

Civil Service Council Minutes

December 7, 2004

Members Attending

Cheryl Clapp, Allen Clayton, Tami Duzan, Cris Ealy, Paula Embry, Heidi Hawkins, Jerilyn Hutson, Susan Mathews, Katie Rice, Carlene Schaefer, Lisa Standerfer, Jenny Stout, Janet Werden, Julie Wilkerson

Others in Attendance

Julie Benedict, Charles L. Phillips, Vice President Nilsen

Members Absent

Patti Bailey, Lori Creek, Lionel Sanders

President Rice called the December meeting to order.

Vice President Nilsen gave a legislative update and answered questions from council members. The 93rd General Assembly is closing on January 11, 2005 and the 94th General Assembly will convene on January 12, 2005. New legislators will be sworn in at that time. The General Assembly will then break for two weeks before reconvening. The General Assembly will be on spring break from March 20-April 2 and will then reconvene until the session closes on May 27, 2005. Vice President Nilsen will speak at the March Civil Service Council meeting to give an update on the new bills that have been introduced.

The November minutes were approved. (Ealy/Schaefer)

EAC Report

Julie Benedict reported that the EAC meeting on December 3 covered the by-laws, duties, and responsibilities for EAC representatives. The next meeting is scheduled in Champaign on January 13 and 14. Tom Morelock and others from the State Universities Civil Service System will speak at the February Civil Service Council Meeting. This is in lieu of the orientation visit to SUCSS.

Committee Reports

Personnel/Grievance	Vacant	Nothing to report at this time.
Legislative	Cris Ealy	Nothing to report at this time.
Environmental	Heidi Hawkins	Nothing to report at this time.
Health and Safety		
Recycling	Steve Lane	Nothing to report at this time.
Financial Report	Paula Embry	Nothing to report at this time.

Charles Phillips reported that banking hours for the holidays is not possible because of complications with Fair Labor Standards.

Old Business

- ❖ Council of Councils 2005-nothing from Andy Small at this time.
- ❖ New Employee Orientation Packet Flyer-Julie Benedict passed around the flyer that she will distribute at the new employee orientations for non-negotiated staff.
- ❖ Archive File Disposal-Jan Dowland is working on this for us.
- ❖ Advisory Committee on Non-Status Appointments-has not met.

New Business

- ❖ Meeting with President Hencken-Katie Rice reported that she and Tami Duzan met with President Hencken and Vice President Cooley on November 15, 2004. Both agreed to speak at the Council of Councils meeting if their schedules permitted.
- ❖ Legislative Committee-Cris Ealy submitted her resignation and Susan Mathews agreed to serve on this committee.

A motion was made to adjourn and passed unanimously. (Embry/Ealy)

The next scheduled meeting of the Civil Service Council is January 4 at 1:30 p.m. in the Greenup Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.