

Civil Service Council Minutes – April 6, 2004

Members attending: Patti Bailey, Lisa Bowlin, Allen Clayton, Tami Duzan, Cris Ealy, Paula Embry, Heidi Hawkins, Dave Howrey, Jerilyn Hutson, Suzanne Mathews, Katie Rice. **Others in attendance:** Charles Phillips, Gary Hanebrink, Jim Nantz, Steve Shrake, and Gary Reed. **Members absent:** Cheryl Clapp, Lori Creek, Mike Hubbartt, Carlene Schaefer, and Janet Werden.

The April meeting was called to order by Vice President Clayton.

Facilities Planning and Management personnel spoke to the Council. Gary Reed is the acting director since Carol Strode has retired. Jim Nantz shared a folder of information with us and had copies for everyone. This folder included information on proposed street closings and updates on campus projects as well as who to contact at Facilities Planning and Management. Steve Shrake updated us on the campus projects. He answered questions regarding the Fine Arts Building. There will be some redesign to bring the estimated cost into closer agreement with the funds available. There are several other issues involved such as the current high cost of steel and inflation since the original estimate was established. Gary Hanebrink thanked all Council members who have given their time to serve at the Council contact on the Environmental Health and Safety Committee. He shared several newspaper articles that were relevant to issues he is concerned about. Dorm sprinklers are being installed in various buildings and the sprinklers have already proven their worth. The other issue is blocked emergency exits. All offices should be aware of this and try to avoid it. Thanks to our speakers for all the valuable information we gained.

The March meeting minutes were approved (Bailey/Mathews).

EAC Report: Terry Tomer was unable to attend the Council meeting.

Committee Reports:

Personnel/Grievance Vacant There are still openings for 4 employees to serve on the grievance committee. It will be publicized in the University Newsletter.

Legislative Cris Ealy There is nothing to report on at this time.

Environmental Health and Safety Heidi Hawkins Since Gary Hanebrink spoke to the Council earlier; Ms Hawkins had nothing additional to report.

Recycling Steve Lane Mr Lane was unable to attend the meeting.

Financial Report Paula Embry Civil Service Council still has not had any recent expenditure of funds.

Charles Phillips Mr Phillips announced that Linda Holloway has been named Assistant Director of Payroll and Benefits. KRONOS will be coming up as soon as ITS is ready for it. The 50% tuition waiver is not available for the dependent children of retirees. There will be a

market adjustment for those non-negotiated positions that are below market value. The amount of the adjustment will vary from position to position based on the % below market. Letters will be going out shortly. This adjustment is retroactive to January 1.

In **Old Business**, the distribution of the newly amended constitution was discussed and copies of the cover letter were disbursed. The Spring Fling was discussed with more information to be presented in an upcoming meeting. The committee is Ealy/Embry/Clayton/Phillips. There are alternate positions currently open in all three districts. This will be announced in the University Newsletter along with an announcement about the 4 remaining positions open on the grievance committee. The announcement will run for another two weeks.

There was no **New Business**.

A motion was made to adjourn (Hawkins/Embry). It passed unanimously.

The next scheduled meeting of the Civil Service Council is May 4 at 1:30 pm in the Oakland Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.