

<b>Department:</b>	Health and Counseling Services: Health Education Resource Center
<b>Position:</b>	Financial Health Promotion Graduate Assistant (1 position available)
<b>Hours/Week:</b>	19
<b>Contract Dates:</b>	July 22, 2019 – May 1, 2020
<b>Supervisor:</b>	Dr. Eric Davidson
<b>Supervisor Contact:</b>	<a href="mailto:esdavidson@eiu.edu">esdavidson@eiu.edu</a> (217) 581-3013
<b>Benefits:</b>	\$880/month

The Health Education Resource Center serves as the primary leader in the development and implementation of student focused health-related programs, campaigns, interventions, and one-on-one consultations. The HERC offers health prevention and promotion programming in the areas of sexual health, mental health, nutrition, violence prevention, alcohol and other drug abuse, bystander intervention, and many other topics.

During a typical year, HERC graduate assistants deliver over 200 presentations and workshops to more than 3000 contacts. Additionally they staff over 50 information tables, reaching over an additional 4000 contacts. Through these services, HERC graduate assistants build skills and competencies in program planning and administration, event planning, evaluation and assessment, critical thinking, professional communications, and leadership.

#### **Duties and Responsibilities:**

- Plan, implement, and deliver group based programming and interventions on different financial health topics including money management, budgeting, making, student loans and credit, taxes, paychecks, and other tiers of financial comprehension.
- Develop and carry out financial health communication campaigns focused on topics as Loans, FASFA, Scholarship, Campus Resources, and Student Saving Tips.
- Deliver presentations, workshops and trainings.
- Develop and deliver tabling opportunities.
- Evaluate and assess programming efforts.
- Research evidence-based programming opportunities.
- Communicate with campus-wide organizations such as Housing Directors and Faculty.

