

Civil Service Council Minutes
May 12, 2015
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Rhonda Nichols, Cay Kolling, Bryan Callaway, Michelle Morgan, John Sigler, Donna Noffke, Anthony Redding, Melissa Gordon, Dan Crews, Melissa Coleman, Laura Smith, Jerri Hinton.

Member's Absent:

Jenny Stout.

Guests Present:

Richard Enyard, Director of Human Resources; Paul McCann, Interim Vice President of Business Affairs; Eric Davidson, Associate Director Health Service; Daniel Deeken, Director of Environmental Health and Emergency Management.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. Guest Presentation by Eric Davidson on Tobacco Free Policy
 - A. Reviewed IGP #171 that goes into effect on July 1, 2015.
 - B. Discussed several FAQs that have been asked.
 - C. Reviewed campus map of affected areas.
 - D. Reviewed ten other universities policies to use as benchmarks.
 - E. Information can be reviewed at <http://www.eiu.edu/about/tobaccofree.php>
- III. April minutes were approved electronically on April 14, 2015.
- IV. Treasurer Report – no update.
- V. Old Business
 - A. Election Committee –
 - a. Elections are May 29, 2015, if needed. Nomination forms are due May 15. We have only received 4 for Academic Affairs, 2 for Business Affairs and 2 for Student Affairs. Rhonda will push through the listserv one last time.
 - b. Election of officers will be next month.
 - B. Personnel Committee – no update.
 - C. Public Relations –no update
 - D. Scholarship committee –
 - a. Have received only 1 application for fall award.
 - b. Applications due May 31, 2015 for fall award.
 - c. Rhonda will put back in newsletter and send information through listserv.
- VI. New business
 - A. CUPB –
 - a. Working on a welcome packet for new members
 - b. Working on revenue generating and cost containment ideas
 - c. Commitment to excellence kickoff
 - d. Working on recommendations as a result of the technology review performed by Pierce Cantrell, Ph.D., Texas A&M University.
 - B. EAC update – Julie no longer EAC representative. There will be an update coming out in the newsletter how to apply for this position.
 - C. HR update –
 - a. Amanda Zucco resigns as of May 15, 2015.

D. VPBA Update:

- a. Dr. Lord will be the go to person during the two week period between Dr. Perry leaving (May 15) and Dr. Glassman beginning (June 1).
- b. Still no answers from the state concerning FY16.
- c. Question asked by Angie Campbell: Has the university considered selling reserved parking spots as a way to generate revenue? Answer (McCann): No but it could be looked into.
- d. Question asked by Angie Campbell: Govenor Rauner had mentioned the possibility of increase of health insurance premiums for employees— have you heard of that affecting us? Answer (McCann): Not happening for this year but anything is possible in the future.
- e. Question asked by Angie Campbell: Is a supervisor allowed to deny employee tuition waivers? Answer (McCann): The only time a supervisor would be allowed to deny this benefit is if it conflicts with employees work hours or duties. If an employee feels they are being denied this benefit without reason, they should go see the benefits office.

VII. Motion to Adjourn (Gordon/Morgan). The meeting was adjourned at 09:40 am.

Upcoming Meetings:

June 9, 2015 7th Street Underground Loft

July 14, 2015 7th Street Underground Loft

August 11, 2015 7th Street Underground Loft

September 8, 2015 7th Street Underground Loft

October 13, 2015 7th Street Underground Loft

November 10, 2015 7th Street Underground Loft

December 8, 2015 7th Street Underground Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.