Civil Service Council

Agenda

March 8, 2021

8:30 a.m.

MARTINSVILLE ROOM in the MLK Jr. UNIVERSITY UNION – 3rd FLOOR

Attendees: Crystal Brown, Jenny Stout, Michelle Morgan, Ke’an Armstrong, Mindy Hurst, Angie Campbell, Lindsay Partlow, Josh Reinhart, Becky Shew, Aaron Allison, Carrie Gossett, Paul McCann, Beth Gillespie, Amy Morris, Libby Warner-Boyer

1. Call to Order

Angie called the meeting to order at 8:30 a.m.

1. Approval of February Minutes\*
Josh shared issues with thumb drive in recalling February minutes. They were recreated from memory. Josh said he is comfortable giving members additional time to review the minutes so no one felt rushed to approve them. However, consensus agreement emerged citing the accuracy of the minutes and a motion was made by Ke’an to approve them. Passed unanimously.
2. Committee Assignments

***Election –*** Campbell, Gossett, Deters, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Gillespie

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Partlow
- Flyers for new employees and general CSC awareness

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan, Stout
-- Treasurer’s Report ($28,191.20 in Endowment Fund as of 3/7/22)

1. VPBA Updates
	1. COVID Updates
	Re-entry testing will take place after spring break. An email is expected early next week about mask optional approach for classrooms. Regular testing will continue through end of semester for unvaxxed/undeclared. EIU will continue to follow CDC/IDPH/Governor’s Office.
	2. Budget, Legislative Updates
	VP Reeder is leaving. EIU is immediately starting a search for new VP. Nobody is going to be interim as far as we know. Paul gave budget presentation to give the council a breakdown of how the EIU budget process works, it was the same presentation that was delivered to IBHE and the BOT earlier this calendar year.
	3. CDB/Campus Projects Update
	Most projects where they were a month ago due to weather. Life Science building renovations are ongoing. Water mitigation is taking place in various areas. Library steps are still on track for a summer renovation. Doors on the north side of Booth are not closing properly. New Science Building is still about 6 months out from bidding. EIU is asking for more from Springfield to cover funding gaps.
	4. Other
	Questions:
	-- Will EIU institute a remote work policy? Angie asked Paul. Weather policy has been updated, IGP 23 should be updated shortly. There is no current policy on remote work. One group has been granted to work remotely and are doing so periodically, this is a pilot program. EIU will continue to look at that comprehensively to create a policy that makes sense for all stakeholder groups.
2. 2022 Scholarship Award
Available funds are $903.56 right now. We need to make decision about what to do with the award this year. Last year we did two $1k awards. Net from frame sales was about $350. We still have frames to sell that might boost that, also we can increase prices for things like graduation, etc. Options are available here. Scholarships must be awarded by June 30.
3. HR Updates
	1. Employment Search Updates
	HR is down another person, they are moving forward but slowly.
	2. Years of Service
	EIU is working toward that as well to satisfy a variety of stakeholders.
4. Old Business
	1. Frame Sales Numbers
	Covered in Agenda Item 5.
	2. Staff Senate Representation Updates
	Vote took place last week on all items at once. A procedural challenge forced all to became independent line items vote on individually. A second all-staff vote took place. Results were shared online.
5. New Business
	1. EAC Updates
	Ke’an was thanked for putting the shout outs on WEIU. Joann has resigned from council due to retirement. Next meeting with president is being set up (quarterly, perhaps in April or May). Council used to have an activity once a year (cookout on pond or pizza/donut party, or some kind of meet & greet) which allowed nonnegotiated employees to meet council members. A discussion about getting the PR subcommittee back together to discuss ideas, etc. Those interested in helping should contact Carrie.
	2. Other Questions or Concerns/Open Discussion (for topics not listed in agenda)

**Remaining AY2021-22 Meetings**

* April 12
* May 10
* June 14