Civil Service Council Minutes
June 14, 2011
Rathskeller Loft, University Union
8:30 am

Members Present:
Angie Campbell, Laurie Neese, Janet Werden, Suzanne Mathews, Paula Embry, Julie Wilkerson, Melissa Coleman, Andy Clapp, and Michelle Morgan.

Member’s Absent:
Tami Duzan, Melissa Gordon, Tonya Green, Mary Jo Montgomery, Amy Richardson, Patty Hood, Cindy Starwalt, Jenny Stout, Janet Werden

Guests Present:
Dr. Willian Weber, Vice President for Business Affairs; Sandy Bowman, Assistant Director of Human Resources

Ex-Officio: Linda Holloway, Interim Director of human Resources

I. Meeting was called to order at 8:31 am by President Campbell.
II. Minutes from the May 10, 2011 meeting were reviewed and approved.
III. Human Resources update was given by Mrs. Holloway and Mrs. Bowman
   a. Benefits choice is on hold EIU staff will be notified via email as information becomes available.
   b. Peace Meal will be doing voluntary furlough one day a week until September and no bumping will occur.
   c. CCR&R contract was received by EIU from DHS and sent back for revisions.
IV. The next EAC meeting is being held July 20-21
V. Old Business
   a. Committee Updates –
      i. Constitution Committee – See below
      ii. Election committee – No report
      iii. Personnel Committee – No report
      iv. Public Relations Committee –
         1. The committee is looking for a project. Please give them any ideas you have to promote the Council.
         2. Melissa Coleman distributed a sample flyer to give out at New Staff Orientation.
         3. Discussion on the possibility of purchasing name tags or T-shirts for members to wear at University events.
   b. Scholarship Committee – No report
   vi. Scholarship Update -- the Scholarship fund has $4819.51 as of June 13, 2011.
   vii. Constitution Update – constitution was partially reviewed some changes were approved. Discussion will continue at the next meeting.
   viii. Shared Governance at EIU – President Perry has received the recommendations from the committee.
   b. Dr. Weber gave a brief update on the Strategic Planning Process, the Renewable Energy Center and University Budget.
VI. President Campbell gave updated from Staff Senate – No quorum at last meeting
   a. Homecoming Committee – Committee requests input from Council on T-shirt and
      website design. President Campbell will email to everyone. They are also requesting
      suggestions for activities to improve staff involvement such as parade entry for offices
   b. Two people will be leaving Staff Senate due to retirements or leaving the university,
      Amanda Bos and Linda Strange.
   c. Still waiting on budget numbers to determine non negotiated raises.
   d. Elections are in July.
   e. Performance appraisals are due to Human Resources June 30, 2011.

VII. Motion to Adjourn (Embry/Clapp). The meeting was adjourned at 9:50 am

The next scheduled meeting of the Civil Service Council is Tuesday, July 12, 2011 at 8:30 am in the
Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged
to attend.