

# Panther Catering (The Relax & Let us do the coordinate of the coor

RELAX & LET US DO THE COOKING • EASTERN ILLINOIS UNIVERSITY™

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# **EVENT PLANNING**

#### STEPS TO RESERVING YOUR EVENT

- 1. Reserve the room & liquor for your event with the MLK Union Campus Scheduling Office at 217-581-3616.
- 2. Submit the online form with all information completed Panther Catering Order Form
- 3. Once all information is gathered a contract will be prepared and emailed to you for your review and approval.

#### THINGS TO NOTE:

- a) If your event requires delivery outside of the MLK Jr. Union there will be a delivery charge added to your bill depending on your arrangements. The minimum delivery fee is \$30.00
- b) The client must arrange for doors to be unlocked, and tables and chairs set up and in place prior to your event.
- c) For all events out of the University Union plastic ware will be used. China can be requested for an additional fee of \$4.00 per person.
- d) In the case of an urgent event or last-minute request, we will make every effort to accommodate you. Your menu may depend on available supplies and/or your event may be subjected to additional fees for unexpected food purchases or additional labor costs.
- e) Please carefully review all details including; the menu, set up, and serving times, as well as any special requests for your event, i.e., linen requests, information on programming that may affect the timing of the event, etc.
- f) If there are any changes, the contract should be corrected and returned immediately so that the changes can be made in the Catering Office. The contract must be signed by the Fiscal Agent and be in our office three business days prior to your event.
- g) A final guest count/guarantee and any special dietary needs must be submitted to the Panther Catering office four business days prior to the event.

# **POLICIES**

- 1. University and Illinois health code policies prohibit the removal of catered food and/or beverages from any event.
- 2. As the host of the catering event, you are responsible for the equipment we have provided for the service of your catered event. Any missing or damaged catering equipment or supplies will be charged to you at replacement costs.
- 3. Non-University Groups
  - a) For all tax-exempt organizations please provide a copy of your tax exempt letter prior to your event. We must have the final payment three business days before your event.
- 4. Linens are placed on the tables before the event starts. If linens are requested to be on the tables before the event starts, you may be charged an additional set-up fee.

Linens for your event are available at the following prices:

- Napkins \$0.75 each
- Tablecloths \$8.00 each
- Buffet Table Covering \$10.00

#### **CANCELLATION**

- a) Events canceled three business days prior to the event will not incur any cancellation charges.
- b) Events canceled less than 72 hours prior to the date of the event are subject to a minimum of 30% of the total contract cost for unrecoverable expenses, i.e., food in preparation or expanded labor.

ALL EVENTS MUST BE PAID IN FULL BEFORE THE DAY OF THE EVENT.

# **BEVERAGES**

REGULAR COFFEE	\$12.00/gal
DECAFFEINATED COFFEE	\$12.00/gal
HOT TEA	\$10.00/gal
ICED TEA	\$10.00/gal
LEMONADE ————————————————————————————————————	\$10.00/gal
Minimum 2-gallon order	· ·
ICED WATER —	\$3.50/gal
HOT CHOCOLATE	\$11.00/gal
Add \$0.50 per person for whipped cream	
CITRUS PUNCH —	\$12.00/gal
Minimum 2-gallon order	
FRUIT PUNCH	\$11.00/gal
Minimum 2-gallon order	
JUICE (APPLE OR ORANGE)	
BOTTLED WATER	\$1.50 each
ASSORTED CANNED SODA	
A two-week notice is required for any soda other than Pepsi, Diet Pepsi	, Mountain Dew,
7-Up, Root Beer	
REPLENISHING FEE:	Minimum of \$20.00



# BREAKFAST PACKAGES

#### **CONTINENTAL BREAKFAST** -

\$8.00 per person

- Assorted Mini Pastries
- Seasonal Fruit Salad
- Orange Juice
- Regular and Decaf Coffee
- Iced Water

#### HOT BREAKFAST BUFFET -

\$12.50 per person

- Seasonal Fruit Salad
- Scrambled Eggs
- Breakfast Meat (Choose 1— Bacon, Sausage, or Turkey Sausage)
- Breakfast Potatoes
- Apple and Orange Juice
- Regular and Decaf Coffee
- Iced Water
- Additional entrée \$2.00 per person (Biscuits & Gravy, Pancakes)

#### **BOXED BREAKFAST**

\$8.00 per person

- Large Bagel or Muffin
- Seasonal Fruit Cup
- Butter or Cream Cheese
- Bottled Juice

Ask about bagel & muffin choices

# **BREAKFAST ALA CARTE**

MINI MUFFINS	\$8.00/doz
PETITE SCONES	
BAGELETTES W/CREAM CHEESE	
MINI DANISH	\$9.50/doz
CINNAMON ROLLS	
MINI STRUDEL BITES (APPLE OR CHERRY)	
CINNAMON STREUSEL COFFEE CAKE	=== \$13.50/doz
SLICED BREAD-BANANA NUT OR SWEET ORANGE	\$9.00/doz
SEASONAL FRUIT SALAD      \$	2.50 per person



# **PARTY PLATTERS**

DOMESTIC	CHEECE W	CRACKERS
DOMESTIC	CHEESE VV	CKACKEKS

<ul> <li>Small (2 lbs)</li> </ul>		\$40.00
• Large (4 lbs)		\$60.00
FRESH FRUIT DISP	LAY	
<ul> <li>Small (2 lbs)</li> </ul>		\$45.00
• Large (4 lbs)		\$65.00
FRESH VEGETABLE	E DISPLAY W/DIP	
<ul><li>Small (2 lbs)</li></ul>		\$40.00
• Large (4 lbs)		\$60.00

# **CHILLED APPETIZERS**

VEGETABLE WRAPS ————————————————————————————————————	\$12.00/doz
JUMBO SHRIMP COCKTAIL	— Market Price
LEMON CHICKEN WRAPPED IN SNOW PEAS	
FRESH TOMATO BRUSCHETTA DIP	
CAPRESE SKEWERS	
GARLIC HUMMUS W/PITA CHIPS — — — — — — — — — — — — — — — — — — —	
FRUIT KABOBS	
TEA SANDWICHES ON HAWAIIAN BREAD	
Choose from Ham, Turkey, Roast Beef, Chicken Salad, or Tuna Salad	
CREAM CHEESE TORTA W/CRACKERS (SERVES 50)	\$60.00

# **WARM APPETIZERS**

DDC MEATDALLC	¢40 507 I
BBQ MEATBALLS ———————————————————————————————————	— \$10.50/doz
CHICKEN BITES W/BBQ & RANCH SAUCE ————————————————————————————————————	— \$53.00/50 count
BABY BAKERS W/BUTTER & SOUR CREAM	\$30.00/5 lbs.
MINI TACOS W/SALSA — — — — — — — — — — — — — — — — — — —	— \$9.50/doz
HOT WINGS	
SPINACH ARTICHOKE DIP W/TORTILLA CHIPS ————————————————————————————————————	— \$58.00/50 count
QUESO DIP W/TORTILLA CHIPS — — — — — — — — — — — — — — — — — — —	\$47.75/50 count
PORK EGG ROLLS W/SWEET & SOUR SAUCE	
ASSORTED MINI QUICHE	\$10.25/doz
TOASTED CHEESE RAVIOLI W/MARINARA	
VEGETABLE SPRING ROLLS W/SWEET & SOUR SAUCE	\$12.00/doz
BEEF TENDERLOIN ON FRENCH BREAD	— \$94.75/50 count
MINI CRAB CAKES W/TARTAR SAUCE	
FAJITA QUESADILLA — — — — — — — — — — — — — — — — — —	— \$50.00/50 count
(Choose from Chicken, Steak, Pork Carnita)	
CARVING STATION (LIMIT OF 2 HOURS)	\$200.00/50 count
Choose from two types of meat: Baked Ham, Roast Turkey, or Beef Tend	erloin
Includes Hawaiian Rolls, Mayo, and Mustard	



# **BOXED LUNCHES**

#### ALL SANDWICHES ARE SERVED WITH:

- 1 chocolate chunk cookie
- 1 choice of side additional side \$1.00 per person
- 1 canned soda
- Bottled water is available for an additional \$.50 each

**SIDE OPTION:** all guests receive the same side Choose from Chips, Fruit Cup, or Pasta Salad

TURKEY CLUB ————————————————————————————————————	– \$11.00 each
Wheatberry Bread, Turkey, Bacon, Leaf Lettuce & Honey Mustard	
GRILLED CHICKEN SANDWICH	- \$11.00 each
Focaccia Bread, Grilled Chicken, Bacon, Swiss Cheese, Leaf Lettuce & Ranch D	Pressing
GARLIC ROAST BEEF SANDWICH ————————————————————————————————————	- \$11.00 each
Ciabatta Bun, Roast Beef, Cheddar Cheese, Leaf Lettuce, Tomato, & Garlic Ma	yo
VEGETARIAN WRAP — — — — — — — — — — — — — — — — — — —	- \$11.00 each
Spinach Tortilla, Leaf Lettuce, Cheddar Cheese, Tomato, Red Onion, Cucumbe	er
SIMPLE SACK LUNCHES ————————————————————————————————————	- \$10.00 each
All your favorite box lunch sides with a choice of a croissant sandwich	
Choose from Ham, Turkey, Roast Beef, or Vegetarian	
GRILLED CHICKEN CAESAR SALAD	\$11.00 each

A bed of chopped romaine topped with grilled chicken pieces, parmesan cheese, croutons and red onion. Served with a side of Caesar dressing.

# SOUP, SALAD, OR SANDWICH BUFFET

- \$14.00 per person for 4 items
- \$1.50 per person for each additional item
- Includes Chips, Iced Tea, and Iced Water
- 1 bread, 1 meat, and 1 cheese = 1 item

#### **SANDWICHES** - Served with mustard, mayo, pickle spear, leaf lettuce, tomato, and red onion

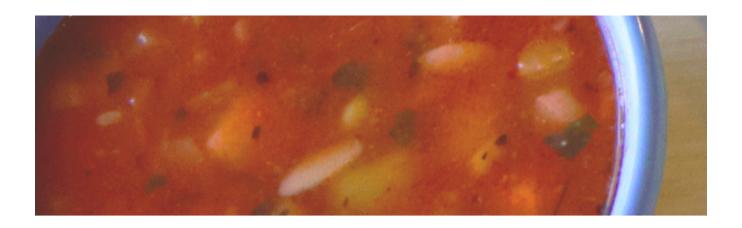
- Bread Options- Wheat Berry, Croissant, Hoagie, Ciabatta
- Cheese Options- Swiss, Cheddar, Colby Jack, Provolone
- Meat or Spread Options- Turkey, Ham, Roast Beef, Chicken Salad, Tuna Salad

#### **SOUP** - Served with Crackers

• Chicken Noodle, Cream of Potato w/ Bacon, Broccoli Cheese, Vegetarian Vegetable, Chili

#### **SALADS** - Served with Crackers

Caesar, Potato Salad, Fruit Salad, House Salad



# SINGLE ENTRÉE OPTIONS

- POT ROAST \$16.00 per person Succulent beef roasted to perfection with traditional accompaniments of onions, carrots, and potatoes. Includes warm yeast rolls with butter
- MEDITERRANEAN CHICKEN & PASTA \$17.00 per person An appealing blend of chicken, artichokes, spinach, and tomatoes tossed in a garlic herb olive oil. Served with a Caesar Salad and garlic French bread.



# PICNIC PACKAGES

#### COOKOUT SPECIAL

\$12.50 per person

Includes plastic ware and condiment packets of ketchup, mustard, and relish

- Hamburgers
- Hot Dogs
- Buns
- Individual Bags of Chips
- Individually Wrapped Cookies
- Assorted Canned Soda
- Bottled Water

#### PICNIC BUFFFT -

\$15.00 per person

#### Includes plastic ware

- Choice of 2 types of meat
- Pulled Pork, Marinated Chicken, Hamburgers, Hot Dogs, Fried Chicken
- Buns
- Potato Salad
- Baked Beans
- Assorted Cookies
- Bottled Water
- Assorted Canned Soda

FEE TO GRILL ON SITE -

\$75.00

# **MEXICAN BUFFETS**

\*Not delivered outside of the University Union

TACO BAR — \$12.50 per person

- Includes shredded lettuce, diced tomatoes, shredded cheese, sour cream, and salsa

- Seasoned Ground Beef
- Tortilla Shells
- Tortilla Chips
- Refried Beans
- Cheddar Cheese Sauce
- Iced Tea
- Iced Water

FAJITA BAR

- \$15.00 per person

- Includes shredded lettuce, diced tomatoes, shredded cheese, sour cream, and salsa
- Choice of 2 types of meat: Steak, Chicken or Pork Carnita
- Tortilla Shells
- Tortilla Chips
- Refried Beans
- Spanish Rice
- Grilled Peppers and Onions
- Queso Dip
- Iced Tea
- Iced Water

# **PASTA BUFFET**

#### ENTRÉE OPTIONS - CHOOSE 2 -

\$15.00 per person

- Includes Caesar Salad, Seasonal Fruit Salad, Seasoned Green Beans, Garlic Breadsticks, Iced Tea and Iced Water

- Spaghetti w/ Sauce
- Fettuccini Alfredo

Add Grilled Chicken Strips for \$1.50 per person

- Penne Pasta w/ Sauce
- Mediterranean Pasta

An appealing blend of chicken, artichokes, spinach, and tomatoes tossed in a garlic herb olive oil. Add Grilled Chicken Strips for \$1.50 per person

- Meat or Cheese Tortellini w/ Sauce
- Meat or Cheese Ravioli w/ Sauce
- Lasagna

Choose From Meat, Five Cheese or Vegetable

• Chicken Parmesan

Breaded or Grilled



# **GRAND BUFFET**

#### CHOOSE 2 ENTREES & 2 SIDE DISHES

\$20.00 per person

**CHOOSE 2 ENTREES & 3 SIDE DISHES** 

\$23.00 per person

All Buffets Served with Caesar Salad or House Salad, Seasonal Fruit Salad, Assorted Dinner Rolls, Coffee, Iced Tea, and Iced Water

#### **POULTRY**

- Chicken Cordon Bleu
- Chicken Parmesan
- Fried Chicken
- Italian Crusted Chicken

Additional \$2.00 per person

- Marinated Chicken
- Roasted Turkey Breast

#### **VEGETARIAN**

- Baked Penne Pasta
- Five Cheese Lasagna
- Vegetable Lasagna

#### **PORK**

- Glazed Ham
- Roasted Pork Loin

#### **BEEF**

- Beef Tenderloin w/ Hollandaise Sauce Additional \$3.00 per person
- Meat Lasagna
- Pot Roast

#### **SEAFOOD**

• Glazed Salmon Filet Additional \$2.00 per person



# SERVED DINNER MENUS

All meals are served and include Caesar Salad or House Salad, one entrée, two sides, Dinner Rolls, Iced Tea, and Iced Water. Additional entrées are \$1.50 per entrée.

#### BEEF

BEEF TENDERLOIN W/HOLLANDAISE SAUCE	\$19.00 per person
MEAT LASAGNA ———————————————————————————————————	\$13.00 per person
POT ROAST ————————————————————————————————————	\$17.00 per person
PORK	
GLAZED HAM ———————————————————————————————————	\$13.00 per person
ROASTED PORK LOIN ————————————————————————————————————	\$14.00 per person
SEAFOOD	
CRAB CAKES ————————————————————————————————————	\$13.50 per person
GLAZED SALMON FILET	\$16.00 per person
POULTRY	
CHICKEN PARMESAN ————————————————————————————————————	\$18.00 per person
HERB BAKED CHICKEN BREAST	\$13.50 per person
ITALIAN CRUSTED CHICKEN BREAST	\$17.00 per person
MARINATED CHICKEN BREAST	\$13.00 per person
ROASTED TURKEY BREAST	\$14.50 per person
VEGETARIAN	
FIVE CHEESE LASAGNA ———————————————————————————————————	\$13.00 per person
PASTA PRIMAVERA	\$12.00 per person
VEGETARIAN LASAGNA ———————————————————————————————————	\$13.00 per person
SALADS	

#### 703

#### **CAESAR SALAD**

Chopped romaine, croutons, parmesan cheese, red onions, and Caesar dressing.

#### **HOUSE SALAD**

Lettuce mixture with cucumber, grape tomatoes, shredded carrots, and croutons. Ranch dressing and Italian dressing are available on the side.

#### SIDES

Steamed Vegetable Blend
Mashed Potatoes w/Gravy
Choice of Peppered or Brown Gravy
Loaded Mashed Potatoes
Add \$1.00 per person

Seasoned Green Beans
Wild Rice Blend
Fettuccini Alfredo
Parsley Baby Red Potatoes
Add \$1.00 per person

# **SNACK ATTACKS**

PRETZELS —	\$6.50 per pound
CHEX MIX —	\$8.50 per pound
TORTILLA CHIPS & SALSA	\$9.00 per pound
POTATO CHIPS & RANCH DIP —	\$9.00 per pound
POPCORN MACHINE —	\$50.00 rental fee for 2 hours
	*Extra fee if you would like an attendant to stay at the event
POPCORN SUPPLIES —	\$1.00 per person

# **PIZZA AND SUBS**

16 IN. PIZZA  Choice of Cheese, Pepperoni, Sausage or Veggie.  Make it a meal for an additional \$5.00 per person  Meal includes Caesar Salad, Garlic Breadsticks, Assorted Cookies and Canned Sodas	— \$13.00 each
SUB SANDWICH PLATTER  Platter includes 30 sandwiches (4in.) in a variety of turkey, ham, roast beef and vegetarian	<b>-</b> \$48.50

# **DESSERT CHOICES**

	PER DOZEN
ASSORTED COOKIES ————————————————————————————————————	\$10.50
RICE KRISPIE SQUARES —	\$9.00
ICED BROWNIES W/ TOPPINGS ————————————————————————————————————	\$15.75
GHIRARDELLI BROWNIES — — — — — — — — — — — — — — — — — — —	<b>\$13.00</b>
MINI CHEESECAKES — — — — — — — — — — — — — — — — — — —	\$15.00
ICE CREAM	
PEMBERTON SUNDAES — — — — — — — — — — — — — — — — — — —	
INDIVIDUAL CUPS	\$1.50 each
Vanilla, Chocolate, Strawberry, and Orange Sherbet	
ICE CREAM BAR	\$10.50 each
*Minimum of 50 people	
Chocolate & Vanilla Ice Cream w/ Assorted Toppings	
Chocolate & Vanilla Ice Cream w/ Assorted Toppings	PER PIECE
Chocolate & Vanilla Ice Cream w/ Assorted Toppings     ASSORTED FRUIT PIES ————————————————————————————————————	<b>PER PIECE</b> \$3.00
ASSORTED FRUIT PIES	\$3.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES	\$3.00 \$3.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS	\$3.00 \$3.00 \$3.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS     NEW YORK CHEESECAKE	\$3.00 \$3.00 \$3.00 \$4.50
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS     NEW YORK CHEESECAKE     ASSORTED CHEESECAKE	\$3.00 \$3.00 \$3.00 \$4.50 \$4.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS     NEW YORK CHEESECAKE     ASSORTED CHEESECAKE     CHEESECAKE MARTINIS	\$3.00 \$3.00 \$3.00 \$4.50 \$4.00 \$4.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS     NEW YORK CHEESECAKE     ASSORTED CHEESECAKE     CHEESECAKE MARTINIS     MINI CAKES	\$3.00 \$3.00 \$3.00 \$4.50 \$4.00 \$4.00
ASSORTED FRUIT PIES     ASSORTED CREAM PIES     ASSORTED FRUIT COBBLERS     NEW YORK CHEESECAKE     ASSORTED CHEESECAKE     CHEESECAKE MARTINIS     MINI CAKES     Choose from Red Velvet, Peanut Butter Cream or Key Lime	\$3.00 \$3.00 \$3.00 \$4.50 \$4.00 \$4.00 \$2.50

Choice from Chocolate, Strawberry, Lemon or Orange





We appreciate the opportunity to become your caterer of choice! In accordance with University policy, Panther Catering will be the exclusive provider of catering services within the University Union at Eastern Illinois University.

eiu.edu/dining/catering.php 217-581-6082