

Civil Service Council Minutes
April 1, 2008
Effingham Room, MLK Union
8:30 am

Member Present:

Tami Duzan, Angie Campbell, Janet Werden, Jenny Stout, Paula Embry, Amy Richardson, Melissa Gordon, Melissa Coleman, and Michelle Morgan

HR Director:

Chuck Phillips

EAC Representative:

Julie Benedict

Special Guest:

Dr. Jill Nielsen

Members Absent:

John Bailey, Julie Winnett, Lionel Sanders, Judith Konrad, Laurie Lysinger, Cindy Starwalt, Brian Hyder, Heidi Hawkins, Cathy Kimball, Julie Wilkerson and Teresa Sims.

- I. President Tami Duzan called the meeting to order at 8:35 am.
 - a. Jill Nilsen, Vice President for External Relations, gave a legislative update. She reported that the Illinois Higher Education Legislative Coalition (HELCO) will hold a rally on Wednesday, April 9, 2008 in Springfield, IL. EIU will be providing transportation and lunch for anyone who can attend. This would need to be approved by the supervisor based on operation need. The bus will leave at 7:45 am and return by no later than 4:00 pm. EIU students, faculty/staff and alumni are encouraged to attend. Let Dr. Nielson or Julia Abell know if you would like to attend. A few Council members expressed interest in attending.
- II. An unofficial meeting was held on March 4, 2008 and those minutes were posted to the web. This was an unofficial meeting because there was a lack of a quorum.
- III. EAC Report (Benedict)
 - a. The Quarterly EAC Advisory Committee meeting will be held April 17, 2008 (starting at 10:00 am in the Martinsville room of the MLK Union) and April 18, 2008 (starting at 9:00 am in the Arcola/Tuscola room of the MLK Union). Julie encouraged everyone to attend. An agenda for the meeting was distributed to the Council members present.
 - b. Julie stated her 4 year term is up this year and if anyone is interested let her know.
- IV. Human Resources Report (Phillips)
 - a. Chuck Phillips encouraged everyone to try and attend the HELCO rally in Springfield and also the EAC Advisory Committee meeting.
 - b. Summer hours start May 5, 2008. Hourly employees, who are planning to flex for summer, must complete the flex schedule form available from the Benefits website.
 - c. Questions were raised about web time entry procedures. Contact Patty Hood for questions.
- V. Committee Reports
 - a. Election Committee (Duzan) – There are still openings from District 2 (VPBA) and District 3 (VPSA) if anyone is interested in serving on the committee, email Michelle Morgan (mlmorgan@eiu.edu) .
 - b. Personnel Committee (Duzan) –Melissa Gordon agreed to serve as Chair
 - c. Salary Plan Committee (Duzan) – This committee is on hold for now.
 - d. Special Committees
 - 1) Constitution Committee (Embry) – On hold, pending Executive Committee update. No report.
 - 2) Scholarship Committee (Morgan) – The committee has met and worked on the application form. A notice was put in the newsletter.
 - 3) Public Relations Committee (Coleman) – The committee met and has organized the picnic for April 24, 2008 from 11-1 in KH 1418. A notice was put in the newsletter and another reminder email will go out this week. We have around 90 RSVP's. We will be doing a flyer and PowerPoint presentation to run during the luncheon to give information to constituents about what we have been working on.

VI. Old Business

- a. Archive File disposal – No report.
- b. List of non-negotiated employees by district is being worked on.
- c. Review of website comments/suggestions – the comments and suggestions solicited from the website were distributed to the Council.
 - 1) The public relations committee has been working on ideas to address the comments made to see if there is anything that can be done to encourage and support attendance by constituents and to make them feel welcome. It was suggested that we add a section to our meeting agenda for an open forum.
 - 2) The public relations committee will look at the idea proposed as an alternative to water bottle distribution proposed at the December 2007 meeting.
- d. Follow-up on President's charge to the Council concerning tuition waivers.
 - 1) Janet Werden distributed a document she compiled detailing the policy for use of tuition waivers at various state and private universities in Illinois.
 - 2) Janet will draft a memo to the president and will submit it to the council for electronic vote.

VII. New Business

- a. Staff Senate update (Campbell)
 - 1) Staff Senate elections are being held April 23, 2008.
 - 2) Tom Leonard and Paul Weber have left the Senate and their positions will need to be replaced.
- b. Executive Committee update on constitution (Duzan) – This is in progress and proposed changes will be submitted to the Constitution Committee for review.
- c. Other Business – Nothing to report.

Motion to adjourn: Meeting adjourned at 9:50 a.m.

Respectfully submitted,

Michelle Morgan, Recorder

This was an unofficial meeting due to lack of quorum.

The next scheduled meeting of the Civil Service Council is Tuesday, May 6, 2008 in the Sullivan Room. All Civil Service, non-negotiated employees are welcome and encouraged to attend.

TUITION AND FEE WAIVERS FOR EMPLOYEES AND RETIREES

3/27/2008

UNIVERSITY	EMPLOYEE	EMPLOYEE CHILDREN	RETIREE TUITION FOR CHILDREN
Eastern Illinois University Charleston, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 6 credit hrs per academic term ▲ 6 credit hrs for summer ▲ 18 credit hours annually 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ No benefits after retirement
Chicago State University Chicago, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 6 credit hrs during fall & spring terms ▲ 6 credit hrs for summer ▲ 18 credit hours annually 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service 	<ul style="list-style-type: none"> ▲ No benefits after retirement
Governor State University University Park, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 6 credit hrs per trimester 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service 	<ul style="list-style-type: none"> ▲ No benefits after retirement
Illinois State University Normal, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 8 hrs per semester 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be of retirement status ▲ attend Illinois State University only
Northern Illinois University DeKalb, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 8 credit hrs per semester ▲ 4 credit hrs for summer 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ 50% tuition waiver ▲ must have worked at the university for at least 7 years ▲ must be of retirement status ▲ attend Northern Illinois University only
Northeastern Illinois University Chicago, Illinois	<ul style="list-style-type: none"> ▲ full time employee ▲ 8 credit hrs per academic term 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ No benefits after retirement

TUITION AND FEE WAIVERS FOR EMPLOYEES AND RETIREES

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UNIVERSITY	EMPLOYEE	EMPLOYEE CHILDREN	RETIREE TUITION FOR CHILDREN
Southern Illinois University Carbondale, IL Edwardsville, IL (both are the same)	<ul style="list-style-type: none"> ▲ full time employee ▲ no limit however if over 8 credit hrs per semester-need approval from the Graduate School ▲ 6 credit hrs for summer 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ 50% tuition waiver ▲ must have worked at the university for at least 7 years ▲ must be of retirement status ▲ attend Southern Illinois University only
University of Illinois Champaign, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 11 credit hrs per semester ▲ 5 credit hrs for summer or 50% of semester 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service 	<ul style="list-style-type: none"> ▲ No benefits after retirement
Western Illinois University Macomb, IL	<ul style="list-style-type: none"> ▲ full time employee ▲ 6 credit hrs per academic term ▲ 18 credit hrs annually ▲ take 4 hrs during work time per work week 	<ul style="list-style-type: none"> ▲ 50% tuition waiver after 7 years of service ▲ must be currently employed ▲ attend any state school 	<ul style="list-style-type: none"> ▲ 50% tuition waiver ▲ must have worked at the university for at least 7 years ▲ must be of retirement status ▲ attend Western Illinois University only
Bradley University Private Institution Peoria, IL	<ul style="list-style-type: none"> ▲ full time employee after 1 yr of service ▲ 6 semester hrs per session 	<ul style="list-style-type: none"> ▲ tuition waiver based on length of employment ▲ 1 year = 25% discount on tuition only ▲ 2 years = 50% discount on tuition only ▲ 3 years = 75% discount on tuition only ▲ after 4 years tuition is free 	<ul style="list-style-type: none"> ▲ 10 years of service or more tuition is free