

Civil Service Council Minutes
January 10, 2012
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Melissa Coleman, Paula Embry, Melissa Gordon, Patty Hood, Suzanne Mathews, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Rhonda Nichols, Anthony Redding (Alt), Lori Rothrock, John Sigler, Amanda Starwalt, Janet Werden and Julie Wilkerson.

Member's Absent: Bryan Callaway and Andrew Clapp.

Guests Present: William Weber, Vice President, Business Affairs; Sandy Bowman, Interim Assistant Director of Human Resources; and Michelle Payne, Faculty/Staff Campaign.

- I. Meeting was called to order at 8:35 am by President Campbell.
- II. Minutes – Approved with change to section III. D. d. (Werden/Neese)
- III. Michelle Payne gave a presentation on the Faculty/Staff Campaign.
- IV. Dr. Weber Update
 - A. The most recent draft of the EIU Strategic Plan will be presented to the Board of Trustees at its January 20, 2012 meeting. There will be three open sessions scheduled for gathering input from the campus community. These dates will be posted in the University Newsletter.
 - B. Staff was reminded to follow the policy on use of sick leave benefits and be accurate in reporting.
 - C. Nothing new to report on the University budget
- V. Old Business
 - A. Committee Assignments
 1. Election Committee – Nothing to report
 2. Personnel Committee – Two alternates are needed to serve as alternates on the University Personnel and Grievance Committee. Patty Hood and Rhonda Nichols' were selected.
 - B. Committee Reports
 1. Constitution – Discussion about Personnel Committee, Salary Plan Committee and moving our Elections from October to May took place.
 1. Motion by Julie Wilkerson to move our general election from the first Monday in October to May to make it more in line with Staff Senate and other EIU governance bodies. Melissa Gordon seconded. Motion Passed unanimously. Constitution committee will revise the Constitution to reflect that change.
 2. Public Relations – Lori Rothrock will serve on this committee. Mary Jo Montgomery and Lori Rothrock will Co-Chair this committee
 3. Scholarship – Balance is: \$5,736.99. Challenge to get all Council members to contribute to the scholarship. Laurie Neese and John Sigler will be Co-Chairs of this committee. Committee will meet to set goals and talk about another fundraising initiative.
 - C. Sick Leave Bank – a general update was given. Human Resources has asked that a committee be formed. The committee will consist of representatives from Civil Service Council, Staff Senate and Faculty Senate.

- D. EAC Update – Nothing new to report.
- VI. New Business
 - A. Staff Senate Update –
 - a. Due to the retirement of Anita Thomas, our very own Angie Campbell will be serving as Staff Senate President until elections are held July 2012. She moved up from Vice President. The Senate will be looking for a new Vice President to fill the vacancy.
 - b. President Campbell will be meeting with the Board of Trustees for a hospitality session on January 20, 2012 on behalf of Staff Senate. Representatives from Faculty Senate, Student Senate and Barbara Burke, Athletic Director were also invited.
 - B. Human Resources Director Search update – Melissa Gordon and Patty Hood are serving on this committee. They will be reviewing over 20 applications this week.
- VII. Motion to Adjourn (Neese/Embry). The meeting was adjourned at 9:50 am.

The next scheduled meeting of the Civil Service Council is Tuesday, February 14, 2012 at 8:30 am in the Seventh Street Underground (Rathskeller) Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.