**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**November 4, 2011**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on November 4, 2011 at 10:00 a.m. by co-chairperson Karla Sanders, in the Student Success Center Classroom 1117, at Ninth Street Hall.

**Members present:** Karla Sanders, co-chair, Kimberlie Moock, co-chair, Jerry Donna, Mary Herrington-Perry, William Lovekamp, and Christie Roszkowski

**Members absent:** Chad Cross, Mona Davenport, Kathleen O’Rourke (on sabbatical), Patricia Poulter, Jody Stone, Jennifer Stringfellow, Tim Taylor, and Jean Wolski

1. **CORE Minutes from September 30, 2011**

Christie Roszkowski made a motion to approve the September 30, 2011 minutes and Jerry Donna seconded the motion. The motion carried to approve the motion.

1. **Spring Schedules**

Please have your spring schedules submitted to Kim Sweeney as soon as possible so that meeting

times can be planned for spring semester. You can email them to her at kksweeney@eiu.edu.

1. **Noel Levitz**

Kimberlie Moock and Karla Sanders announced that Noel-Levitz will be at Eastern Illinois University on November 30 from 8:00 a.m. to 5:00 p.m. and on December 1 from 8:00 a.m. to 2:00 p.m. The meetings will be held in Booth Library in the conference room 4440 both days. They are working on an agenda and will send it out to the committee by email when it is finalized. Moock and Sanders have been in contact with David Trites about all the arrangements. Colleen Murphy is doing an assessment workshop on marketing and recruiting with Mr. Trites and Jerry Donna is working on one about Financial Aid and revenue both of these assessments are to be held at a later date.

1. **Sub-Committee Meetings**

Sub-Committees broke into sessions to meet for a half hour and then come back to report what they accomplished.

1. Financial Strategies

Donna reported the committee has been working with outside sources with financial literacy. They have a spring workshop for PROWL and a hold workshop starting in Fall. Roszkowski mentioned that Student Ambassadors from Lumpkin might be available to do debit/credit card presentations for UF classes.

1. Academically At-Risk

Sanders reported some of the items they have formulated are:

* Waiting on the Data File.
* At Risk Factors that coincide with retention
* Evaluating initiatives
* Early Alert
* Registration Surveys
* Available in ARGOS
* Report by course section
* New group issue-students not yet on warning but significant grade drop-why, who, and who are they?
* Retention with international students
* Retention might dampen rigor and challenge
* Send out why haven’t you registered?
* Readmit students-any notification to departments following dismissal?
1. Data

Data File

* Where we want to go with the information
* Create who leaves and who readmits-are they successful?
* How to move forward
1. **Highlight of Strategic Planning Meeting**

There were about seventy people who attended the meeting. They will be publishing the report soon. Some of the points that were discussed were retaining more students through mentoring, culture of rigor among faculty, increase time students study, rigor, increase scholarships, and faculty and staff more aware of a diverse student body.

1. **Adjourn**

The meeting adjourned at 11:25 a.m.

1. **Next Meeting**

The next meeting will be held on Wednesday, January 11, from 3:00 to 4:30 p.m. in classroom 1117 at Ninth Street Hall.

~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary