

Civil Service Council Minutes
February 12, 2013
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Thomas MacMullen, John Sigler, Gary Hanebrink, Rhonda Nichols, Bryan Callaway, Michelle Morgan, Melissa Coleman, Suzanne Mathews, Anthony Redding, Mary Jo Montgomery and Kathy Edwards.

Member's Absent:

Patty Hood, Jeff Wilson, Paula Embry, Melissa Gordon, and Lori Rothrock.

Guests Present:

William Weber, Vice President, Business Affairs; Richard Enyard, Director of Human Resources; Sandy Bowman, University Ethics Officer ; Dr. Alan Baharlou, SURS/SUAA.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. Special guest, Dr. Alan Baharlou
 - A. Discussed current/future pension with regards to SURS.
 - B. Discussed the State Universities Annuitants Associations (SUAA) – Angie to provide url so we can learn more.
- III. Old Business
 - A. Committee Updates
 - a. Election Committee –
 1. Elections will be end of May so need to meet to finalize.
 2. Paula Embry resigned so will need to fill her spot.
 - b. Personnel Committee –
 1. Superior Performance Award has made it to Dr. Weber for approval and he is just waiting to present it to President's Council for approval. Goal is to award this fiscal year.
 2. Met with Pat Early to discuss marketing of the Superior Performance Award.
 - c. Public Relations – No news to report.
 - d. Scholarship Committee –Michelle Morgan
 1. Next meeting scheduled for Feb 20 to review application, rubric, deadlines and process for awarding.
 2. **VOTE:** John Sigler motioned that the Council vote on making the scholarship Committee a permanent standing committee in the constitution. Motioned seconded by Gary Hanebrink. Motion was carried. Vote was taken with all Council members in favor and none opposed.
 - B. Tobacco Free Campus
 - a. Tobacco Coalition asked us to make a recommendation for EIU.
 - b. **VOTE:** Thomas MacMullen motioned that the Council vote on the Tobacco Free Campus issue by voting in favor for Tobacco Free Campus, Against Tobacco Free Campus, or not enough information or interest to make a recommendation. Motion was carried. Vote was taken. 2 members voted in favor of a Tobacco Free Campus, 10 members voted that there was not enough information or

interest to make a recommendation, none opposed. Angie will forward the results to the Tobacco Coalition and we will remove from our agenda.

- C. Strategic Planning Committee – No Update (Patty Hood absent)
- D. Program Analysis Update – Angie Campbell
 - a. Have completed a draft template and plan to review whole draft this week.
- IV. New Business
 - A. FPM Director Search - John Sigler
 - a. Have had second meeting to narrow down applications. Have received over 40 applications so far.
 - b. Information will be on the website <http://eiu.edu/fpmdirsearch/>
 - B. Dr. Weber update
 - a. Cash flow from state is still down. They have only paid approximately 15% of budgeted for fiscal year.
 - b. New digital displays are live.
- V. Motion to Adjourn (MacMullen). The meeting was adjourned at 10:05 am.

The next scheduled meeting of the Civil Service Council is Tuesday March 12, 2013 at 8:30 am in the Seventh Street Underground (Rathskeller) Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.