Civil Service Council

Agenda

November 10, 2020

8:30 a.m.

Teams Meeting

[Join Microsoft Teams Meeting](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fl%2Fmeetup-join%2F19%3Ameeting_NDk5MWM3NzUtYzVlYy00ODgyLTgzNTAtZjVkNGQwOTllNWJh%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522616ae545-5db6-48ed-9651-732703b94552%2522%252c%2522Oid%2522%253a%252219623d9b-f1b4-47ea-aefa-f6405ab40f0a%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=bd3445d0-b1b4-480f-b315-1081211210e4&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

1. Call to Order   
   Carrie Gossett started and called the meeting to order. Angela Campbell was unable to attend.   
     
   October Attendees (per MS Teams)

*Joshua D Reinhart*

*Organizer*

*11 Accepted1 Declined*

*Aaron B Allison*

*Accepted*

*Becky M Shew*

*Accepted*

*Beth M Gillespie*

*Accepted*

*Carrie E Gossett*

*Accepted*

*Jenny L Stout*

*Accepted*

*Ke'an S Armstrong*

*Accepted*

*Mindy E Hurst*

*Accepted*

*Paul A McCann*

*Accepted*

*Sean D Reeder*

*Accepted*

*Jo A Thill*

*Accepted*

*Tony Craven*

*Accepted*

*Angela R Campbell*

*Declined*

*Crystal M Brown*

*Unknown*

*Linda C Holloway*

*Unknown*

*Michelle L Morgan*

*Unknown*

*Lori J Rothrock*

*Unknown*

*Donna M Noffke*

*Unknown*

*Benjamin J Merry*

*Unknown*

*William B Burnside*

*Unknown*

1. Approval of Minutes   
   Carrie Asked about approval of October minutes. Josh Reinhart indicated we still needed a handful of approvals to pass it via roll call. [UPDATE: A MAJORITY APPROVAL OF OCTOBER MINUTES WAS COLLECTED VIA EMAIL VOTES FOLLOWING THE NOVEMBER MEETING].
2. Treasurer’s Report ($20,916.97 was reported in the account [as of November 2, 2020])

*Committee Assignments*

***Election –*** *Campbell, Gossett, Hurst, Morgan*

***Personnel*** *– Campbell, Gossett, Merry, Morgan, Thill*

***Public Relations –*** *Allison, Armstrong, Gossett, Reinhart, Shew, Thill*

***Scholarship*** *– Established June 22, 2007 – Campbell, Gossett, Brown, Morgan*

1. Old Business
   1. Updates to Title IX Hearing Panel   
      Mindy Hurst – waiting on next steps. Training has been done, no additional updates.
   2. CSC Fundraiser Updates  
      Ke’an Armstrong shared that smaller ornaments are a bit rougher than anticipated because they’re handmade. The supplier gave us a bigger example as a prototype. The supplier offered to charge $5 total for a larger “ornament” and a castle cutout with a suggested total price of $25. Committee will reconvene to discuss and move forward.
   3. Pay Raises   
      Carrie shared that the EIU President said there were no pay increases planned for non-negotiated. Linda Holloway shared that non-negotiated employees were to follow A&P and faculty in terms of increases. Over the last 8-9 years, Civil Service employees have only received about 2%, while other groups have seen more. A question was posed for consideration: Why have other groups received increases but not this group?
2. New Business
   1. Open Meetings Act Discussion (how to access old meetings)  
      Refresher on OMA “virtual meeting” Illinois Executive Order requirements during the pandemic – Roll call voting is needed for action items and approval of minutes. Meetings must be recorded and kept for 18 months for transparency. CSC Meetings are being recorded and role call votes are being enacted.   
         
      Side note: Carrie shared that Campbell Angie was elected president to EIU’s naming committee, which has recently reconvened to discuss potential name modifications to Douglas Hall.
   2. COVID Updates (General)  
      Carrie indicated COVID is very prevalent in the local area. The Governor’s office is pushing for renewed regional mitigations. Many community members are asking if students will return after Thanksgiving. At the time of this meeting, President’s Council has not made a decision to change the schedule but are creating other plans. Positivity rate among EIU students and employees is much lower than the community at large so EIU is doing well in that regard. Paul McCann asked Sean Reeder to share details on potential testing. Sean indicated we are working with the U of I SHIELD group to bring additional testing to EIU, but there are FDA-related delays. EIU is looking to provide another round of drive-through testing as well. EIU was helpful in the U of I’s validating of saliva-based testing vs. nasal swab test as part of the FDA approval process. EIU continues to try to be as helpful as possible in moving solutions forward. Josh shared cold storage info for vaccine holdings. Sean said that diligence would still be a big factor in mitigation until the vaccine helped us build up what everyone hopes will be some level of eventual “herd immunity” as we enter the first half of next year.
   3. Fraudulent Unemployment Claims (Identity Theft in Illinois)  
      Linda Holloway shared that every university and state organization are experiencing this issue, and that it’s not a university-isolated issue. Organizations are working with state agencies across Illinois to assist those who may become victims of fraud and identity theft as well as how to prevent it. (Freeze credit, put alerts on bank accounts and credit cards, etc.) In the chat, Sean indicated that EIU does not know the full extent of what’s been compromised, but enough information was breached that a bad actor can file an IDES claim with the State. **Aaron Allison indicated there is no known breach at EIU.** Sean clarified that the breach was most likely either at the state or a state level vendor – it is being looked into. Linda said calling IDES to look into potential breaches on individual accounts. Carrie recapped the chat comments in the live virtual meeting. Sean shared more specific details of his own breached account – including the timeline and how he responded. Those details are included in the recorded meeting if anyone is interested.
   4. Holidays/Academic Calendar  
      A Gift Day is being planned for Monday December 28 per Carrie through a message from Angie. More information will follow.
   5. Budget Updates (Post Election, no Fair Tax Amendment in play)  
      Paul McCann shared concerns from legislators in Springfield that because the fair tax amendment did not pass, there would be no additional tax revenue to come in from that specific source. EIU has worked a 5% cut into its budget for this year. EIU is planning for such a cut so there won’t be any unexpected surprises moving forward. Paul said the State has other means of increasing tax revenues (i.e. flat tax rate increases and tax code adjustments) but that hasn’t been the direction State leaders have wanted to go. Now that the Fair Tax amendment didn’t pass it’s likely that extra revenue will come from an eventual flat tax rate increase.
   6. CDB/Campus Projects Update  
      EIU’s upcoming Life Science Building had a successful rebid. The State has released additional funds to hopefully start the project in the beginning of next year. Design work will start once they have a contract in place.  
      McAfee Gymnasium is currently also in a redesign phase. Paul said EIU is in the process of spending CARES Act money for students, distribution should be done before students and staff leave for the holidays. Institutionally, we are determining how additional CARES Act money will be allocated. Total COVID expenditures were $7 million, and EIU received $2.25 million in assistance. EIU leaders hope to see additional support from the federal level. GEER funds (about $1 million) from the Governor also are being planned for distribution to support a variety of student projects.
   7. Other VPBA Updates

None. A motion to adjourn was made by Paul and seconded audibly by several attendees.

Next meeting is scheduled for Tuesday, December 8, 2020