

**College of Education and Professional Studies  
Curriculum Committee Minutes  
December 13, 2010**

Present: Doug Bower; Richard Cavanaugh (HST); Melissa Jones (SPE); Mark Kattenbraker (KSS); Jim Kestner (STG); Ralph Marshall (EDA); Michael Mulvaney (REC); Nicole Papp, Student Representative (KSS); Danessa Perdieu, Student Representative (CSD); Catherine Polydore (CSD); Linda Reven (EC/ELE/MLE); Dawn VanGunten (SED/EDF); Todd Vilardo, Charleston Public Schools; Alysha Walter, Student Representative (REC); Bonnie Wilson

Guests: Rob Bates

Mike Mulvaney called the meeting to order.

The minutes from October 25, 2010, were approved.

**CEPS 10-13, Course revision, HST 3100 Disasters and Public Health: Planning and Response**

Rob Bates presented the proposal for this course revision. Dawn VanGunten moved and Catherine Polydore seconded the motion to approve the proposal. Following discussion, it was determined that the proposal needs a few revisions. The department will make the requested revisions and bring the proposal back for action by the Committee at a future date.

**CEPS 10-14, Course revision, HST 3310 Driver Task Analysis**

**CEPS 10-15, Course revision, HST 3320 Introduction to Classroom Methods in Driver Education**

**CEPS 10-16, New course, HST 3360 Classroom and Behind-the-Wheel Teaching Methods for Driver Education**

Rob Bates presented the proposals to revise two courses and for the new course proposal. Catherine Polydore moved and Ralph Marshall seconded the motion to approve the proposal for HST 3310. The motion was then amended to approve all three courses together (Polydore/Marshall). Following discussion, the proposals were approved unanimously (HST 3310 as amended). Effective date is Fall 2011.

**CEPS 10-17, Program revision, Safety and Driver Education Minor for Teacher Certification**

Rob Bates presented the proposal to revise this program. Ralph Marshall moved and Jim Kestner seconded the motion to approve the proposal. Following discussion, it was determined that the proposal needs a few revisions. The motion to approve the proposal was then amended to allow approval with an electronic vote (Marshall/Kestner). The department will make the revisions and send the revised proposal to Bonnie Wilson by January 10, 2011. Bonnie will then send the proposal to Committee members with a request for an electronic vote.

**CEPS 10-18, Program revision, B.S. in Health Studies with Teacher Certification**

Richard Cavanaugh presented the proposal to revise this program. Dawn VanGunten moved and Jim Kestner seconded the motion to approve the proposal. Following discussion, the proposal was approved unanimously. Effective date is Fall 2011.

**Executive Action Items**

Rob Bates has requested changes to the prerequisites for HST 3560, HST 3765, HST 4770, and HST 4910. Following discussion, there were no objections to the requested changes so they will proceed by executive action. HST 4910 is cross-listed with CMN 4910, so the change for HST 4910 will be contingent upon the same action by the College of Arts and Humanities for CMN 4910.

**Dean's Report**

1. The preliminary report from the NCATE review was a recommendation for accreditation with a few minor areas for improvement.
2. Happy Holidays!

The meeting was adjourned at 3:09 p.m.

Respectfully submitted,

Bonnie Wilson

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**Spring 2011 Meeting Schedule**

January 24, 2011  
February 28, 2011  
March 28, 2011  
April 11, 2011  
April 25, 2011

2:00 - 3:30 p.m.

Room 2444 Buzzard Hall

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