Civil Service Council Minutes  
April 12, 2011  
Rathskeller Loft, University Union  
8:30am

Members Present:  
Angie Campbell, Andrew Clapp, Paula Embry, Melissa Gordon, Tonya Green, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Amy Richardson(Alt), Janet Werden, Julie Wilkerson

Members Absent:  
Melissa Coleman, Tami Duzan, Patty Hood, Suzanne Mathews, Cindy Starwalt, Jennifer Stout

Guests Present:  Special Guest - Tobacco Coalition: Julie Benedict, Dan Deeken, Environmental Health and Safety; James Friesema, HERC, and Ryan Messinger, Health Services; Sandy Bowman, Assistant Director, Human Resources

I. Angie Campbell, President, called the meeting to order at 8:30 am
II. Minutes from March 8, 2011 meeting approved electronically
III. James Friesema  
• Presented “Free Air Initiative”, a program provided by Health Education Resource Center

IV. Sandy Bowman  
• Slide presentation regarding Procurement Communications Reporting System  
• Systems Office has completed the HR Audit, findings should be available in a few months.
• No update regarding Interim HR Director

V. Old Business  
• Shared Governance update  
• Committee Updates  
  ➢ Michelle Morgan – Document complete. Any input, please send to Michelle  
  ➢ Melissa Coleman – Public Relations committee update  
    • Culver’s update – Celebration weekend sign-up sheet  
• Expect Greatness Campaign, EI & U  
• Salary Increases will be on April payroll  
• Summer Hours set. Same as last year  
• Search – ITS AVP – Search is complete. No other information at this time

VI. New Business  
• Staff Senate update – Petition to amend bylaws in Newsletter  
• Michelle Morgan is running for a seat on Staff Senate  
• Strategic Planning Event – April 26, 8:30 a.m., Arcola/Tuscola Room  
• New Meeting Day for Council: Civil Service Council has moved meeting day to the 2nd Tuesday of the month, starting with the May meeting.
• Health Insurance updates

VII. Next Meeting – Tuesday, May 10, 2011.

Motion to adjourn (Morgan/Clapp). The meeting was adjourned at 10:00 am.

The next scheduled Civil Service Council meeting is Tuesday, May 10, 2011 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.