Civil Service Council

Agenda

August 10, 2021

8:30 a.m.

Teams Meeting

|  |  |
| --- | --- |
| Full Name | Join Time |

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| --- | --- |
| Joshua D Reinhart | 8/10/2021, 8:13:43 AM |
| Jenny L Stout | 8/10/2021, 8:19:04 AM |
| Diana D Pepperdine | 8/10/2021, 8:19:20 AM |
| Angela R Campbell | 8/10/2021, 8:21:42 AM |
| Amy L Morris | 8/10/2021, 8:23:13 AM |
| Aaron B Allison | 8/10/2021, 8:23:15 AM |
| Beth M Gillespie | 8/10/2021, 8:27:06 AM |
| Carrie E Gossett | 8/10/2021, 8:27:25 AM |
| Tony Craven | 8/10/2021, 8:27:39 AM |
| Linda C Holloway | 8/10/2021, 8:27:42 AM |
| Mindy E Hurst | 8/10/2021, 8:28:00 AM |
| Jo A Thill | 8/10/2021, 8:28:33 AM |
| Becky M Shew | 8/10/2021, 8:29:40 AM |
| Ke'an S Armstrong | 8/10/2021, 8:30:13 AM |
| Paul A McCann | 8/10/2021, 8:30:24 AM |
| Crystal M Brown | 8/10/2021, 8:30:55 AM |
| Lindsay N Partlow | 8/10/2021, 8:40:53 AM |

[RECORDING AVAILABLE HERE](https://pmaileiu-my.sharepoint.com/:v:/g/personal/jdreinhart_eiu_edu/EbWYZVEqmp1DkxQs2-r9ggwBtNgFrFUFVtUjkUWWviFuUw)

1. Call to Order   
   Angie Campbell called the meeting to order at 8:31am.
2. Approval of July Minutes  
   Motion to approve: Beth G. // Seconded: Carrie G.  
   Carried unanimously. No abstentions.
3. Committee Assignments

***Election –*** Campbell, Gossett, Deters, Morgan

***Personnel*** – Campbell, Gossett, Morgan, Thill, Gillespie

***Public Relations –*** Allison, Armstrong, Gossett, Reinhart, Shew, Thill, Partlow

***Scholarship*** – Established *June 22, 2007* – Campbell, Gossett, Morgan, Stout  
-- Treasurer’s Report ($22,293.05 in Endowment Fund as of 8/4/21)

1. Old Business
   1. COVID Updates/Vaccine Guidelines/CDC Masking Orders  
      Paul McCann provided and update about the CDC recommendations and its impact on EIU’s masking policy. Students and employees can currently submit their vaccination cards to remove themselves from the testing pool. Testing is mandatory for those who have not been vaccinated or do not wish to submit their vaccination status. Notifications will be sent for testing by email. Testing is in the SRC Tuesday, Wednesday and Thursday.   
      Questions answered during discussion:  
      1) EIU expects to test up to 500 people per week, randomly selected between students and employees.  
      2) Progressive discipline is expected for noncompliance (students and employees).  
      3) Verbiage for testing eligibility will be *students or employees attending in-person classes* or *anyone actively on-campus for employment*.  
      4) Access to information will be limited to Human Resources (Linda Holloway) and Student Health (Eric Davidson) with limited access to Vice Presidents for test and system performance monitoring. All date will be on a separate server and encrypted.   
      5) There are options available online for those who do not wish to upload their status, with the goal to record everyone’s status – vaccinated or not.   
      6) The process is very simple per Linda Holloway.  
      7) EIU is seeking access to iCARES data so the university knows who has been vaccinated in Illinois.  
      8) People who have been vaccinated outside Illinois can follow up with their vaccine provider or the CDC website.
2. New Business
   1. CDB/Campus Projects Update  
      Paul M. shared the following updates: Biological Science Building project has started (3rd Floor). Kickoff meeting for the new science building is today (Sean R. is attending). McAfee clocktower work has been approved by Springfield but there is no contract in place yet (working toward that). Booth Library steps are looking like they’ll be completed next summer. Stairs on south side of Lantz have been readdressed, leaks fixed. Donor-funded project for women’s basketball locker room will hopefully be done by December 1.
   2. HR Updates  
      No one in the Benefits Office now, but hires are on the docket. Linda H. is covering, but things will be slow moving forward until hires are addressed. For Benefits questions, all concerns should go to Linda directly until such time a person can fulfill the Benefits staff role.
   3. State Holidays  
      Discussion on new State holiday and gift days. No action from PC on those items yet but they are being brought to discussion at administrative meetings. Juneteenth and Election Days will be discussed. Election dates (every two years) are State mandated holidays.
   4. Pay Raises  
      Paul M. shared that EIU needs to get through 10th day to see enrollment figures. Enrollment (for now) looks 1.5 to 2% down for FA21.
   5. 2021-22 Fundraisers  
      No update, emails have been circulating.
   6. 2021-22 Meeting Update  
      Just a reminder that CSC meetings will remain virtual until further notice.
   7. EAC Updates  
      A flat budget and new leadership at EAC were the two primary topics at the last meeting. NEIU lost a grant and with it 70+ positions. The systems office is helping to address that. Larry Curtis from SURS spoke as well -- if anyone is considering retirement in the near future, they are encouraged to reach out to SURS ASAP. The SURS actuarial tables are changing July 2, 2022 – please take a moment to note the the changes.
   8. Open Discussion (if needed, for topics not listed in agenda)  
      1) Addition of Beach Volleyball to EIU Athletics (no cost to University)  
      2) Severe weather: When we had a tornado warning in some buildings, people did not move to designated shelter. We may wish to implement additional training/drills.
   9. Other VPBA Updates  
      None at this time.

Remaining 2021-22 Meetings

* September 14
* October 12
* November 9
* December 14
* January 11
* February 8
* March 8
* April 12
* May 10
* June 14