University Admission to Teacher Education
(Teacher Certification Programs: Admission, Retention and Completion)

For individuals with declared teacher certification majors, these requirements can be monitored through the Degree Audit function available in PAWS

I.A. **Formal Application for University Admission to Teacher Education**

All students interested in teacher education **must** attend the University Admission to Teacher Education meeting as announced in the <u>Daily Eastern News</u>. For students whose initial college entrance was at EIU, this meeting **must** be attended before completion of 29 semester hours; for transfer students and post-baccalaureate students, this **must** be done no later than 30 days after their initial enrollment at EIU. At this meeting formal application forms and important information will be provided.

I.B. **Selection Process for Teacher Certification Programs**

To be selected, a student must:

a. Submit a formal application for University Admission to Teacher Education
b. Complete at least 29 semester hours
c. Obtain and document passing scores on the Illinois Test of Basic Skills. Make sure the score report is sent to EIU.
d. Establish a minimum cumulative GPA of 2.65/4.0. Post-baccalaureate certification candidates must have a cumulative undergraduate GPA of 2.65 or have completed a Master's Degree with a GPA of at least 3.00.

I.C. **University Approval to Take Teacher Education Courses +**

Before a student can take SED 3330 or EDP 3331 or SED 3100 or SPE 3500 or ELE 3000 or ELE 3250
or MLE 3110 or SPE 4800/4820, s/he must:

a. Apply (I.A) and be selected (I.B.)
b. Submit a letter of intent to Office of the Dean, College of Education and Professional Studies (submitted through LiveText)
c. Establish and maintain a cumulative EIU GPA of 2.65/4.0 (Post-Bac students are required to have an EIU GPA of 2.65 in undergraduate courses at EIU and 3.0 for courses #4750 and above taken at EIU).
d. Complete Speech and Hearing Clearance. Phone 217/581-2712, Speech, Language, Hearing Clinic for appointment. ($5 fee)
e. Document "C" or better in ENG 1001G, ENG 1002G, and CMN 1310G or their equivalents (totaling at least 9 semester hours)
f. Document "C" or better in 3 semester hours of college level math
g. Document "C" or better in ELE 2000 or ELE 2321; SPE 3201 or SPE 3220; SED 2000 or KSS 2000 or MUS 2440 or CTE 2000 or ART 2400
h. Complete ~~the first required~~ a fingerprint based Criminal Background Investigation (FBI and Illinois State Police) (~~$18 fee~~ fee applies)

II.A. **Formal University Admission to Teacher Education Programs +**

To be formally admitted to Teacher Education Programs students must meet the criteria in I.A. and I.B. and I.C. above and successfully complete SED 3330/EDP 3331 or SED 3100 or ELE 3000 or ELE 3250 or MLE 3110 or SPE 4800/4820 with a grade of "C" or better and positive practicum evaluations thus demonstrating the knowledge, skills and dispositions of one desiring to enter the teaching profession.

+ Students must purchase and utilize LiveText, EIU's adopted Teacher Education Electronic Portfolio System, in order to complete professional education coursework.

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II.B.	**Sequence of Courses and Prerequisites to Student Teach** **Consult catalog for a detailed list of required courses.**

III. Major Department & University Approval to Student Teach +

Every student planning to student teach must complete an Application to Student Teach. Candidates should complete and submit their application during the Fall semester preceding the academic year in which they plan to student teach. Applications are only available and accepted during the Fall semester and must be completed and returned to the Office of Student Teaching, 2418 Buzzard Hall, by the announced deadline date. Failure to complete the application materials by the deadline will result in a minimum of a one-year delay in student teaching.

Early each semester (excluding summer) the Office of the Dean, College of Education and Professional Studies will send a roster to each academic department identifying those individuals in their programs who have been granted University Approval to Take Teacher Education Courses, maintained a GPA of at least **2.65** and have applied to student teach the following semester. The major department will be asked to grant conditional (mid-term) departmental approval to students meeting the following conditions:

a. Submit departmental approval application to **major** department following departmental timelines and criteria.
b. Maintain a cumulative GPA of **2.65/4.0** or better
c. Complete courses in major with a minimum GPA of **2.65/**4.0 (a program may require a higher GPA in the major)
d. Obtain "C" or better in each professional education course completed
e. Show evidence of recent participation in professional organizations, meetings and /or appropriate activities with youth ages 3-18
f. Secondary certification candidates ONLY: Complete SED 2000 (or department equivalent), SED 3100 or SED 3330 and EDP 3331 and Departmental Methods course
g. Submit portfolio to major department (consult department for specifics)
h.. Check major department office for other program criteria
i. ~~Complete the second required Criminal Background Investigation Fingerprinting ($52 fee subject to change)~~
j. Pass the the appropriate Illinois Certification subject-matter knowledge test(s) for the program(s) being completed. Make sure score report is sent to EIU

At the close of the semester, each student's record will once again be reviewed by both the College of Education and Professional Studies and the student's major department for the purpose of granting final major department approval and university approval to student teach.

IV. Program Completion (Graduation) and Entitlement for Illinois Certificate

a. Complete the approved certification program and graduation requirements with a 2.65 cumulative GPA.
b. Complete all professional education courses and all courses required in the approved teacher education program with a grade of "C" or better.
c. Complete certification application that will be provided by your student teaching coordinator
d. Pass the appropriate Illinois Certification Assessment of Professional Teaching test(s) that match(es) the certificate being sought ~~in order to receive a certificate from the State of Illinois.~~ (Required for graduation effective July 1, 2012)

 + Students must purchase and utilize LiveText, EIU's adopted Teacher Education Electronic Portfolio System, in order to complete professional education coursework.