

**COLLEGE OF HEALTH & HUMAN SERVICES**  
**CURRICULUM COMMITTEE MINUTES**  
**October 29, 2018**

The October 29, 2017 meeting of the College of Health & Human Services Curriculum Committee was held at 2:01 p.m. in 1418 Klehm Hall.

**Members Present:** Dr. Melanie Burns (Nutrition & Dietetics), Dr. Holly Farley (Nursing), Ms. Sarah Gompers (student representative), Dr. Kathleen O'Rourke (Human Services & Community Leadership), Dr. Lee Ann Price (Kinesiology, Sport, and Recreation), Dr. Sheila Simons (Health Promotion), and Ms. Jean Smitley (Communication Disorders & Sciences)

**Members Absent:** LTC Travis Shain (Military Science)

**Ex-Officio Members:** Associate Dean Jake Emmett and Ms. Janet Fopay

**Guest:** Dr. Julie Dietz

*The meeting was called to order by Dr. Burns.*

**I. Approval of Minutes:**

1. Ms. Smitley moved and Dr. Simons seconded the motion to approve the minutes of the September 10, 2018 meeting as written. The motion was approved by acclamation.

**II. CAA/CGS/COTE Update:**

1. Change FCS course prefixes, titles, and/or numbers - part of the revisions needed for the department/college reorganization (approved executive actions – 9/13/18 CAA and 9/4/18 CGS)
2. Add Accelerated Graduate Program: M.S. in Health Promotion & Leadership (approved executive action – 9/27/18 CAA and 10/2/18 CGS)
3. Change the course prefixes for the Health Promotion department courses from HST to HPR. (Pending CAA and CGS approvals)
4. Revise the Family & Consumer Sciences (FCS) major, minor, and graduate program names as follows:
  - **FROM:** B.S. in FCS: Family Services Option
  - TO:** B.S. in Human Services Program Administration
  - **FROM:** Family & Consumer Sciences Minor
  - TO:** Human Services Program Administration Minor
  - **FROM:** M.S. in Family & Consumer Sciences
  - TO:** M.S. in Human Services Program Administration(Pending CAA and CGS approvals)

**III. Communications:**

None.

**IV. Items Acted Upon:**

1. **18-01, HPR 4444: Health Promotion Honors Independent Study (New Course).**  
Dr. Dietz presented the proposal. Dr. Price motioned and Dr. O'Rourke seconded to approve the proposal. The motion was approved by acclamation. The proposal was approved.
2. **18-02, HPR 4555: Health Promotion Honors Research (New Course).**  
Dr. Dietz presented the proposal. The committee members requested revisions to the proposal. Dr. Farley moved and Dr. O'Rourke seconded the motion to approve the proposal with revisions. The motion was approved by acclamation. The proposal was approved with revisions.

**3. 18-03, HPR 4644: Health Promotion Honors Thesis (New Course).**

Dr. Dietz presented the proposal. The committee members requested changes to the proposal. Ms. Smitley moved and Dr. Price seconded the motion to approve the proposal with revisions. The motion was approved by acclamation. The proposal was approved with revisions.

**4. 18-04, Health Promotion Departmental Honors Program (New Departmental Honors Program).**

Dr. Dietz presented the proposal. Dr. O'Rourke moved and Dr. Farley seconded the motion to approve the proposal. The motion was approved by acclamation. The proposal was approved.

**5. 18-05, NTR 3500: Professional Focus on Nutrition and Dietetics (New Course).**

Dr. Burns presented the proposal. The committee members requested updates to the proposal. Dr. Simons moved and Ms. Smitley seconded the motion to approve the proposal with revisions. The motion was approved by acclamation. The proposal was approved with revisions.

**6. 18-06, B.S. in Nutrition and Dietetics (RME).**

Dr. Burns presented the proposal. The committee members requested revisions to the proposal. Dr. Price moved and Dr. O'Rourke seconded the motion to approve the proposal with revisions. The motion was approved by acclamation. The proposal was approved with revisions.

**V. Other Business:**

1. Upcoming business: Dr. O'Rourke indicated items from Human Services & Community Leadership should be ready for the November college curriculum meeting. Ms. Smitley noted that items from Communication Disorders & Sciences are in the works and may be coming to the committee in December.

**VI. Pending:**

None.

The meeting adjourned at 2:46 p.m.

The next meeting will be held at 2:00 p.m. on Monday, November 12, 2018.

Respectfully submitted,  
Janet Fopay