Civil Service Council Minutes
July 6, 2010
Rathskeller Loft, University Union
8:30am

Members Present:
Angie Campbell, Melissa Coleman, Mai Dao, Paula Embry, Melissa Gordon, Tim Lewis, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Janet Werden, Julie Wilkerson

Members Absent:
Andrew Clapp, Tami Duzan, Tonya Green, Patty Hood, Suzanne Mathews, Amy Richardson, Cindy Starwalt, Jennifer Stout

Guests Present:
William Weber, Vice President, Business Affairs; Chuck Phillips, Director, Human Resources; Julie Benedict, Human Resources

I. Angie Campbell, President, called the meeting to order at 8:38am

II. Minutes of 6/1/10 meeting were approved

III. EAC Report
   • Next meeting is July 22nd & 23rd at the U of I Springfield
   • Call for agenda items

IV. Human Resources Report
   • No furlough talk since Systems put on hold

V. Updates (Weber)
   • State of Illinois Ethics Requirements
     o Reporting of time worked in 15 minute increments (no change for bi-weekly)
     o Monthly employees will be required to report time worked in addition to leave usage
     o Business Affairs area testing the Banner based system
   • Ethics Commission
     o Stated that the Ethics Test is not sufficient
     o EIU was audited
   • Procurement Process
     o State has hired a Chief Procurement Officer
     o Each university must hire a SPO (Monty Bennett will serve for EIU)
     o Process will take longer
   • Board of Trustees approved budgets for FY11 and FY12
     o Received $5.9 million reimbursement for November payroll
     o Board reviewing cost containment plans
     o How to boost revenues – have received over 200 items/ideas
   • Illinois Emergency Management Agency – 5 day training session with the University & Charleston community
   • Steam Plant Tunneling Project – be aware of road closings
   • Master Plan Meetings
   • Flexible hiring freeze – all hiring, including temporary extra help must be approved by President Perry

VI. Old Business
   • Scholarship Status
     o Paula Embry began the discussion on holding a Binga as a fund raiser for the scholarship
     o Will need approval from legal counsel before any planning can begin
     o Hold event off campus at the VFW
VII. Council of Councils meeting, October 22, Governors State University
VIII. Constitution Review – will need to continue at Article III – Committees

Motion to adjourn (Morgan/Montgomery). The meeting was adjourned at 9:34am.

The next scheduled Civil Service Council meeting is Tuesday, August 3, 2010 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.