Civil Service Council Minutes

July 8, 2019

8:30 a.m.

Shelbyville Room

Members Present: Rhonda Nichols, Angie Campbell, Carrie Gossett, Jenny Stout, Chris Bartlett, Tony Craven, and Michelle Morgan.

Members Absent: Ben Merry and Donna Noffke

Guests Present: Paul McCann, Interim Vice President, Business Affairs

1. The meeting was called to order at 8:30 am by President Campbell.
2. Minutes from the June meeting were approved electronically
3. Treasurers Report was sent via email from Ben Merry.
	1. Scholarship Endowment Balance is $20, 693.79
4. Committee Assignments currently in place are below. If new members wish to be assigned to any of these, let President Campbell know by email.
	1. ***Election –*** Campbell, Nichols, Bartlett
	2. ***Personnel*** – Campbell, Merry, Nichols, Bartlett
	3. ***Public Relations –*** Craven, Gossett, Merry, Nichols
	4. ***Scholarship*** – Established *June 22, 2007* – Campbell, Morgan, Nichols, Noffke, Stout
5. Old Business
	1. Status of A&P Position Reviews
		1. EIU is still missing some job descriptions, but the list is close to being complete. Audit moved back to after September as the auditor has left his position. Staff in these positions have not been notified yet.
	2. Scholarship – Verification
		1. Donna Noffke is reviewing applications and verifying the eligibility of applicants.
	3. Vacancies
		1. Currently, we have Vacancies in each district. District I (VPAA, President and University Advancement) needs 1 alternate; District II (VPBA) needs 1 alternate, and District III (VPSA) needs 1 member and 1 Alternate. Applicants interested in being a member can self-nominate and are appointed by a majority vote of the Council.
6. New Business
	1. VPBA Update – Budget, Enrollment, Etc.
		1. The agreement reached with Illinois AFSME employees involved raises and an increase in their insurance premiums has been traditionally passed down to EIU, but no notification has been received that this will be the case this time. The insurance premium raise increase was significant, and over 4 years. Their raise was to cover the increase plus a little bit more.
		2. Raises have been discussed at the President’s Council, and raises are anticipated for Non-Negotiated and A & P employees. However, we must wait until we have a better handle on enrollment numbers for fall.
		3. Enrollment looks good right now, with a 15-16% increase in freshmen enrollment. Transfer numbers are flat. International and Graduate enrollment is down about 3-4%. Tuition increases will take effect for incoming freshmen. Housing deposits are up 8-9%.
		4. Work continues on CDB projects (i.e., chilled water loop connection for Blair Hall, Air Conditioning in Old Main). Will begin work on McAfee clock tower, and the Library project is still being reviewed. Life Science water pipe break occurred last weekend, will probably have no impact on the State’s plans to fund a new building. The Baseball, Softball and Rugby field work is being completed. CDB projects being done are approximately 4 to 6 years old.
		5. A question was raised about the filling of positions and the time involved with completing a search.
		6. A Campus Beautification event is taking place Saturday, July 13th. Please encourage constituents to volunteer but also contact the VPBA office to sign up to ensure enough grounds staff are available to supervise everyone. Can bring own tools, but nothing motorized.
	2. Meeting with the President – August 5
		1. Questions and concerns submitted by constituents via the suggestion box were read and discussed. A document containing all the comments and questions received will be presented to the President for review.
7. Motion to Adjourn 9:45 am (Nichols/Stout)

**Upcoming Meetings**

August 13, 2019 – Shelbyville Room

September 10, 2019 – Rathskeller Loft

October 8, 2019 – Rathskeller Loft

November 12, 2019 – Rathskeller Loft

December 10, 2019 – Rathskeller Loft