

Civil Service Council Minutes
July 6, 2010
Rathskeller Loft, University Union
8:30am

Members Present:

Angie Campbell, Melissa Coleman, Mai Dao, Paula Embry, Melissa Gordon, Tim Lewis, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Janet Werden, Julie Wilkerson

Members Absent:

Andrew Clapp, Tami Duzan, Tonya Green, Patty Hood, Suzanne Mathews, Amy Richardson, Cindy Starwalt, Jennifer Stout

Guests Present:

William Weber, Vice President, Business Affairs; Chuck Phillips, Director, Human Resources; Julie Benedict, Human Resources

- I. Angie Campbell, President, called the meeting to order at 8:38am
- II. Minutes of 6/1/10 meeting were approved
- III. EAC Report
 - Next meeting is July 22nd & 23rd at the U of I Springfield
 - Call for agenda items
- IV. Human Resources Report
 - No furlough talk since Systems put on hold
- V. Updates (Weber)
 - State of Illinois Ethics Requirements
 - Reporting of time worked in 15 minute increments (no change for bi-weekly)
 - Monthly employees will be required to report time worked in addition to leave usage
 - Business Affairs area testing the Banner based system
 - Ethics Commission
 - Stated that the Ethics Test is not sufficient
 - EIU was audited
 - Procurement Process
 - State has hired a Chief Procurement Officer
 - Each university must hire a SPO (Monty Bennett will serve for EIU)
 - Process will take longer
 - Board of Trustees approved budgets for FY11 and FY12
 - Received \$5.9 million reimbursement for November payroll
 - Board reviewing cost containment plans
 - How to boost revenues – have received over 200 items/ideas
 - Illinois Emergency Management Agency – 5 day training session with the University & Charleston community
 - Steam Plant Tunneling Project – be aware of road closings
 - Master Plan Meetings
 - Flexible hiring freeze – all hiring, including temporary extra help must be approved by President Perry
- VI. Old Business
 - Scholarship Status
 - Paula Embry began the discussion on holding a Binga as a fund raiser for the scholarship
 - Will need approval from legal counsel before any planning can begin
 - Hold event off campus at the VFW

- VII. Council of Councils meeting, October 22, Governors State University
- VIII. Constitution Review – will need to continue at Article III – Committees

Motion to adjourn (Morgan/Montgomery). The meeting was adjourned at 9:34am.

The next scheduled Civil Service Council meeting is Tuesday, August 3, 2010 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.