

# Civil Service Council Minutes

## October 3, 2006

### Members Attending

Angie Campbell, Tami Duzan, Paula Embry, Brad Green, Heidi Hawkins, Cathy Kimball, Julie Likins, Susan Mathews, Michelle Morgan, Kathy Murphy, Jenny Stout, Janet Werden

### Others in Attendance

Chuck Phillips  
Guest Speaker: Adam Due

### Members Absent

Julie Benedict, Cheryl Clapp, Allen Clayton, Jerilyn Hutson, Dennis Malak, Lionel Sanders, Carlene Schaefer, Lisa Standerfer, Julie Wilkerson

Vice President, Tami Duzan, called the October meeting to order.  
Jerilyn Hutson is in Banner Training.

The September minutes were approved. (Embry/Campbell)

### EAC Report

Julie Benedict at the EAC meeting and then going to the Council of Councils Meeting. Julie wanted to encourage everyone to donate to Seca.

### Committee Reports

Personnel/Grievance	Tami Duzan/Carlene Schaefer	Nothing new
Legislative	Susan Mathews	Nothing new
Recycling	Steve Lane	Nothing new
Financial Report	Paula Embry	

### Human Resources Report

Chuck Phillips – Nothing to report

### Old Business

- 1) Archive File Disposal – Jerilyn is still sorting through the files and filling out the proper forms for the archives.
- 2) Civil Service Council Scholarship – Committee meeting the end of October to gather questions for Karla Evans.

### New Business

- 1) Welcome to the new members of the Council.
- 2) Julie Wilkerson forwarded the email addresses for all non-negotiated to Tami Duzan.
- 3) No elections necessary – 8 openings and 8 people submitted petitions.
- 4) Election of officers – process for voting is unclear. Constitution is vague on the election of officers. Need to review the entire election process.
- 5) The entire Constitution needs to be reviewed every few years. Last date for major revision was 2001.
- 6) Personnel/Grievance Committee – will need to replace Carlene Schaefer. Names need to be submitted to the President's Office and he selects the individuals to be on the committee.

A motion was made to adjourn and passed unanimously. (Hawkins/Wilkerson)

The next scheduled meeting of the Civil Service Council is November 7 at 8:30a.m. in the Schahrer Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.

Respectfully submitted,

Janet Werden

Guest Speaker: Adam Due

The Council had written a letter to Adam Due requesting clarification on construction workers being given parking permits. Chief Due indicated that he had referred our letter to the Physical Plant and Administration for response.

Regulations state that "Applicants must present a valid drivers license and a validated EIU identification card at the time of application for a permit".

Chief Dues' comments:

- There are instances where non EIU employees are allowed permits
- Spouses and significant others are allowed permits when the EIU staff lives in University Housing
- Facilities built into their contracts with contractors that they are allowed 6 permits per contractor.
- There is a gravel lot by the "W" Lot that is used by some contractors.
- Parking will always be a problem at EIU
- CUPB has formed a sub-committee, chaired by Dr. Nadler, and this committee is reviewing the entire parking situation.
- Master Plan – EIU is a walking campus, parking is on the exterior of the campus
- Compared to other Universities the cost of a parking permit is very low.
- Underclassmen were allowed permits when enrollment was down.
- Information out about how long it takes to walk from one building to another building.
- With the closing of 7<sup>th</sup> Street, 4<sup>th</sup> and 9<sup>th</sup> Streets are very busy.
- Parking almost always available at the Greek Court and Stadium Lots.
- 22 spaces are rented from Immanuel Lutheran Church,
- Need an increase in cost of permits for routine maintenance.
- All monies collected from parking tickets goes toward maintenance.
- “X” Lot is closed from 2am to 5am.
- University is always looking for property to purchase.
- 9<sup>th</sup> Street belongs to the city.
- 7<sup>th</sup> Street belongs to EIU.
- No formula on how many permits are sold
- Sell “Day Passes” for special events or guests
- Reviewing handicap spaces, availability and accessibility

IDEAS:

- Designated specific lots – residence hall students must park in the loss closest to where they live.
- 9<sup>th</sup> Street – re-route some of the exits
- Review the Master Plan.
- Build a parking garage
  - How to fund a parking garage?
  - Outside source to build and maintain?
  - Dangers involved with a parking garage.
  - UPD office within the garage?
  - Lighting, security cameras?
- Textbook Rental to Edgar Street area – build a huge parking lot – utilize for underclassman parking.
- Designated spot – pay more but be guaranteed a space
- Valet Parking, especially during special events.
- Student Services lot is a “lunch parking lot” – students park there and run into the Food Court