**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**October 4, 2013**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on October 4, 2013 at 11:00 a.m. by co-chairperson Karla Sanders, in the Student Success Center Classroom 1117, at Ninth Street Hall.

**Members present:** Kimberlie Moock, co-chair, Karla Sanders, co-chair, Cindy Boyer, Kesha Coker, Jerry Donna, Lyndsay Jenkins, Amber Osborne, Jody Stone, Jennifer Stringfellow, Jean Wolski, and Monica Zeigler

 **Members absent:** Thomas Canam**,** Mona Davenport**,** Mary Herrington-Perry, and Jody Stone

1. **Approval of September 20, 2013 Minutes**

Jean Wolski made a motion to approve the September 20, 2013 minutes as written. Kesha Coker seconded the motion to approve. The September 20, 2013 minutes were approved with Cindy Boyer and Kimberlie Moock abstaining.

1. **Noel Levitz Predicator Updates**

Karla Sanders reported that she, Kimberlie Moock, and Jerry Donna met with Linda Coffey, Bursar, to compare predicator data with outstanding balances and financial aid reverification. Linda Coffey said if there is a large gap in the finances her staff will make some phone calls to the students with these issues. Financial Aid will contact students who have not completed reverification.

Jerry Donna reported that Financial Aid sends out an email through PAWS every 21 days to have the students complete the verification package and some do it and some don’t. Discussion followed.

Donna reported that Mary Herrington-Perry would like to be able to offer students an outside payment plan with another company that would work like a mortgage loan for student tuition payments. Discussion followed.

1. **Newsletter**

Karla Sanders reported there were no updates to the Newsletter but the deadline to submit stories and/or pictures is October 25th.

1. **Sub-Committee Meetings**

CORE members broke into their sub-committees for a meeting at 11:45 a.m.

1. **Adjourn**

The meeting adjourned at 12:15 a.m.

1. **Next Meeting**

The next CORE meeting will be held on Friday, November 1, from 11:00 a.m. to 12:15 p.m. in classroom 1117 at Ninth Street Hall in the Student Success Center. The October 18th meeting was canceled.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*