GST 1000 - Reading and Study Skill Improvement  
Fall, 2009

Instructor: Mrs. Janet Carpenter  
Course Location: Buzzard Building 1302  
Meeting Days: M, T, W, R  
Credit: 2-2-2 Does not count toward graduation, but does toward GPA  
Office: 1328 Buzzard Building, Reading Center  
Office Hours: 10:00a.m.- 11:00 a.m. Monday - Thursday  
Phone: Office - (217)581-7899  
Email: jlcarpenter@eiu.edu

Townsend Press – Ten Steps to Advanced Reading  

Required Supplies:  
1. One three-ring binder for 11x 8 1/2 college-ruled paper  
2. Ruled notebook paper to fit the above  
3. One set of notebook divider sheets  
4. One book of your choice; novel, biography, autobiography, etc. (non-instructional bk.)

Course Objectives:  
The student will:  
--Demonstrate growth in reading as measured by the Nelson-Denny Reading Test.  
--Demonstrate improvement in reading efficiency  
--Improve ability to comprehend college-level reading materials  
--Develop vocabulary skills necessary for success in college and the workplace  
--Develop efficient note-taking skills from lectures, texts, and other reading materials  
--Develop time management strategies necessary for success in college  
--Develop memory-training techniques  
--Develop test-taking strategies  
--Improve listening skills

Catalog Description:  
Learning principles as they apply to the development of efficient study skills: emphasis on reading instruction designed to improve comprehension and rate.
Course Rationale:
“Reading…The act of reading is essentially a process of thinking. It has the scan and the scope beyond the camera. It is the cosmic screen of your own mind. It is a concentratively individual act, and individual involvement. The reader makes the printed communication happen…releasing the magic that causes words on the page to leap into living thoughts, ideas, emotions.” –Ira Epstein & Ernest Nieratka

Course Requirements:
1. Since the structure of the course is skill oriented and not content oriented, two important requirements for the course are class attendance and active participation.
2. The student is expected to complete course assignments and to apply the various reading and study strategies to other course assignments.
3. The student is required to have at least one conference with the instructor during the semester.

Evaluation:
1. The student will be expected to show reasonable progress in each of the following areas:
   a. Knowledge of effective study strategies
   b. Ability to apply effectively, reading and study strategies
   c. Improvement in both vocabulary and reading efficiency
2. Students will receive a letter grade (A through F) based upon the following:
   a. Attendance and class participation
   b. Class assignments and tests
3. The following grading standard will be used on most assignments:
   a. 4 pts – outstanding work on all points of criteria
   b. 3 pts – average work on all points of criteria
   c. 2 pts – work shows marked deficit on all points of criteria
   d. 1 pt -- inadequate work on all points of criteria
   e. 0 pt -- work not submitted or does not meet intent of assignment
4. Points will be averaged together for all assignments, tests, and other requirements and graded as follows:
   a. 100% - 90% A
   b. 89% - 80% B
   c. 79% - 70% C
   d. 69% - 60% D
   e. 59% -below F

Attendance Policy: You will be allowed 4 absences before points begin to be deducted; thereafter, your points will be lowered by 4 points per absence. Consistent late arrivals are not acceptable; 2 points will be deducted for unexcused lateness. Students with extended absences due to illness or other unforeseen circumstances must speak with the professor and provide verification.

**Students with a Disability:** If you have a disability or think you may have a disability under ADA, please contact Kathy Waggoner in the Office of Disability Services at 581-6583. Also, please advise me of such a disability and special provisions made by the Office of Disability Services. Thank-you.
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**Fall, 2009**

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**Office:** 1328 Buzzard Hall  
**Office Hours:** 10:00 – 11:00 a.m. M-R  
**Phone:** Office - (217) 581-7899  
**Email:** [jlcarpenter@eiu.edu](mailto:jlcarpenter@eiu.edu)

### Tentative Schedule

<table>
<thead>
<tr>
<th>Week 1 (August 24-28)</th>
<th>Assignments: possible points</th>
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<tbody>
<tr>
<td>M/T Introduction to class</td>
<td>Begin Notebook</td>
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<tr>
<td>Goal-Setting, Self-Evaluation</td>
<td>Evaluate your Skills (4)</td>
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<tr>
<td>W Group Charts using evaluation</td>
<td>Statement of Goals (4)</td>
</tr>
<tr>
<td>R Pre-testing: Nelson-Denny (only for those with no scores)/Library</td>
<td>Text – Chapter 4</td>
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<thead>
<tr>
<th>Week 2 (August 31 – Sept. 3)</th>
<th>Assignments: possible points</th>
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<tbody>
<tr>
<td>M Time Management</td>
<td>Notebook Evaluation (4)</td>
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<tr>
<td>T Introduction to Reading/Topics</td>
<td>Introductory Selection (4)</td>
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<tr>
<td>W Time Management</td>
<td></td>
</tr>
<tr>
<td>R Library Day</td>
<td>Book Selection</td>
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<tr>
<td></td>
<td>Text / Chapter 4</td>
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<td>Chapter 4 Review Questions (6)</td>
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<tr>
<th>Week 3 (Sept. 7-11)</th>
<th>Assignments: possible points</th>
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<tbody>
<tr>
<td>M Labor Day –No Class</td>
<td>Text - Chapter 7</td>
</tr>
<tr>
<td>T/W Reading Skills / Main Idea</td>
<td>Reading Selection (4)</td>
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<td></td>
<td>Weekly Schedule (4)</td>
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<td></td>
<td>Semester Schedule (4)</td>
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<tr>
<td>R Reading/Study</td>
<td>Reading Summary (4)</td>
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<tr>
<th>Week 4 (Sept. 14 - 18)</th>
<th>Assignments: possible points</th>
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<tbody>
<tr>
<td>M/W Active Reading/SQ4R</td>
<td>Text Survey/ Notes (4)</td>
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<td></td>
<td>Questions (4)</td>
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<tr>
<td></td>
<td>Text – Chapter 8 (p. 210 -223)</td>
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<td></td>
<td>In class quiz – Wed.(6)</td>
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<tr>
<td>T/R Reading Skills/organizing facts</td>
<td>Reading Selection (4)</td>
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<tr>
<td></td>
<td>Reading Summary (4)</td>
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<tr>
<th>Week 5 (Sept. 21 – Sept. 24)</th>
<th>Assignments: possible points</th>
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<tbody>
<tr>
<td>M/W Organizing Textbook Info</td>
<td>Text – Chapter 8 (p. 223-247)</td>
</tr>
<tr>
<td>--Synthesizing your reading</td>
<td>Take-home quiz (6)</td>
</tr>
<tr>
<td>--Graphic Organizers</td>
<td>Concept cards</td>
</tr>
</tbody>
</table>
Semantic maps/webs
H-Map
Contrast/Comparison charts
Charts/Graphs

Three examples of organizers using your textbooks (3@4/12)

T/R Reading Skills /Study
--Formulating Implied Main Ideas

Reading Selection (4)
Reading Summary (4)

Week 6 (Sept. 28-October 1)
M/W Note-Taking Strategies
--Cornell Method of Note-taking-video
--Questioning Strategies (higher-order)

Alcoholism Lecture/Notes (4)
Questions/Answers (4)
Text – Chapter 9 (p.251-269)

T/R Reading Skills /Study

Reading Selection(4)/Reading Summary (4)

Week 7 (Oct. 5 -8)
M/W Test-Taking Strategies /

Text – Chapter12
In class quiz (6)

T/R Reading Skills
--Identifying Supporting Details

Reading Selection (4)
Reading Summary (4)

Week 8 (Oct. 12 -15)
M Test-taking Strategies/Relieving
Test-anxiety / Review for midterm

W Midterm Exam

T/R Reading Skills /Critical Reading

Reading Selection (4)
Reading Summary (4)

Weeks 9 and 10 (Oct. 19-29)
M/W Greek/Latin Word Parts

Vocabulary Packet (4)
Latin Root Packet (8)

T/R Reading/Voc. Skills/Argument

Reading Selection (4)
Reading Summary (4)

Week 11 (November 2 -5)
M/W Speed Reading Drills

Speed Packets 1 &2 (4 pts. ea)

T/R Reading/Voc. Skills/Inferencing

Reading Selection (4)
Reading Summary (4)

Week 12 (Nov. 9 - 12)
M/W Inference Drills

Uncritical Inference Test-
Tests B & C (In-class)
Test A – Group work (8)
T/R      Reading/Voc. Skills/Inferencing   Reading/Voc. Selection (4)  
                  Reading Summary (4)  

**Week 13 (Nov. 16 - 19)**  
M-R      Analyzing Fiction/Story Elements  
Character/Setting/Purpose/Tone  
Preparation for Book Talks  
Masterworks Short Stories/Analysis by groups  

**Week 14 (Nov. 23 - 26)**  
**Thanksgiving Week**  

**Week 15 (Nov. 30 – Dec. 3)**  
M/T      Preparation for Nelson- Denny Test  
W      Nelson- Denny Test  
R      Book Presentations  

**Week 16 (Dec. 7 - 10)**  
**Book Presentations**  

**Week 17 (Dec. 14 - 17)**  
**Finals Week**  
**Scheduled exam : Tuesday, May 4; 12:30 -2:30**