

**Civil Service Council Minutes**  
**October 11, 2011**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Bryan Callaway, Angie Campbell, Andrew Clapp, Melissa Coleman, Paula Embry, Melissa Gordon, Patty Hood, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Rhonda Nichols, Anthony Redding (Alt), Lori Rothrock, Janet Werden, and Julie Wilkerson

Member's Absent: John Sigler, Suzanne Mathews, and Amanda Starwalt

Guests Present: William Weber, Vice President, Business Affairs

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. Minutes – Revised. Clapp motioned for approval of revision, Coleman seconded the motion.
- III. Strategic Planning Update – Dr. Weber strongly suggested to council to attend the Strategic Planning Open session meetings this week. Dr. Weber provided council members with copies of the old and a draft vision statement. If unable to attend, please visit their website or send feedback to Dr. Weber. The next step in the process will be Goals Conference on November 1.
- IV. Election of Officers –  
President: Angie Campbell  
Vice President: Mary Jo Montgomery  
Secretary/Webmaster: Michelle Morgan  
Treasurer: Paula Embry

Old Business

- A. Committee Updates
    1. Constitution – No report
    2. Election – No report
    3. Personnel – No report
    4. Public Relations – No report
    5. Scholarship – Balance is: \$5,373.15
  - B. Constitution Review –The constitution review was finished. If you have questions/comments, please email Michelle Morgan. The Constitution committee will meet and discuss areas that were tabled and present them at the next meeting.
  - C. Benefits Update – Special Enrollment Period Oct 10 – 28 if changing health carrier only.
- V. New Business
- A. Shared Governance – President Campbell shared the 6 recommendations the Shared Governance committee presented to President Perry.
  - B. Update from the President – The President is pleased with all of the progress made on recent projects. The EIU Alert issue has been addressed and corrected. The Renewable Energy Center Grand Opening was held Friday, October 7<sup>th</sup>.
  - C. Staff Senate Update – Proposed amendment adding the Vice President of Civil Service Council as an appointed member on Staff Senate instead of a member at large should be voted on at the next meeting.
  - D. CUPB Meeting Update – Discussion consisted of enrollment decline, Strategic Planning, digital message boards, and election of the executive committee.
  - E. Strategic Planning – Vision Conference – A very worthwhile and informational conference.
  - F. Sick Leave Bank – Tabled.
  - G. Committee Assignments – Email Angie Campbell if interested in serving on committee.
  - H. List Serve Subscription for Members – A list serve has been established to communicate with non-negotiated staff at EIU.

VI. Motion to Adjourn (Clapp/Gordon). The meeting was adjourned at 9:30 am.

The next scheduled meeting of the Civil Service Council is Tuesday, November 8, 2011 at 8:30 am in the Seventh Street Underground (Rathskeller) Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.