of visual organization through two-dimensional design principles and theories using a variety of materials and processes. for all areas of art. Developing awareness of concepts of two-dimensional form through creative studio work. **Prerequisites and Notes:** Art majors, minors, Special Education majors with art area or permission of instructor. Credits: 3

3. Update the course prerequisites for ART 1111.

**ART 1111 - Three-Dimensional Foundations.**

(0-6-3) F, S. A Foundation studio course exploring the basic elements of visual organization through three-dimensional design principles and theories using a variety of materials and processes. **Prerequisites and Notes:** ART 1110 or and permission of instructor. Credits: 3

4. Change the course title of ART 3911.

**ART 3911 - Visualization Studies Graphic Design I.**

(0-6-3) F. An introduction to drawing of illustrations as visual symbols with an emphasis on communication development and the semantics of symbol juxtapositions. **Prerequisites and Notes:** ART 2910, 2920 and admission into the Graphic Design option. Credits: 3

5. Revise the course title of ART 3921.

**ART 3921 - Visualization Studies Graphic Design II.**

(0-6-3) S. An Introduction to the application of illustration and symbols to the interpretation and communication of complex data. **Prerequisites and Notes:** ART 3910 and 3911. Credits: 3

6. Amend the course title and course description of ART 4911.

**ART 4911 - Visualization Studies Graphic Design III.**

(0-6-3) F. **Advanced** An introduction to the application of visual communication concepts to three-dimensional design problems issues. **Prerequisites and Notes:** ART 3920 and 3921. Credits: 3

7. Change the course title and course description of ART 4921.

**ART 4921 - Visualization Studies Graphic Design IV.**

(0-6-3) S. Advanced three-dimensional visualization studies investigating the application of visual communication concepts to complex environmental design problems. **Prerequisites and Notes:** ART 4910 and 4911. Credits: 3