Confidentiality

- Maintain confidentiality, even if the student discloses in front of others.
- Encourage students to speak about disability concerns with you in private.
- OSDS can communicate information to faculty on a “need-to-know” basis.

Interesting Facts

- The most commonly registered disabilities with OSDS are learning disabilities.
- ADHD is the second most common disability registered with OSDS.
- Students with psychological disorders (Bi-polar, anxiety, depression, and so forth) are coming to college in greater numbers.
- The number of students on the Autism Spectrum is increasing.
- Students cannot always clearly articulate what their disability is or how it impacts them in an academic setting.
Office of Student Disability Services (OSDS) Responsibilities

- Determine disability eligibility based on the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, Subpart E, not the Individuals with Disabilities Education Act (IDEA).
- Determine accommodations and services for students with various disabilities. Accommodations are based on medical, educational, and/or psychological documentation from an appropriately licensed professional as well as the student’s individual needs.
- Facilitate programmatic access for students in the educational environment.
- Convert print to electronic text for faculty to accommodate students with disabilities.
- Develop policies and procedures based on current laws.
- Provide consultation and education to the University and area communities.

Student Responsibilities

- Provide appropriate documentation to OSDS and request accommodations if needed.
- Make an appointment with faculty, as soon as possible, to provide an accommodation letter from OSDS and discuss accommodation needs.
- Complete all fundamental requirements of the course.

Dr. Temple Grandin Autism Spectrum Disorder

Online

The following links, plus additional resources may be found on the OSDS website under “Faculty and Staff Resources” Go to: www.eiu.edu/disability

- Captioning Services:
  http://www.eiu.edu/cats/home/media_captioning.php
- Accessibility for On-line Classes:
  Julie A. Lockett, Director: Instructional Technology & Training Services and Trainer for CATS Training Services jalockett@eiu.edu 217-581-8449
- Universal Design:
  http://www.washington.edu/doit/Faculty/Presentations/Video/
- Learning Disabilities:
- Attention Deficit Hyperactivity Disorder (ADHD):
- Asperger’s:
- Schizophrenia:
- Hearing impairments and deafness:
  http://www.pepnet.org/resources
- Low vision and blindness:
  https://nfb.org/
- Americans with Disabilities Act (ADA):
  http://www.ada.gov/pubs/ada.htm
- Section 504 of the Rehabilitation Act, Subpart E:
  http://www2.ed.gov/policy/rights/reg/ocr/edlite-34cfr104.html
Faculty Resources

**In person, by phone, or through email:**

- OSDS staff are always available to answer questions or discuss issues.
- OSDS is willing to provide presentations for faculty, staff, and students on various topics.
- OSDS is willing to come to faculty meetings to provide information and answer questions.

**Faculty Appreciation**

Faculty Appreciation Day is an event that provides the opportunity for students with disabilities to thank and honor faculty for their time, commitment and dedication. Each student nominates an outstanding faculty member who has played a significant role in their success at Eastern. The student shares a personal statement of how this faculty member supported and encouraged their endeavors. The programming, organization and funding for this annual event is provided by the Office of Student Disability Services.

**Faculty Responsibilities**

- Include a reference to OSDS on class syllabus. For example, “If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by Ninth Street Hall, room 2006, or call 217-581-6583 to make an appointment.”
- Encourage students to make an appointment to discuss their accommodations.
- Provide accommodations outlined in the student’s accommodation letter.
- Provide instructional materials in an accessible format according to the student’s accommodation letter and/or according to the information sent via email by the Alternate Media Technology Specialist.
- For students with a note-taker accommodation, ask for a volunteer note taker for the student with the accommodation. A method for doing this is included on the student’s accommodation letter. The Director of OSDS will write a letter of appreciation to the student volunteer with the instructors’ recommendation.
- If you need assistance with off-campus or online classes, please contact the Office of Student Disability Services.
- Talk with the Office of Testing and Evaluation (OTE) staff 3-5 days in advance if you would like them to provide the testing accommodations.