

Civil Service Council Minutes
October 8, 2013
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Bryan Callaway, Melissa Coleman, Rhonda Nichols, Donna Noffke, Laura Smith, Kathy Edwards, Jerri Hinton, Gary Hanebrink, John Sigler, Dan Crews, Melissa Gordon.

Member's Absent:

Michelle Morgan, Anthony Redding, Thomas MacMullen, Suzanne Mathews.

Guests Present:

Dr. Richard Enyard, Director of Human Resources; Dr. William Weber, Vice President, Business Affairs; Julie Benedict, EAC Representative.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. September minutes were approved electronically on October 4, 2013.
- III. Treasurer Report: Scholarship fund is at \$10,673.94 and FY14 budget remains at \$596.25.
- IV. Old Business
 - A. Public Relations: Edited newsletter, web page and new employee worksheet.
 - B. Dr. Enyard has stated the salary study has begun and they are still analyzing data.
 - C. Reminder the faculty/Staff Blue-B-Q is on October 17 from 11-1. Deck the halls competition deadline for entry is Thursday, decorate by Friday, open house on Monday, judging on Tuesday.
 - D. 2014 Superior Performance Award – working on refining process. Marketing should be out this week. Deadline for submission is November 20, 2013.
- V. New Business
 - A. Vacancies on the council: 2 for District 1 and 2 for District 2.
 - B. We need to add Public Relations and Scholarship committees to the constitution so need to define duties. Would like to add fundraising in Scholarship duties. Kathy and Laura volunteered to work on this.
 - C. IGP 185 has been revised to improve reporting procedures for sexual assault, abuse and misconduct. Training set up for new employees. New associate director working to increase awareness and create training for rest of campus community.
 - D. CUPB Report (Gordon) – election of chair and committees. All areas gave updates.
 - E. HR update (Enyard) –
 - a. Julie & Kelly working on new program on diversity using “Ouch” videos on how silence affects others and how to de-escalate situations.
 - b. Must opt-in for HR newsletters now
 - c. Health Alliance did not win bid – still not sure how this will affect current employees or retirees.
 - d. Julie (EAC) – system office creating a focus group to take a look at exemption issues. UIUC created training program for department heads on civil service system rules and procedures—would like to do this here.

- F. Dr. Weber Update
 - a. Budget—received all last year’s funding but none for this year’s budget yet.
 - b. Program Analysis –now open to all programs. Can log in an input information—November 15 is deadline.
 - c. Table Arts will be running an exhibition of famous photographer Chuck Close in mail gallery October 26- December 20.
- VI. Motion to Adjourn (Coleman/Noffke). The meeting was adjourned at 9:50 am.

Upcoming Meetings:

November 12 – Rathskeller Loft

December 10 – Rathskeller Loft

January 14 – Rathskeller Loft

February 11 – Rathskeller Loft

March 11 – Rathskeller Loft

April 8 –Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.