**Committee on Retention Efforts (CORE)**

**Meeting Minutes**

**September 24, 2014**

1. **Call to Order**

The Committee on Retention Efforts (CORE) was called to order on September 24, 2014 at 1:00 p.m. by co-chair Karla Sanders in the Student Success Center Classroom 1115, at Ninth Street Hall.

**Members present:** Cindy Boyer, Kesha Coker, Mona Davenport, Lyndsay Jenkins, Stephen King, Jeanne Lord, Kimberlie Moock (co-chair), Amber Osborne, Karla Sanders, (co-chair), Jody Stone, and Jennifer Stringfellow

**Members absent:** Teri Farr, Scott Meiners, Carol Waldmann, and Jean Wolski (teaching)

**Guest present:** Erica Ferrufino and Jamye Hardy, graduate assistants

1. **Approve Minutes**
2. September 10, 2014 Minutes

Kesha Coker motioned to approve the September 10, 2014 minutes as written and Jeanne Lord seconded the motion. The motion passed with Stephen King and Amber Osborne abstaining.

1. September 24, 2014 Minutes

Mona Davenport motioned to approve the September 24, 2014 minutes as written and Kesha Coker seconded the motion. The motion passed unanimously.

1. **Updates on Fall Newsletter**

Sanders asked the committee for updates regarding the Fall Newsletter.

1. Undergraduate Research-Coker and Lord

Coker and Lord discussed updates for the Undergraduate research article

1. Tips for Student Success in On-Line Learning-King and Stringfellow

King and Stringellow have not met yet

1. CORE Corner-Sanders and Moock

Sanders has created the newsletter and has data

1. Spotlight Corner

The committee discussed ideas for the Spotlight Corner and mentioned the Resources Took Kit and potential new programs being developed.

1. **Resources in Toolkit**

Sanders demonstrated the Strategic Enrollment Website and how to access the documents. Sanders and Moock will be presenting at the Academic Leadership Team on Tuesday, October 14th. Sanders disseminated the FA13 to FA14 Retention outcomes.

1. **Sub-Committee Meetings**

The Departmental Focus and Predictor Outcomes subcommittees split into their groups for the remainder of the CORE meeting.

1. The Department Focus group talked about the D, F, and W lists and were asked to do an analysis of their college departments and report on it at the next meeting. Stephen King will bring the specifics for a course policy to the next meeting.
2. The Predictor Outcomes group reviewed their plans from the September 24th meeting and continued discussing the data.
3. **Adjourn**

The meeting adjourned at 2:20 p.m.

1. **Next Meeting**

The next CORE meeting will be held on Wednesday, October 22, from 1:00 to 2:30 p.m. in classroom 1115 at Ninth Street Hall in the Student Success Center.

*~Minutes submitted by Ms. Kimberly Sweeney, Recording Secretary*