

**Civil Service Council Minutes**  
**May 13, 2014**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Angie Campbell, Bryan Callaway, Melissa Coleman, Jerri Hinton, Melissa Gordon, Donna Noffke, Anthony Redding, John Sigler.

Member's Absent:

Rhonda Nichols, Dan Crews, Laura Smith

Guests Present:

Dr. William Weber, Vice President, Business Affairs, Cay Kolling.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. April minutes approved.
- III. Treasurer Report: Scholarship balance \$11,270.58
- IV. Old Business
  - A. Committees:
    - a. Election—We did not need to have an election. The following submitted nominations for District II – VPBA Area: Anthony Redding, Cay Kolling, Donna Noffke, John Sigler, Rhonda Nichols. This leaves us with 2 vacancies and 1 alternate position in this area.  
Michelle Morgan submitted a nomination form for District I (VPAA, UPUA, Presidents Area) Alternate. This leaves 3 vacancies. We also have 1 vacancy and an alternate position open for District III (VPSA).  
New term begins June 1. Election of officers will be at June meeting.  
Please encourage anyone interested to submit a nomination form, they are still on the website.
    - b. Personnel—Sick leave bank policy approved and now in place. Passed out copies of the final policy.
    - c. Public Relations –No update
    - d. Scholarship—No news to report.
  - B. Salary study – Dr Weber has final study information. Will talk with Dr Enyard more, realizes a need to make changes, however, budget is controlling factor.
  - C. Ouch Training – If you have not sent in evaluation to HR, please do so. Contact Angie if you need a form.
  - D. Angie handed out flyers for the Council of Councils scheduled for October 17<sup>th</sup> at SIU.
  - E. Staff Senate will be holding elections soon. If you know of someone interested or that would be a good representative, please encourage them to submit a nomination form. There is an opening for a non-negotiated senator.
  - F. Discussed Employment list serv. If you haven't signed up, this is a great way to keep up with vacancies. Encourage anyone interested in positions at EIU to subscribe to the list serv. Also, all positions are posted on the site for 5 days now, giving internal employees a better opportunity to learn of vacancies.
- V. New Business
  - A. CUPB Report – All reports submitted to President Perry. Nothing new to report.

- B. Benefits Choice is May 1 – June 2, please help remind others about new Sick Leave Bank policy. Everyone still has to sign up this year, then automatic for future years. Major changes reviewed.
- C. The Council thanked Dr Weber for his years of work with the Council and presented him with a congratulatory retirement card.
- D. Dr. Weber Update –
  - a. Interim VP will be Paul McCann, likely for a 2-year period.
  - b. Program Analysis – Each VP assigned a target to cut for FY15, targets total \$3.7 million.
  - c. Budget – Discussed possible deficits for this year, likely 4 – 5 million.
  - d. Retirements – look like 90 – 100, 5% of workforce.
  - e. Panther Promise renewal moving forward to be permanent.
  - f. Pension “glitch” and intent/interpretation of law discussed.
  - g. Reminder – SURS has calculator on their website if you want to see how the law changes your benefit.
  - h. EIU was awarded a nice IEMA grant to enhance school safety, specifically will help with electronic locks.
  - i. New position created, Associate Director for Environmental Health & Emergency Response. Will have responsibility for EHS, electronic building access initiative, and panther card. This position was Gary Hanebrink’s position, however, duties and job description has changed. Will be A&P position.
  - j. Student email all moving to Office 365. Very successful pilot. Faculty/Staff likely move later.

VI. Motion to Adjourn (Gordon/Coleman). The meeting was adjourned at 10:10 am.

Upcoming Meetings:

June 10, 2014 – Rathskeller Loft

July 8, 2014 – Rathskeller Loft

August 12, 2014 – Rathskeller Loft

September 9, 2014 – Rathskeller Loft

October 14, 2014 – Rathskeller Loft

November 11, 2014 – Oakland Room

December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.