

UNIVERSITY HOUSING AND DINING SERVICES IS HIRING!



**WE WANT YOU
ON OUR TEAM!**

Positions are based on a ten-month appointment with 12-month option.
Applicants must be available during some break periods.

WHAT'S IN IT FOR YOU?

A FULL Tuition Waiver (excluding fees)

Monthly Stipend of \$1,250

Furnished Apartment and Utilities Included

Complimentary Meal Plan

Individual Professional Development Funds

Office Space

Partners and Pets Welcome

Position descriptions on next page

AVAILABLE POSITIONS

Associate Resident Director - Residence Halls

Live-in graduate student sharing joint responsibilities with a full-time staff member in communities between 100-250. This team member's key responsibility is to provide an atmosphere where students develop to meet their highest potential in our residential communities. ARDs provide on-call responsibility for an area of 700-1000 residents. Administration, staff development, counseling, advising, supervising, staff selection, and coordinating programs are essential.

REQUIREMENTS: Residence Hall experience preferred.



Associate Resident Director - Greek Housing

Live-in graduate student sharing joint responsibilities with full time staff member in a Greek housing community housing 150-200 students from IFC, PHC, and NPHC chapters. Collateral responsibilities include assisting the Living Learning Community (LLC) Coordinator with programming to our LLCs and advising opportunities within Fraternity and Sorority Program Community. ARDs provide on-call responsibility for an area of 700-1000 residents. This team member's key responsibility is to provide an atmosphere where students develop to meet their highest potential. Administration, staff development, counseling, advising, supervising, staff selection, and coordinating programs are essential.

REQUIREMENTS: Greek Life and/or Residence Hall experience preferred.

Associate Resident Director - University Court Apartments and Marketing Specialist

Live-in graduate student sharing joint responsibilities with a full-time staff member in apartment community of 250 students and serving as a member of the University Housing and Dining Services Marketing Team. ARDs perform market research through surveys, focus groups, and institutional benchmarking, provide data analysis of Housing and Dining's social media accounts, as well as assist with departmental marketing campaigns.

REQUIREMENTS: Undergraduate degree in Marketing, Public Relations, or Communications preferred.

APPLY TODAY!



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CAN_INFO.PHP**

Associate Resident Director - Safety and Special Events

Live-in graduate student sharing joint responsibilities with full-time staff member overseeing overnight security operations and conference services operations. This team member's key responsibility is selecting, training, supervising, and evaluating 35-40 Night Assistants and 6-8 Night Assistant Student Supervisors. Individual will assist with day-to-day operations of the conference services program including departmental special events and programs visiting campus. ARD's provide on call responsibility for an area of 700-1000 residents. Administration, staff development, counseling, advising, supervising, staff selection, and coordinating programs are essential.

REQUIREMENTS: Conference Services, Night Operations, or Residence Hall experience preferred. Must be available during summer conference season.

