

Civil Service Council Minutes

February 1, 2005

Members Attending

Patti Bailey, Cheryl Clapp, Lori Creek, Tami Duzan, Cris Ealy, Paula Embry, Jerilyn Hutson, Katie Rice, Carlene Schaefer, Jenny Stout, Janet Werden, Julie Wilkerson

Others in Attendance

Julie Benedict, Charles L. Phillips

Members Absent

Allen Clayton, Heidi Hawkins, Susan Matthews, Lionel Sanders, Lisa Standerfer

President Rice called the February meeting to order.

The January minutes were approved. (Creek/Hutson)

EAC Report

Julie Benedict distributed minutes from the January 13, 2005 EAC meeting. Julie pointed out a few items in the minutes including The Report of Director-Tom Morelock and SURS Update. Julie also asked members to check out the EAC web page that she is creating at www.eiu.edu~humanres/EAC.htm and give her feedback and ideas. The web page is to provide information only and will not be used for opinions.

Committee Reports

Personnel/Grievance	Ealy, Duzan, Schaefer	Nothing to report at this time.
Legislative	Susan Matthews	Nothing to report at this time.
Environmental Health & Safety	Heidi Hawkins	Nothing to report at this time.
Recycling	Steve Lane	Nothing to report at this time.
Financial Report	Paula Embry	Current balance is \$505.64

Human Resources Report

Charles Phillips reported that the University data system will now support KRONOS. Also, the bi-annual civil service audit has been completed and although the final report hasn't come out yet, the University looked good.

Old Business

- ❖ Council of Councils 2005-Andy Small is putting a packet of materials together and will mail it this week. The date for the 2005 Council of Councils is October 7, 2005.
- ❖ Archive File Disposal-we're still waiting for authorization.
- ❖ Christmas Holiday Schedule 2005-2006-the overwhelming response was Friday-Monday, Friday-Monday.

New Business

- ❖ On-campus Child Care-tabled until further information is obtained.
- ❖ Upcoming Meetings-March-President Hencken, Vice President Nilsen and other Vice Presidents, if possible. April-SUCSS orientation. May-picnic for constituents.

A motion was made to adjourn and passed unanimously. (Clapp/Bailey)

The next scheduled meeting of the Civil Service Council is March 1 at 1:30 p.m. in the Greenup Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.

Respectfully submitted,

Tami Duzan