

Eastern Illinois University  
**NEW/REVISED COURSE PROPOSAL FORMAT**  
 (Approved by CAA on 9/29/11 and CGS on 10/18/11, Effective Fall 2011)

This format is to be used for all courses submitted to the Council on Academic Affairs and/or the Council on Graduate Studies.

**Please check one:**       New course     Revised course

**PART I: CATALOG DESCRIPTION**

1. **Course prefix and number, such as ART 1000:** KSS 3181
2. **Title (may not exceed 30 characters, including spaces):** AT Field Experience
3. **Long title, if any (may not exceed 100 characters, including spaces):** Athletic Training Field Experience
4. **Class hours per week, lab hours per week, and credit [e.g., (3-0-3)]:** Arr-Arr-2
5. **Term(s) to be offered:**     Fall     Spring     Summer     On demand
6. **Initial term of offering:**     Fall     Spring     Summer    **Year:** 2014
7. **Course description:** An individual experience in an athletic training setting where the student observes and participates in various aspects of the field.
8. **Registration restrictions:** Admission to the Athletic Training major. Permission from an Academic Advisor and the Chairperson is necessary prior to enrolling in course.
  - a. **Equivalent Courses**
    - **Identify any equivalent courses** (e.g., cross-listed course, non-honors version of an honors course).  
None
    - Indicate whether coding should be added to Banner to restrict students from registering for the equivalent course(s) of this course.     Yes     No
  - b. **Prerequisite(s)**
    - **Identify the prerequisite(s)**, including required test scores, courses, grades in courses, and technical skills. Indicate whether any prerequisite course(s) MAY be taken concurrently with the proposed/revised course.  
  
Pre-requisite courses: KSS 3142, KSS 3152
    - Indicate whether coding should be added to Banner to prevent students from registering for this course if they haven't successfully completed the prerequisite course(s).     Yes     No  
  
If yes, identify the minimum grade requirement and any equivalent courses for each prerequisite course: Students must earn a grade of "C" or better in KSS 3142 and KSS 3152.
  - c. **Who can waive the prerequisite(s)?**  
  
 No one     Chair     Instructor     Advisor     Other (Please specify)
  - d. **Co-requisites** (course(s) which MUST be taken concurrently with this one): N/A

e. **Repeat status:**  Course may not be repeated.

Course may be repeated once with credit.

Please also specify the limit (if any) on hours which may be applied to a major or minor.

f. **Degree, college, major(s), level, or class** to which registration in the course is restricted, if any: Athletic Training majors.

g. **Degree, college, major(s), level, or class** to be excluded from the course, if any: Any degree seeking student who is not an Athletic Training major.

9. **Special course attributes** [cultural diversity, general education (indicate component), honors, remedial, writing centered or writing intensive] NONE

10. **Grading methods** (check all that apply):  Standard letter  CR/NC  Audit  ABC/NC (“Standard letter”—i.e., ABCDF—is assumed to be the default grading method unless the course description indicates otherwise.)

**Please check any special grading provision that applies to this course:**

The grade for this course will not count in a student’s grade point average.

The credit for this course will not count in hours towards graduation.

**If the student already has credit for or is registered in an equivalent or mutually exclusive course, check any that apply:**

The grade for this course will be removed from the student’s grade point average if he/she already has credit for or is registered in \_\_\_\_\_ (insert course prefix and number).

Credit hours for this course will be removed from a student’s hours towards graduation if he/she already has credit for or is registered in \_\_\_\_\_ (insert course prefix and number).

11. **Instructional delivery method:** (Check all that apply.)

lecture  lab  lecture/lab combined  independent study/research

internship  performance  practicum or clinical  study abroad

Internet  hybrid  other (Please specify)

**PART II: ASSURANCE OF STUDENT LEARNING**

**1. List the student learning objectives of this course:**

Throughout this course the student will:

1. Contribute to the daily functioning of the chosen organization under direct supervision of experienced professionals on site.
2. Demonstrate competencies and proficiencies acquired through direct involvement with individuals served by the chosen organization.
3. Evaluate personal and professional growth throughout the field experience.

**a. If this is a general education course, indicate which objectives are designed to help students achieve one or more of the following goals of general education and university-wide assessment:**

This is not a general education course.

- **EIU graduates will write and speak effectively.**
- **EIU graduates will think critically.**
- **EIU graduates will function as responsible citizens.**

**b. If this is a graduate-level course, indicate which objectives are designed to help students achieve established goals for learning at the graduate level:** This is not a graduate level course.

- **Depth of content knowledge**
- **Effective critical thinking and problem solving**
- **Effective oral and written communication**
- **Advanced scholarship through research or creative activity**

**2. Identify the assignments/activities the instructor will use to determine how well students attained the learning objectives:**

	Weekly Log	Competency & Proficiency Clinical Packet	Final Summary Paper
Contribute to the daily functioning of the chosen organization under direct supervision of experienced professionals on site.	X		X
Demonstrate competencies and proficiencies acquired through direct involvement		X	

with individuals served by the chosen organization.			
Evaluate personal and professional growth throughout the field experience.	X		X

- 3. Explain how the instructor will determine students' grades for the course:** Students will receive full credit (course is CR/NC) if the following activities are completed and submitted to the appropriate faculty field experience supervisor:
- Attendance at pre-field experience meeting with faculty field experience supervisor.
  - Field experience agreement forms and any additional organization documentation requested must be submitted.
  - Weekly journal entry submitted which includes summary of activities, reactions and personal reflection.
  - Documentation of field experience hours (40 hours per credit hour).
  - Completion of competency & proficiency clinical packet.
  - Completion of final summary paper which includes overall summary of activities, reactions and personal reflection of student growth both in knowledge and skills.
- 4. For technology-delivered and other nontraditional-delivered courses/sections, address the following:**
- a. Describe how the format/technology will be used to support and assess students' achievement of the specified learning objectives: N/A
  - b. Describe how the integrity of student work will be assured: N/A
  - c. Describe provisions for and requirements of instructor-student and student-student interaction, including the kinds of technologies that will be used to support the interaction (e.g., e-mail, web-based discussions, computer conferences, etc.): N/A
- 5. For courses numbered 4750-4999, specify additional or more stringent requirements for students enrolling for graduate credit. These include: N/A**
- a. course objectives;
  - b. projects that require application and analysis of the course content; and
  - c. separate methods of evaluation for undergraduate and graduate students.
- 6. If applicable, indicate whether this course is writing-active, writing-intensive, or writing-centered, and describe how the course satisfies the criteria for the type of writing course identified. (See Appendix \*.) N/A**

**PART III: OUTLINE OF THE COURSE**

**Provide a week-by-week outline of the course's content. Specify units of time (e.g., for a 3-0-3 course, 45 fifty-minute class periods over 15 weeks) for each major topic in the outline. Provide clear and sufficient details about content and procedures so that possible questions of overlap with other courses can be addressed. For technology-delivered or other nontraditional-delivered courses/sections, explain how the course content "units" are sufficiently equivalent to the traditional on-campus semester hour units of time described above.**

This course provides an individualized field experience chosen by the student in consultation with the faculty supervisor and the field experience site. The course consists of 40 clock hours per credit hour. The experience will begin and end within the semester registered. The following is a list of requirements of the course and the time frame of each due date (which will vary based on faculty supervisor). The course will follow prescribed guidelines but content will be personalized dependent upon the organization chosen, and the relationship between the site supervisor and the student.

Tasks to be completed prior to the field experience:

1. Meet with faculty supervisor (may be done as a group if faculty supervisor has more than one student to supervise) and completion of all AT paperwork.
2. Obtain placement in organization (responsibility of the student).
3. Complete and submit any additional paperwork required by the site supervisor (will vary by site).

Tasks to be completed during the field experience:

1. Submission of weekly journal entries.
2. Submission of clock hours.

Tasks to be completed at the end of the field experience:

1. Submission of final summary paper.
2. Completion of competency & proficiency clinical packet.

#### **PART IV: PURPOSE AND NEED**

**1. Explain the department's rationale for developing and proposing the course.**

This is a course that is being developed to more accurately reflect the type of field experiences in which the Athletic Training degree students are participating.

Rationale: A variety of professional learning experiences has long been recognized in the athletic training profession as a necessary component of a student's education. This field experience also allows the students to become involved with professional networking which is essential in today's competitive job market and the additional experiences provide the students an opportunity to set themselves apart as they apply for entry level employment positions.

**a. If this is a general education course, you also must indicate the segment of the general education program into which it will be placed, and describe how the course meets the requirements of that segment.** This course is not a general education course.

**b. If the course or some sections of the course may be technology delivered, explain why.** This course is not a technology delivered course.

**2. Justify the level of the course and any course prerequisites, co-requisites, or registration restrictions.**

This is a 3000 level course that is specifically for junior/senior level AT majors who are in their final semesters of coursework.

**If the course is similar to an existing course or courses, justify its development and offering.**

This course is not similar to an existing course offered in the KSS department.

- a. **If the contents substantially duplicate those of an existing course, the new proposal should be discussed with the appropriate chairpersons, deans, or curriculum committees and their responses noted in the proposal.**
- b. **Cite course(s) to be deleted if the new course is approved. If no deletions are planned, note the exceptional need to be met or the curricular gap to be filled.** This is a new course that will replace the KSS 4741 Independent Study which is currently part of the AT degree program.

**3. Impact on Program(s):**

- a. **For undergraduate programs, specify whether this course will be required for a major or minor or used as an approved elective.** This is a required course for the AT degree program.
- b. **For graduate programs, specify whether this course will be a core requirement for all candidates in a degree or certificate program or an approved elective.**

**If the proposed course changes a major, minor, or certificate program in or outside of the department, you must submit a separate proposal requesting that change along with the course proposal. Provide a copy of the existing program in the current catalog with the requested changes noted.**

**PART V: IMPLEMENTATION**

1. **Faculty member(s) to whom the course may be assigned:** Dr. Lee Ann Price, Dr. John Storsved, or any other qualified KSS faculty member who teaches athletic training courses.

**If this is a graduate course and the department does not currently offer a graduate program, it must document that it employs faculty qualified to teach graduate courses.**

2. **Additional costs to students:** There is no set cost for this course; however, each site may have additional requirements that must be met and submitted prior to starting the field experience. Sites chosen are self selected by the students and if sites request additional requirements that incur a cost, students accept responsibility for those costs.

**Include those for supplemental packets, hardware/software, or any other additional instructional, technical, or technological requirements. (Course fees must be approved by the President's Council.)**

3. **Text and supplementary materials to be used (Include publication dates):** None

**PART VI: COMMUNITY COLLEGE TRANSFER**

**If the proposed course is a 1000- or 2000-level course, state either, "A community college course may be judged equivalent to this course" OR "A community college course will not be judged equivalent to this course." A community college course will not be judged equivalent to a 3000- or 4000-level course but may be accepted as a substitute; however, upper-division credit will not be awarded.**

**PART VII: APPROVALS**

**Date approved by the department or school:** January 18, 2013

**Date approved by the college curriculum committee:**

**Date approved by the Honors Council (*if this is an honors course*):**

**Date approved by CAA:        CGS:**

\*In **writing-active courses**, frequent, brief writing activities and assignments are required. Such activities -- some of which are to be graded -- might include five-minute in-class writing assignments, journal keeping, lab reports, essay examinations, short papers, longer papers, or a variety of other writing-to-learn activities of the instructor's invention. Writing assignments and activities in writing-active courses are designed primarily to assist students in mastering course content, secondarily to strengthen students' writing skills. In **writing-intensive courses**, several writing assignments and writing activities are required. These assignments and activities, which are to be spread over the course of the semester, serve the dual purpose of strengthening writing skills and deepening understanding of course content. At least one writing assignment is to be revised by the student after it has been read and commented on by the instructor. In writing-intensive courses, students' writing should constitute no less than 35% of the final course grade. In **writing-centered courses** (English 1001G, English 1002G, and their honors equivalents), students learn the principles and the process of writing in all of its stages, from inception to completion. The quality of students' writing is the principal determinant of the course grade. The minimum writing requirement is 20 pages (5,000 words).

**Student  
Success  
Center**

<http://www.eiu.edu/~success/>

**581-6696**



<http://www.eiu.edu/~counsctr/>

**581-3413**

**Career  
Services**

<http://www.eiu.edu/~careers/>

**581-2412**

**Disability  
Services**

<http://www.eiu.edu/~disablt/>

**581-6583**