

Student Responsibilities in the Classroom

1. All students are expected to understand and comply with course requirements and course expectations as articulated in the course syllabus.
2. All students are expected to adhere to the *Student Code of Conduct (SCC)*.
3. All students are expected to avoid the use of abusive/disrespectful language (see SCC, Standard II). Such language negatively impacts the communication climate of the classroom and can establish a hostile learning environment.
4. All students are expected to be *actively engaged* in class. Students should avoid engaging in “other things” during the time allotted for class including reading non-class materials, working on an assignment for another class, or using electronic devices to call, text or IM other parties.
5. All students are responsible for incurring printing costs associated with course readings, reports, and other assignments that require the use of a computer printer.
6. All students are responsible for bringing essential items (i.e., paper, pen, textbook) to class.
7. All students are responsible for completing their work by the pre-assigned deadline. Problems with technology, lack of access to a computer lab, and other related problems will not excuse late work.
8. All students are responsible for keeping records of individual course grades.
9. All students are responsible for informing the instructor if unethical/inappropriate behavior occurs (i.e., overhearing the use of discriminatory language, academic misconduct).
10. All students are responsible for seeking assistance (i.e., from an instructor, university tutor) to clarify course content and assignments.
11. All students are responsible for attending class regularly.
12. All students are responsible for arriving to class on time and staying until the remainder of the class period. Avoid packing up to leave before the class is dismissed.
13. All students are responsible for notifying the instructor of any disability that might impede completing course requirements, including exams and assignments.
14. All students are responsible for adhering to email protocol. Organize your ideas

carefully and observe good form. Please avoid using slang, obscure abbreviations, text-speak (“u” for “you”), or other linguistic devices that are inappropriate for this medium.

15. All students are responsible for completing the course evaluation form in a timely and responsible manner.

Note: Adapted from:

- University of Iowa, College of Liberal Arts and Sciences’ “Student Rights and Responsibilities”
- Stony Brook University, “Students Welcome Center”
- William S. Hays and Stephen A. King, “Class Decorum and Conduct” form