Civil Service Council

Agenda

February 14, 2023

8:30 a.m.

The Loft in 7th Street Underground

Angela Campbell, Ke’an Armstrong, Kristin Hupp, Carrie Gossett, Tony Craven, Matt Bierman, Crystal Brown, Michelle Morgan, Linda Holloway, Phil Kousma, Aaron Allison, Josh Reinhart

1. Call to Order  
   Angie C. @ 8:31am.
2. Approval of Minutes  
   Motion to approve by Michelle M., Carrie G. seconded, passed unanimously.
3. UPD Chief Marisol Gamboa Presentation  
   Chief Gamboa has been here a year and a few months (since Jan. 2022). She is a Texas native, she likes Illinois and the welcoming transition her family received from Houston. Her focus is on building trust with community, and as such the EIUPD social media and interactive presence are important. Her officers have been very present on campus. They are full PD, not security. They are incrementally reorganizing for efficiency, including assigning a Community Engagement Officer and a Graduate Assistant who can focus on grant funding for additional services. They are working toward 90 percent staffing to increase presence (and better deter crime/offer service) across campus. Also responsible for Panther Shuttle services, trying to add drivers currently to provide fuller service. There was a productive discussion about student parking in staff lots—UPD will look into that.
4. Treasurer's Report
   1. $25,297.62 in the scholarship endowment fund as of 2/6 per Michelle.
5. Committee Assignments/Reports
   1. Public Relations – fundraiser update  
      120 submissions so far, looking to get to about 150. Working on layout and Mach form transfers for efficiency.
6. VPBA Updates
   1. CDB/Campus Projects Update  
      Three-day outage schedule for water/electrical work is on the books, employees will have the option to request an alternative work location or use vacation/sick time, or talk with supervisor about working remote (as bathroom facilities will be impacted across campus) to get important valve work done. April Nance (HR) and Chase Rich (Labor Relations) have resigned for other positions, see Matt with any HR/Labor Relations information. Big utility project discussion with Tim Zimmer for funding tomorrow, Matt will apprise on outcomes. Staff Senate raised concern about IGP186—that will be sunset. Admitted student day this weekend. Michelle asked about the COVID laptop policy, Matt asked that Michele send an email with additional information and he will follow up with Ryan Gibson. There is a map of AEDs on campus, VPBA will work across campus to make it more prevalent. IT security training should be upcoming. City of Charleston is now temporarily controlling EIU water tower.
   2. Other
7. HR Updates (see VIII B.)
8. Old Business
   1. Strategic Planning Update  
      Josh talked about subcommittee work, the identification and collection of KPIs and their relationship to the EIU plan.
   2. General Counsel Search  
      Ongoing. Also mentioned DEI Officer interviews begin this week.
9. New Business
   1. Parking Lots & Parking Issues (covered under Items III and VI during conversations).
   2. Laptop Distribution (see VI A)
   3. AED Locations on Campus (see VI A)
   4. SUCCS Audit March 20-24 (Remote)
   5. *March Meeting\*\*\*  
      Rescheduled for March 21 location TBD.*
   6. EAC Updates  
      Tony cosigned the cyberthreat training is a good idea as many EIU employees are online for payroll submissions, etc. Will be meeting with a larger group to discuss these items. As mentioned, the EIU audit is March 20-24.
10. Adjournment

Upcoming Meetings:

* *March 21, 2023, at 8:30 a.m. – Effingham Room (location updated 3.17.23)\*\*\**
* April 11, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* May 9, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground
* June 13, 2023, at 8:30 a.m. - Rathskeller Loft - 7th Street Underground